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UNIVERSITY OF
CAMBRIDGE

NOTICES**Calendar**

25 June, *Friday*. Easter Term ends.

30 June, *Wednesday*. Congregation of the Regent House at 10 a.m. (General Admission). Scarlet day.

1 July, *Thursday*. Congregation of the Regent House at 10 a.m. (General Admission). Scarlet day.

2 July, *Friday*. Congregation of the Regent House at 10 a.m. (General Admission). Scarlet day.

3 July, *Saturday*. Congregation of the Regent House at 10 a.m. (General Admission). Scarlet day.

6 July, *Tuesday*. Discussion via Videoconference at 2 p.m. (see below).

Additional Discussion on Tuesday, 6 July 2021

The Vice-Chancellor gives notice that an additional Discussion has been added to the schedule of Discussions for 2020–21 to be held via videoconference on Tuesday, 6 July 2021 at 2 p.m. Members of the Regent House, University and College employees, registered students and others qualified under the regulations for Discussions (*Statutes and Ordinances*, p. 105 as amended by Grace 2 of 28 April 2021) are invited to attend. The following Reports will be discussed:

1. Joint Report of the Council and the General Board, dated 23 June 2021, on the discontinuation of the public display of class-lists and other matters (p. 715).
2. Report of the Council, dated 23 June 2021, recommending allocations from the Chest for 2021–22 (p. 717).

Those wishing to join the Discussion by videoconference should email UniversityDraftsman@admin.cam.ac.uk from their University email account, providing their CRSid (if a member of the collegiate University), by 10 a.m. on the date of the Discussion to receive joining instructions. Alternatively, contributors may email remarks to contact@proctors.cam.ac.uk, copying ReporterEditor@admin.cam.ac.uk, by no later than 10 a.m. on the day of the Discussion, for reading out by the Proctors,¹ or ask someone else who is attending to read the remarks on their behalf.

¹ Any comments sent by email should please begin with the name and title of the contributor as they wish it to be read out and include at the start a note of any College or Departmental affiliations they have.

Election of a member of the Council's Finance Committee in class (b)

11 June 2021

The Head of the Governance and Compliance Division has received the following nomination for the Council's Finance Committee, for election in class (b) by the Representatives of the Colleges:

Mr IAN NICHOLAS MOLYNEUX WRIGHT, *PET*, nominated by Ms B. Kendall, Master of Peterhouse, and Dr M. J. Ryan, *PET*.

No other candidates having been nominated, Mr Wright is duly elected to serve as a member of the Finance Committee in class (b) from 1 October 2021 until 31 December 2023.

Election to the Board of Scrutiny

11 June 2021

Under Statute A VII 4, no person may be a member of the Board of Scrutiny who is a member of the Finance Committee of the Council. Mr Wright's election to the Finance Committee (see above) therefore creates a vacancy on the Board in class (c)(ii) (a member of the Regent House) for the remainder of his term from 1 October 2021 until 30 September 2023.

The deadline for nominations and the election timetable have been extended by a week to give more time for the submission of nominations, so that the election to fill this vacancy can be held concurrently with the other elections. If necessary, a Grace will be published to determine who will fill a vacancy on the Board in class (c)(ii), given that there will be some vacancies for a full period of appointment alongside this vacancy for a shorter period.

Revised election timetable

The revised timetable for elections to the Board of Scrutiny is as follows:

12 noon on Tuesday, 6 July 2021	Deadline for nominations
10 a.m. on Monday, 19 July 2021	Voting opens / latest distribution of paper ballots
5 p.m. on Friday, 30 July 2021	Voting closes / last date for the receipt of paper ballots
Monday, 2 August 2021	Results of election published on the <i>Reporter</i> website

For further information on the nomination process, please see the Notice on election to the Board published on 10 June 2021 (*Reporter*, 6621, 2020–21, p. 693).

Election to the Council

21 June 2021

The Vice-Chancellor gives notice of an election to fill one vacancy on the Council in class (a) (Heads of the Colleges) under Statute A IV 2, following the decision of The Revd Canon Dr Jeremy Morris to step down. The person elected will serve with immediate effect until 31 December 2022, the remainder of Canon Morris' term.

The Council is the principal executive and policy-making body of the University. It has general responsibility for the administration of the University, for defining its mission, for the planning of its work, and for the management of its resources. The Council deals with relations between the University and the Colleges, and conducts negotiations with outside bodies on many matters (other than those relating directly to the educational and research programmes of the University, which are dealt with on its behalf by the General Board of the Faculties). It is responsible for the appointment or nomination of certain members of internal and external bodies, and for many student matters (excluding undergraduate admissions, which is a College concern). Further information about the Council is available to members of the University on the Council website (<https://www.governance.cam.ac.uk/committees/council/>). Questions about its work can be addressed to the Registry by emailing Registry@admin.cam.ac.uk.

The University is committed to equality, which includes supporting and encouraging all under represented groups, promoting an inclusive culture, and valuing diversity. Nominations from groups that are under represented on the Council are welcomed.

Reasons for serving on the Council

The Council of the University of Cambridge is one of the few principal bodies in the higher education sector with a majority of members elected from internal constituencies; most equivalent bodies are made up predominantly of external members. The Council draws its strength from the expertise, engagement, and scrutiny of its members – those elected in classes for members of the collegiate University as well as its external and student members. It is key to the continuing success of the University that elections to the Council attract strong candidates who are willing to share their knowledge and commit their time for the benefit of the University as a whole.

Duties and responsibilities of Council members

The University is both an exempt charity,¹ and a corporation established by common law. Council members are therefore both charity trustees of the University and, effectively, its corporate directors. They have associated legal responsibilities and duties, including the promotion of the interests of the University and acting with integrity, care and prudence. Under regulatory guidance, Council members must be 'fit and proper persons'.² It is important for candidates to recognise and accept the obligations that Council membership would confer upon them.

The Handbook for Members of the Council sets out the Council's primary responsibilities and provides advice and guidance to members of Council on their legal and other responsibilities. Members of the Council are expected to attend all meetings of the Council. Members will not normally be able to take more than one term of leave during their period on the Council and may instead carry forward their leave entitlement. Potential nominees might wish to familiarise themselves with the key aspects of the University's *Statutes and Ordinances* (<http://www.admin.cam.ac.uk/univ/so/>), and the most recent Budget Reports, Annual Reports and Financial Statements.³

Further useful information is provided by the Office for Students (<https://www.officeforstudents.org.uk/advice-and-guidance/regulation/>), and the Charity Commission (<https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>). This information includes details of the extent of a charity trustee's personal liability. Instances of personal liability are rare and unlikely to occur, providing trustees act honestly, prudently, in good faith, in the best interests of the University, and in compliance with legislation and the University's governing documents.

Nomination procedure and election timetable

In order to be eligible, candidates for election are asked to send their nominations to the Vice-Chancellor, to be received not later than **12 noon on Tuesday, 6 July 2021**. The nomination (which can be made on a form available on the governance site)⁴ should include (a) a statement signed by two members of the Regent House, nominating the candidate for election and specifying the class in which the candidate is nominated, and (b) a statement signed by the candidate confirming consent to be nominated. The candidate is also required under the regulations governing the election (*Statutes and Ordinances*, p. 111) to provide a personal statement of no more than 500 words in length by the same date. Notes on the process for submitting nominations and personal statements are provided on the nomination form.

The complete list of nominations will be published in the *Reporter* on 7 July 2021. If the election is contested, it will run to the same timetable as the revised timetable for the Board of Scrutiny elections (see p. 710 above).

¹ The University has charitable status but is exempt from the statutory requirement which otherwise obliges a charity to register with the Charity Commission. The Office for Students is the principal regulator of the University as regards its compliance with its legal obligations in exercising control and management of its administration as a charity.

² For a full definition of 'fit and proper persons', see <https://www.officeforstudents.org.uk/advice-and-guidance/regulation/conditions-of-registration/public-interest-governance-principles/>.

³ See respectively:

<https://www.governance.cam.ac.uk/committees/finance-committee/Pages/budget.aspx>;
<https://www.governance.cam.ac.uk/committees/council/Pages/council-annual-reports.aspx>; and
<https://www.governance.cam.ac.uk/committees/finance-committee/Pages/fmi.aspx>.

⁴ A nomination form is available at <https://www.governance.cam.ac.uk/committees/council/Documents/CouncilNomination2021a.pdf>.

Ballot of the Regent House: Voting open until Thursday, 1 July 2021

The following ballot is currently open for voting by members of the Regent House:

- Consultation on Regent House membership: Indicative voting on Regent House membership proposals for University staff

Voting closes at **5 p.m. on Thursday, 1 July 2021** and members who are listed on the Roll of the Regent House promulgated on 6 November 2020 are eligible to vote. Voting information, including fly-sheets and access to the online voting portal, is available at <https://www.governance.cam.ac.uk/ballots/voting/Pages/ballot-RHmembershipLT2021.aspx> (Raven required).

EU Public Procurement Regulations

The Council, on the advice of the Finance Committee, has declared that the University continues to remain outside the scope of the EU Public Procurement Regulations as it is less than 50% publicly funded. The calculation is carried out annually to ensure that it remains possible to make the declaration. It is the Council's intention that the University's procurement procedures should continue to follow the good practice as may be set out in the regulations, and as well as that in the University's Financial Regulations (*Statutes and Ordinances*, p. 1047; see also <https://www.finance.admin.cam.ac.uk/policy-and-procedures/financial-regulations>).

NOTICES BY THE GENERAL BOARD

Temporary changes to examination regulations in 2020–21

The General Board, on the recommendation of the Faculty Board or equivalent body listed below, has approved the following changes to the arrangements for the examinations listed, which shall **apply in 2020–21 only**. The changes are in alphabetical order by the Faculty Board or equivalent body. These temporary arrangements align with the Statement on key principles for the delivery of education in the 2020–21 academic year (*Reporter*, 6585, 2019–20, p. 453).

Tripods/Degree course	Faculty Board or equivalent body	Regulations affected (<i>Statutes and Ordinances</i> , 2020)	Brief description of changes
Architecture Tripos	Architecture and History of Art	Regulations 13, 14 and 16 (p. 275)	To replace all in-person examinations with coursework.
Asian and Middle Eastern Studies Tripos	Asian and Middle Eastern Studies	Regulations 15, 18, 21, and Supplementary Regulations (pp. 279 and 285)	To revise the method of assessment for Part IA Paper EAS.1, which will be examined by coursework, and Part IA Papers J.6, J.7 and J.8 and Part II Papers MES.34 and MES.36, which will be examined by coursework and <i>viva</i> ; to suspend Part IB Paper J.9 and Part II Papers C.18, C.19, J.14, J.16, J.19 and MES.41.
Asian and Middle Eastern Studies for the M.Phil. Degree by advanced study	Asian and Middle Eastern Studies	Regulation (a) (p. 520)	To revise the requirements for Paper J.7; candidates taking this paper will offer two written papers and coursework instead of three written papers.
Chemical Engineering Tripos	Chemical Engineering and Biotechnology Syndicate	Regulations 13(a) and 14(a) (p. 292)	To reduce assessment from four papers to three in each Regulation; to remove the requirement to take Paper 3 in Regulation 13(a).
Classical Tripos	Classics	Regulation 22 and Supplementary Regulations for Part II (pp. 294 and 299)	To suspend Paper D3.
Bachelor of Medicine and Bachelor of Surgery	Clinical Medicine	Regulations 15 and 27 (p. 477)	To postpone Part I of the Final M.B. Examination from July 2019 to October 2020, and to offer it as formative assessment only, with no class-list to be published.

Trips/Degree course	Faculty Board or equivalent body	Regulations affected (Statutes and Ordinances, 2020)	Brief description of changes
Bachelor of Theology for Ministry	Divinity	Regulation 14 (p. 454)	To revise the method of assessment for Papers B.Th.12, B.Th.13, B.Th.23, B.Th.24, B.Th.26, B.Th.27, B.Th.32, which will be examined by coursework.
Theology, Religion, and Philosophy of Religion Tripos	Divinity	Regulation 19 (p. 427)	To revise the method of assessment for all papers (with the exception of B.Th.2, B.Th.3 and B.Th.22), which will be examined by coursework.
Geographical Tripos	Earth Sciences and Geography	Regulation 19(c) (p. 342)	To remove the requirement for a record of a practical exercise based on a residential field class under (ii) and reduce the number of practical exercises from two to one under (i).
Education Tripos (New Regulations)	Education	Regulations 12, 13 and 14 (p. 317)	To suspend Paper 4, 'Introduction to Psychology' (Regulation 12) and Paper 2, 'Emergence of educational thinking and systems' (Regulation 14); Paper 4 will instead be taken by candidates for Part IA in 2020–21 when they are taking Part IB in 2021–22, and Paper 2 will be offered as an optional paper in Part II in 2021–22. To offer Paper 8, 'Formal and informal contexts of learning', in Part IA as well as in Part IB (Regulation 14); this paper will be taken by candidates for Part IA in 2020–21 instead of in Part IB in 2021–22.
Master of Philosophy by Advanced Study in Education, Master of Philosophy by Thesis in Education (Research), Master of Education, Master of Education (P.G.C.E. – M.Ed.), Master of Education (P.A.C.E.S. – M.Ed.)	Education	Regulation 4, General Regulations for Certain Postgraduate Degrees and Other Qualifications (p. 444)	To extend progression from the P.G.C.E. and the Postgraduate Advanced Certificate in Educational Studies (P.A.C.E.S.) to the listed Master's Degrees from two years to three years.
Postgraduate Awards of Practitioner Professional Development	Education	(p. 599)	To deliver the courses wholly online.
Undergraduate Certificates, Undergraduate Diplomas, Advanced Diplomas, Postgraduate Certificates, Postgraduate Diplomas and Master of Studies courses delivered by the Institute of Continuing Education	Institute of Continuing Education Strategic Committee and relevant cognate Faculty Boards as appropriate	Special Regulations for the degree of Master of Studies (p. 558) and the Regulations for Diplomas and Certificates open to non-members of the University (p. 595)	To deliver the courses wholly online.
Linguistics Tripos	Modern and Medieval Languages and Linguistics	Regulation 7 (p. 377)	With the exception of Paper 6 in Parts IIA and IIB, to replace in-person examinations with coursework.

Tripes/Degree course	Faculty Board or equivalent body	Regulations affected (<i>Statutes and Ordinances</i>, 2020)	Brief description of changes
Modern and Medieval Languages Tripos	Modern and Medieval Languages and Linguistics	Regulations 7, 24, 28 Schedule B, Schedule 1B (p. 393)	To revise the method of assessment for all papers (with the exception of oral examinations and L16/P), which will be examined by coursework; to make the Part II oral examination optional and not included in the calculation of Part II results; to allow the eight-month study abroad requirement to be waived where necessary; to suspend Paper DU5, 'Introduction to the language and literature of the Low Countries' (Schedule 1B).
Music Tripos	Music	Regulations 9 and 10 (p. 406)	To revise the method of assessment for Part IA Papers 2, 3, 4, 5 and the examination components of Part IA Papers 1 and 5, which will be examined by coursework; to revise the method of assessment for Part IB Papers 1, 2, 4, and optional Papers 7, 9, 10, 11 and 12, which will be examined by coursework.
Natural Sciences Tripos, Biochemistry, Part II	Committee of Management for the Natural Sciences Tripos	Regulation 30, Biochemistry (p. 409)	To allow the option for candidates to carry out the research project in the Michaelmas Term, and to accommodate changes to essay and thesis topics previously agreed with candidates given the Covid-19-related restrictions on the nature of projects that may be undertaken.
Natural Sciences Tripos, Earth Sciences, Part II	Committee of Management for the Natural Sciences Tripos	Regulation 30, Earth Sciences (p. 409)	To replace the current format of two written papers of three hours each with three theory examinations, one associated with each of the three courses offered; to amend the word count for the report of a research project from one project of 6,000 words to two projects each of 3,000 words, both excluding footnotes; and to replace records of classwork and fieldwork with a literature review.
Natural Sciences Tripos, Biochemistry, Part III	Committee of Management for the Natural Sciences Tripos	Regulation 36, Biochemistry (p. 409)	To suspend the requirement to publish the list of proposed topics for the research project by the end of the Easter Term in the year next preceding the examination.

REPORTS

Joint Report of the Council and the General Board on the discontinuation of the public display of class-lists and other matters

The COUNCIL and the GENERAL BOARD beg leave to report to the University as follows:

1. This Report proposes that the practice of publicly displaying class-lists outside the Senate-House and in Colleges and University institutions and subsequently publishing them in the *Reporter* be discontinued, and the publication of those who have been granted allowances should cease.

2. In the last few years, the public display of class-lists has been a topic of much debate within the collegiate University. In 2016, the Council and the General Board put forward a proposal to cease publication of class-lists in the *Reporter* and on noticeboards, which was not approved by ballot (*Reporter*, 6449, 2016–17, p. 283). In anticipation of the implementation of the General Data Protection Regulation but mindful of those previous discussions, a process was introduced from 25 May 2018, following a ballot, to enable students to opt out of the public display of their names in class-lists (*Reporter*, 2017–18: 6491, p. 308; 6505, p. 563).

3. The General Board's Education Committee has been monitoring the number of opt-outs from class-list publication since the introduction of the process and, in January 2020, it agreed to recommend that the open publication of class-lists should cease. The Senior Tutors' Committee has raised no objections to the proposal. The Council and the General Board support this recommendation for the following reasons:

- (a) **Number of opt-outs:** The high number of opt-outs have made the published class-lists meaningless. Of the 12,100 candidates enrolled for undergraduate and postgraduate examinations in Easter Term 2019, 49.9% of students had opted out (compared to 36.6% in Easter Term 2018), and a higher proportion of female students (64.9%) had chosen to do so. This resulted in 163 incomplete class-lists, of which 12 contained no student names and 77 displayed the names of 50% or fewer students, and only 10 complete class-lists with no missing names.
- (b) **Student opinion:** In Michaelmas Term 2019, the Council of the Cambridge University Students' Union reconsidered its position on class-lists and passed a motion calling on the University to end the publication of class-lists in the *Reporter* and on noticeboards. The number of opt-outs and the fact that they are growing suggests that an increasing number of students do not wish to have their examination results made public.
- (c) **Workload:** Producing class-lists is a relatively small part of the process of checking and recording the information provided in grade rosters, but it is an additional task at a busy time of year for Student Registry staff, delaying other work.

4. The presentation of this recommendation to the University was put on hold by the need to deal with other matters during the Covid-19 pandemic. No undergraduate class-lists have been published in the *Reporter* or displayed publicly within the collegiate University since 23 March 2020, when the government implemented the first lockdown.¹ The Council's Notice dated 17 June 2020 concerning decisions taken in response to the pandemic on student-related matters noted that a decision had been taken not to display class-lists in Easter Term 2020, and Graces published with that Notice granted retrospective approval of that decision and others (*Reporter*, 6585, 2019–20, p. 454). The General Board has also agreed that no class-lists should be published or displayed in 2020–21, and has published a Notice to that effect, under the authority granted by Grace 23 of 29 July 2020 (*Reporter*, 6618, 2020–21, p. 660).

5. One issue raised in the discussion of the 2016 Report was the release of data on examination results to Colleges. In response to requests from Senior Tutors, a series of dashboards for display and analysis of undergraduate examination results have been developed by the University's Academic Planning and Financial Analysis (APFA) team. The dashboards² allow comparison with previous years' results. The census date for extraction of data, on which the dashboards are based, is 31 July of each academic year (the tables do not reflect any amendments to the results made at a later date). Reporting from CamSIS is also now available at a local College level.

6. The Council and the General Board are also proposing that the names of those granted examination allowances would no longer be published and the requirement to append that information to class-lists removed from Ordinance.

7. The Council and the General Board wish to confirm that, if the recommendations of this Report are approved:

- (a) full class-lists will continue to be provided confidentially to Departments, Faculties and Colleges for their internal use, which includes sharing them with external individuals teaching relevant courses for the College for the applicable year, but, as now, no further sharing or publication of the data will be permitted;
- (b) signed class-lists as approved by Boards of Examiners will continue to be retained as part of the historical record;
- (c) the names of the winners of certain scholarships and prizes will continue to be published in the *Reporter*, provided that those individuals have consented to the publication of their names (i.e. an opt-out process will remain in place for this purpose);³

¹ No undergraduate class-lists for 2019–20 have been published but class-lists for certain postgraduate degrees were published on 2 December 2020 (*Reporter*, 6598, 2020–21, p. 181).

² See <https://www.information-hub.admin.cam.ac.uk/university-profile/ug-examination-results>.

³ Including those awarded prizes in 2020–21 who have not opted out of publication. The list of scholarships and prizes awarded in 2019–20 was published on 4 March 2021 (*Reporter*, 6609, 2020–21, p. 402).

- (d) information about allowances granted will be retained on students' records in CamSIS;
- (e) the names of those on whom degrees have been conferred will continue to be published in the *Reporter*;
- (f) the information provided to students on how the University uses their personal information will be reviewed and updated;
- (g) one change will be made by the Board to General Board Regulations;⁴
- (h) the Special issues of the *Reporter* on class-lists for 2019–20 and 2020–21 will not be published.

8. The Council and the General Board recommend:

I. That, with effect from 1 October 2021, the public display of class-lists in any forum in the collegiate University be discontinued, and publication in the *Reporter* of class-lists and the names of those granted allowances cease.

II. That, with effect from the same date, the following changes to Ordinance be approved:

- (a) That in the Ordinance for Allowances to Candidates for Examinations (*Statutes and Ordinances*, p. 243), Regulation 7 be rescinded and the remaining regulations renumbered.
- (b) That the Ordinance for Dates of Examinations and Publication of Class-lists (*Statutes and Ordinances*, p. 248) be retitled as the Ordinance for Dates of Examinations and the first clause of Regulation 5 be revised to read as follows:

5. The latest dates for providing to the Registry, where applicable, the approved class-lists of Preliminary Examinations and of examinations the dates of which are specified in Regulation 2 shall be as follows:

- (c) That the Ordinance for the Publication of Lists of Successful Candidates in Examinations (*Statutes and Ordinances*, p. 252) be retitled as the Ordinance on the Approval of Class-lists, Regulation 4 rescinded, Regulations 6 and 7 revised to read as follows and Regulation 5 renumbered 4:

6. The Chair of Examiners shall communicate to the Registry as soon as practicable a statement of the day on which the Registry may expect to receive the list.

7. In any case in which the Chair of Examiners satisfies the Vice-Chancellor that a list approved in accordance with the foregoing regulations needs amendment, the Vice-Chancellor may authorise the issue of an amended list to supersede the original list.

- (d) That in the Ordinance for the degree of Bachelor of Arts by Honours (*Statutes and Ordinances*, p. 441), Regulation 4 and the second sentence in Regulation 5 be revised to read as follows:

4. For the purpose of Regulation 2, notwithstanding that the class-list for the examination in which a student needs to obtain honours in order to complete the qualifications for the B.A. Degree has not been approved before the first day of General Admission to Degrees, he or she shall be deemed to be qualified to proceed to that degree at the appropriate Congregation if the Chair of the Examiners for that examination, after consulting the Examiners concerned, has informed the Registry sufficiently in advance of the Congregation that it is certain that the name of the student will be included in the class-list either in one of the classes or under the heading 'Declared to have deserved honours'.

[5.] The Board of Examiners shall approve a class-list in accordance with the Ordinance for the approval of class-lists.

23 June 2021	STEPHEN J. TOOPE, <i>Vice-Chancellor</i> ZOE ADAMS MADELEINE ATKINS R. CHARLES AASTHA DAHAL ANTHONY DAVENPORT ANTHONY FREELING	DAVID GREENAWAY ANN KAMINSKI CHRISTOPHER KELLY PHILIP KNOX MARK LEWISOHN MARIA MANUEL LISBOA RICHARD PENTY	FREDDIE POSER ANDREW SANCHEZ JASON SCOTT-WARREN MIKE SEWELL PIETER VAN HOUTEN
23 June 2021	STEPHEN J. TOOPE, <i>Vice-Chancellor</i> KRISTINE BLACK-HAWKINS ESME CAVENDISH ANN COPESTAKE JOHN DENNIS	TIM HARPER CHRISTOPHER KELLY PATRICK MAXWELL NIGEL PEAKE ANNA PHILPOTT	RICHARD REX GRAHAM VIRGO SIYANG WEI CHRIS YOUNG

⁴ In the General Regulations for Preliminary Examinations (*Statutes and Ordinances*, p. 258), by rescinding the last sentence of Regulation 7 to remove a reference to the publication of class-lists.

Report of the Council recommending allocations from the Chest for 2021–22

The COUNCIL begs leave to report to the University as follows:

1. The Council is required to make an annual Report to the Regent House recommending allocations from the Chest to Schools, institutions and centrally managed funds. The Chest represents a critical part of the University's overall resource flows and the balance of the Chest has been seen as a fundamental marker of the University's operational financial health over time.¹

2. This Report continues the move towards an expenditure-based budget that was introduced in the 2020–21 Allocations Report and explained in a Notice published alongside that Report.² The approach, which is intended to make actual costs in Schools and institutions more visible and clearly understood, is part of a transition towards Enhanced Financial Transparency as part of the University's Finance Transformation Programme. It is informed by actual expenditure in 2019–20; six months' actual expenditure in 2020–21; and projections for the remainder of the year to 31 July 2021. These have served as a foundation for forecast Chest expenditure, appropriately adjusted for year-on-year changes that will materially affect expenditure in 2021–22. This in turn, has informed how Chest income will be allocated to Schools and institutions in 2021–22.

3. This Report is also informed by scenario modelling via the University's Ten-Year Financial Model, which encompasses both Chest and non-Chest cash flows and has been introduced as a reference point for the total Academic University.

4. While it remains challenging to reconcile the Ten-Year Model with the Chest planning data from Schools and institutions that underpins this Allocations Report, significant progress has been made to understand the differences between the two approaches.

5. The projected, overall operating cash flow position for the Academic University is consistent with a small surplus in 2021–22. Nonetheless, this modest surplus needs to be viewed with caution.

- Significant uncertainties remain as to the level of post-pandemic revenues and the speed and extent of rebound in staff and non-staff costs.
- The projected operating cash flow position for the Academic University in 2021–22 is significantly below the medium-term financial goal for the University, which is to generate a sustainable operating cash flow surplus from cost savings and revenue growth to support, maintain and invest in activity across agreed strategic academic themes and initiatives.
- The Chest position in isolation continues to deteriorate, with Chest expenditure continuing to out-grow Chest income.

6. Progress has been made in defining the University Recovery Programme and developing several, substantial initiatives that are forecast to increase income or control expenditure. These developments are reflected in the recommendations of this Report.

7. In summary, this Report indicates that:

- Net Chest income in 2021–22 is currently forecast to be £21.6m higher than in 2020–21, driven principally by an increase in forecast tuition fee income of £18.7m, as European students starting their course in 2021–22 begin to pay international fees.
- However, forecast Chest expenditure in 2021–22 relative to 2020–21 continues to increase across most Schools, institutions and central funds. Chest forecast operating expenditure in 2021–22 is £581.8m compared with forecast Chest income of £541.8m. This would result in a forecast Chest operating deficit of £40m.
- The expenditure forecasts anticipate a pay award of 1.59% in 2021–22, reflecting the UCEA's offer to trades unions at a negotiating meeting held on 7 May 2021.
- Measures to control Chest expenditure during 2021–22 include a target to control staff costs within a total, 3% year-on-year increase (reducing planned expenditure by up to £5m, of which £2.9m would be in the UAS), and a further target to reduce the growth in expenditure from centrally administered funds by up to £3m.
- Lower than forecast expenditure in prior years has allowed Chest-sourced reserves to accumulate in much of the University and indicates that Chest expenditure forecasts are often prepared on an over-prudent basis. If Chest expenditure during 2021–22 does crystallise at the full forecast level (see paragraph 37), Chest expenditure may be funded, in part, by a contribution from other sources of funding available to Schools and institutions. This contribution has been set at £12.1m, with an allocation across Schools and institutions based on an assessment of relative financial capacity (in part guided by growth in spendable reserves which at 31 July 2020 totalled £250m). Cost control and / or contributions from other sources of funds of £12.1m would reduce the Chest allocations deficit to £28m.
- Chest expenditure includes provision to meet operating costs associated with the University's Recovery Programme, estimated at £1.3m. This includes expenditure that was delayed from 2020–21.³ Funding to take forward several larger Recovery projects has been approved or will be sought via the Planning and Resources Committee's Investment Fund (former Capital Fund), and is in addition to the provision described here.⁴

¹ Chest income comprises unrestricted general income to the University principally from Research England and the Office for Students, student fees and endowment income, and a share of the 'overhead' element from research grant income, which is brought into the Chest to offset costs incurred in support of research. Non-Chest income consists principally of research grants, trust funds and other restricted funds, specific donations and trading activity carried out by departments and institutions. It is, for the most part, received and managed directly by relevant local institutions.

² *Reporter*, 6593, 2020–21, pp. 96 and 84.

³ The 2020–21 budget made provision for expenditure of up to £1.1m. Actual expenditure in 2020–21 is expected to be closer to £600k.

⁴ The Regent House has previously been advised that – while the Planning and Resources Committee will develop only those capital building projects which do not depend on significant financial support from the University – the University must be prepared to use its own funds to meet its carbon reduction commitments and to allow academic growth and development. As well as improvements to the estate, the latter will encompass other 'one-off' investments to support the academic development of the University. Substantial Recovery Projects, including Reimagining Professional Services and Reshaping the Estate, are expected to fall within this category.

- As in 2020–21, provision is made for a ‘Priorities’ budget of up to £7m, to be managed by the Resource Management Committee and intended to cover emerging needs where the costs are not yet clear, and urgent and unforeseen activity arising during 2021–22. Further, exceptional expenditure in response to the Covid-19 pandemic will be met from this budget. It may also be used in part to underpin any shortfalls in delivery of the challenges taken on by Schools and institutions (paragraph 37) including the UAS (paragraph 35).

The Ten-Year Model

8. The balance of the Chest, which has become the smaller component of the University’s overall [Chest and non-Chest] budget, has been regarded historically as a fundamental marker of the University’s operational financial health over time. However, for several years Chest expenditure has exceeded the overall Chest income that is available for allocation.

9. The Finance Committee has introduced a Ten-Year Model, encompassing both Chest and non-Chest cash flows, as a reference point for the total Academic University.

10. There are difficulties in translating this total operational cash flow position back to an equivalent target for Chest allocations, not least because of the fundamental difference between an allocations based Chest budget and the underlying costs of associated activities.

11. Nonetheless, and recognising the balance of Chest allocations as a broad measure of the financial health of the Academic University, it is reasonable to use targets indicated by the Ten-Year Model as a guiding parameter in finalising the Chest allocations budget. This was the approach taken for 2020–21, when the Finance Committee’s target – for the total (Chest and non-Chest) budget to be no worse than the Ten-Year Model’s operational cash flow deficit of £17m – was translated into an equivalent target for Chest allocations. For 2021–22 the Model has informed the proposal to control staff costs within a total, year-on-year increase of 3%.

12. The medium term objective is to integrate the top-down Ten-Year Model, costed Academic Plans (which must balance progress towards a sustainable operating surplus with the need to invest in the University’s academic priorities) and the University’s financial forecast to the Office for Students. This will be supported as part of the Enhanced Financial Transparency (EFT) project.⁵ The development of multi-year, costed Academic Plans will enable each institution to establish an agreed profile of expected forward contributions, based on academic priorities and mindful of relative financial capacity. This will produce a Plan, updated and recalibrated through subsequent annual Planning Rounds, which will provide a consistent framework of forward contribution and cross-flow expectations, ensuring alignment of objectives and financially incentivising delivery.

Covid-19

13. The Finance Committee uses the Ten-Year Model as a tool for scenario modelling and stress testing. The model indicates that, to date, the University has weathered the impact of the Covid-19 pandemic better than expected. Revenue has not fallen as initially feared (although the long-term impact on research funding is yet to be understood), and additional costs have not been as large as

predicted. The Finance Committee was advised at its meeting on 5 May 2021 that the projected overall Operating Cash Flow position for the Academic University appears compatible with a small surplus, albeit this remains well below the level of recurrent surplus required for long term financial sustainability.

14. Material risks remain. These include short-term economic and mobility uncertainties subject to the pattern of the pandemic; geopolitical concerns including further adjustments following the UK’s withdrawal from the European Union; the response of the UK Government in its handling of the deficit; the future of regulated tuition fees; the strength of financial markets; and sector-wide issues where there is potential for significant cost, most notably the USS pension scheme.

15. Accordingly, the Finance Committee’s provisional conclusions about the financial impact of the Covid-19 pandemic on the University are that:

- as far as we know, the University has avoided the worst of the Covid-19 financial risks;
- emergency measures taken during 2020 can be substantially reversed; but
- the University must focus with renewed vigour on opportunities to generate a sustainable surplus to allow investment, without over-reliance on CUP and Cambridge Assessment.

16. The exceptional impacts of the pandemic on income and on one-off costs, and an emerging (but incomplete) understanding of how University activities will resume, introduce significant challenges in establishing an appropriate operating ‘envelope’ 2021–22. In short, it is difficult to differentiate between the progression of the University’s underlying financial performance and the exceptional impacts of the pandemic.

17. In light of these uncertainties, the Finance Committee has provided guidance for the University to control its year-on-year increase in base staff costs within a target of 3% (the assumption taken by the Ten-Year Model). It has also recommended that the University works to an overall (total cash flow outcome) envelope based on the Ten-Year Model (an overall cash flow surplus of £3m in 2021–22), recognising that the exceptional impacts of the pandemic on revenues and non-staff cost levels continue to produce significant volatility to the overall out-turn.

Chest budget

Approach

18. The Allocations Report published in October 2020⁶ presented the Chest and non-Chest ‘actuals’ for 2018–19 and 2019–20, and, – for the first time – a budget for 2020–21 based on Chest expenditure as opposed to forecast Chest allocations. Actual expenditure in 2019–20 served as a foundation to review achievable savings and inform Chest expenditure forecasts for 2020–21. These expenditure forecasts, in turn, informed Chest allocations. The financial year-end for 2020–21 will provide actual data to enable a comparison to what had been forecast for 2020–21 in the October 2020 Report.

19. This year’s planning exercise has continued to focus on forecasts of Chest expenditure in order to gain a better understanding of operating costs. This provides a more robust foundation to consider the optimal allocation of Chest income and makes more transparent the underlying

⁵ <https://www.finance.admin.cam.ac.uk/finance-transformation-programme/enhanced-financial-transparency>.

⁶ *Reporter*, 6593, 2020–21, p. 96.

Chest operating deficit. The forecasts were prepared on the basis of six months' actual expenditure to 31 January 2021 and projections to 31 July 2021. This approach is not flawless – for example, expenditure in 2020–21 is suppressed due to impacts of the pandemic – but it does improve the previous approach to setting budgets and allocating income, both of which were divorced from changing levels of activity and obscured the extent of the challenge the University faces in achieving financial sustainability.

20. This is a step towards Enhanced Financial Transparency by making the actual costs in Schools and institutions – and the extent to which core costs are funded from reserves and others sources – more visible.

Chest 2020–21: Budget Report 2020 versus updated 2020–21 forecasts

21. The Budget Report published in October 2020 forecast Chest operating expenditure in 2020–21 of £555.9m, compared with forecast Chest income of £516.7m. This resulted in a forecast Chest operating deficit of £39.2m. A combination of immediate (largely one-off) cash savings and contributions from local reserves resulted in a Chest 'allocation deficit' (expressed in terms of Chest income less Chest allocations to institutions) of £12.7m.⁷

22. The latest forecast for 2020–21 indicates Chest income of £520.2m; lower than forecast income from research grants and contracts is offset by higher tuition fee income due to the increase in new entrants in the 2020–21 Home Undergraduate cohort and an increase in international Masters students.

23. Total Chest expenditure in 2020–21 is now forecast to be £546.7m, which results in a forecast Chest operating deficit of £26.5m. This is an improvement of £12.7m on the operating deficit of £39.2m forecast in October 2020. The lower than forecast expenditure for 2020–21 reinforces a perception that expenditure forecasts are prepared on an over-prudent basis, and informs a proposal to other sources of funding towards forecast expenditure in 2021–22, if required. Nonetheless, non-pay expenditure and – in some cases – pay expenditure has, been suppressed during the Covid-19 pandemic and might reasonably be assumed to 'bounce back'; it is not straightforward to predict the pace at which this may recover.

24. Total Chest expenditure includes expenditure from centrally administered funds totalling £187.5m in 2020–21.⁸ Actual expenditure shows an established trend of being significantly lower than forecast, in large part explained by

a transfer of expenditure in year from administered funds to Schools and institutions. This amounts to approximately £30m each year and includes departmental shares of Charity QR, equipment funding to the Schools, and grants made from several contingency or strategic funds (for example to match local or external funding for academic initiatives). The rationale for continuing to forecast this expenditure in the administered funds as opposed to a sensible forecast in Schools is being considered, among other measures to make incremental improvements to planning and budgeting alongside the EFT project.

25. The budget for 2020–21 included several provisions for exceptional expenditure. As at 31 May 2021, the University has committed to exceptional Chest expenditure of approximately £7.5m in response to the Covid-19 pandemic, against a Chest budgetary provision of £10m.⁹ As at 31 May 2021, exceptional, Brexit-related expenditure totalling £750k has been approved by the Resource Management Committee, against a budgetary provision of £1m. The budget also included a 'Priorities' fund of £5m, initially to be managed by the Planning and Resources Committee and subsequently delegated to the Resource Management Committee. As at 31 May 2021, commitments against this budget totalled £1.5m.

Chest forecasts for 2021–22

26. The principal change to forecast Chest income in 2021–22 is an increase in forecast tuition fee income of £18.7m, as European students starting their course in 2021–22 begin to pay international fees. Income forecasts for Research England and the Office for Students are unaltered, pending receipt of grant letters in July 2021. Total Chest income for 2021–22 is currently forecast at £541.8m.

27. However, forecast Chest expenditure continues to increase more rapidly than income. Operational Chest expenditure in 2021–22 was initially forecast to be £589.9m; an increase of £43.2m relative to the current forecast for 2020–21. Without intervention, the result would be a forecast Chest operating deficit of £48.1m in 2021–22.¹⁰

Main drivers of increased Chest expenditure in 2021–22

28. Expenditure associated with maintenance of the estate is forecast to increase by £9.4m compared to the current forecast for 2020–21. This has been recommended by the Buildings Committee following a comprehensive survey of the condition of the operational estate.

⁷ For a fuller description of the distinction between the Chest expenditure and Chest allocations deficit, please see the Notice published alongside the October 2020 Allocations Report (*Reporter*, 6593, 2020–21, p. 84).

⁸ This includes the fee transfers to Colleges totalling £81m, fully funded from fee income collected by the University. A further £16m of expenditure is likewise fully funded by income. This includes the departmental shares of Charity QR received from Research England; knowledge exchange (HEIF) funding, also from Research England and managed by the Research Policy Committee, and payments to University Partner Institutions for the supervision of graduate students.

⁹ Substantive calls on this budget have included exceptional expenditure associated with digital and online education and library services; additional expenditure in Schools arising from the increased undergraduate intake in 2020–21; and costs associated with Covid-19 testing for students and staff. Smaller funding allocations have allowed the University to respond with agility to the most acute needs in student-facing services such as the Counselling Service and the Disability Resource Centre.

¹⁰ As indicated above, 'operational expenditure' excludes Recovery and Transformation projects funded from the Investment Fund. It includes expenditure on SIF projects for which additional resource – to meet agreed, incremental costs and the School or institution's share of the surplus actually achieved – has been approved by the PRC.

29. UAS expenditure is forecast to increase by £4.7m compared to the Allocations Report forecast for 2020–21.¹¹ The UAS committed to and will achieve significant non-recurrent savings in 2020–21, which has artificially suppressed expenditure and drives a large material change in 2021–22. New activity totals approximately £2m, of which the majority relates to new or newly identified statutory requirements, or other areas of University business where action is imperative. These encompass student services (including sustained support for disabled students), core services in HR and Finance Divisions, international support services in the Strategic Partnerships Office, and a recurrent commitment to a communicable disease team in the Division of Health, Safety and Regulated Facilities, building on temporary arrangements introduced in 2020.

30. Expenditure on IT licences and subscriptions is forecast to increase by £1.6m compared to the current forecast for 2020–21, driven principally by provisions for higher expenditure on cyber security and allowances to continue and extend learning and professional development resources introduced during the pandemic.

31. New operating expenditure following the completion of major building projects totals approximately £1m. These include the Ray Dolby Centre (Cavendish III), the Heart and Lung Research Institute and the Shared Facilities Hub at West Cambridge.

32. Expenditure is forecast to increase across a majority of administered funds; the funds forecasting the largest increases included estates-related costs (such as utilities, business rates and facilities management contracts); insurance; journals; the reinstatement of equipment funding to Schools, which was suspended in 2020–21; and the increased (in year) costs of contribution reward schemes.

33. Overall, there is an £11m increase in ‘business as usual’ expenditure across the University as activity returns to more normal, pre-Covid levels (vacancies are filled, pay and reward schemes recommence and non-pay costs revert towards normal levels); and a further increase of £3m in non-recurrent expenditure as Schools and institutions take forward prioritised, strategic projects, either to implement Academic Visions or to achieve efficiencies and recurrent cost savings.

Measures to control Chest expenditure and allocations in 2021–22

34. The Planning and Resources Committee, at its meeting on 19 May 2021, endorsed the following options to reduce the forecast Chest operating deficit from the £48.1m indicated above.

Impose additional expenditure controls

35. Expenditure control at the level of staff cost growth

The Finance Committee provided guidance that the Chest budget for 2021–22 should maintain staff costs within a total, 3% year-on-year increase allowed for in the Ten-Year Model.

The Planning and Resources Committee recognised that, for some Schools and institutions, 2019–20 may be a more realistic baseline against which to apply this target; in museums and collections, for example, pay expenditure was unusually suppressed during 2020–21. The Committee therefore agreed that the target to maintain Chest staff costs within a total increase of 3% would be applied to whichever of 2019–20 or 2020–21 was most representative of the circumstances of each School and institution.

Applying this control to the Chest expenditure forecasts as submitted would reduce expenditure by just over £5m. The implications for Schools and institutions are summarised in Schedule 2; the UAS will be required to reduce planned expenditure in 2021–22 by £2.9m.¹²

36. Expenditure control for administered funds

The Planning and Resources Committee agreed that it would be reasonable to reduce forecast expenditure across the administered funds by up to £5m, taking care to ensure that this does not impose arbitrary cuts to core education and research activity. This is the first year in which administered funds budgets have been based on expenditure; however, in several previous years, expenditure from many funds has been lower than forecast, principally due to local risk provisions which have not crystallised in full. Specific expenditure reductions totalling £2m were identified following the PRC meeting on 19 May, and individual budgets have been reduced accordingly. The Resource Management Committee will assess the expenditure reductions possible in each fund, and will identify and implement a further reduction of £3m to the planned increase in expenditure during 2021–22.

Use of non-Chest funding towards forecast expenditure, if required

37. Lower than forecast expenditure in prior years has allowed Chest-sourced reserves to accumulate in much of the University and indicates that Chest expenditure forecasts are often prepared on an over-prudent basis. If Chest expenditure during 2021–22 does crystallise at the full forecast level, Chest expenditure in 2021–22 may be funded, in part, by a contribution from other sources of funding available to Schools and institutions. This contribution has been set at £12.1m, with an allocation across Schools and institutions based on an assessment of relative financial capacity (in part guided by 2020–21 growth in spendable reserves which at 31 July 2020 totalled £250m). The Planning and Resources and Finance Committees have accepted this proposal. To be clear, reserves will not be ‘clawed back’ from Schools and institutions, and the ‘Priorities’ budget described in paragraph 7 will be available, by exception, for any School or institution that experiences genuine hardship as a result of this decision.

38. Taking action as recommended by the Planning and Resources Committee would result in a Chest operating deficit of £40m and a Chest allocation deficit of £28m.

¹¹ Schedule 1 forecasts UAS expenditure in 2020–21 totalling £56.3m, which appears to be a significant increase when compared with the forecast for 2020–21 in the previous Allocations Report. This reflects a transfer of expenditure from administered funds to the UAS, where the UAS manages funding allocated from the various contingency and strategic funds. An equivalent reduction is seen within the overall administered funds total from the previous Allocations Report to the current forecast for 2020–21. Transfers from the administered funds to the UAS include expenditure from the Covid-19 budget, Brexit-related expenditure, and operating expenditure associated with the University Recovery Programme.

¹² The Chest pay expenditure forecasts were, at an earlier stage in the budget process, reduced by approximately £1m to reflect the probable phasing of recruitment to new posts (because not all posts will be occupied on 1 August 2021). This affected the School of Technology, the School of the Biological Sciences, the UIS and the UAS. The reduction applied to the UAS was approximately £500k, in addition to the £2.9m reduction identified above.

Chest operating deficit £m	(48.1)	Total Chest spend £589.9m
Pay growth capped to 3%	5.0	Paragraph 35
Constrain administered funds expenditure	3.0	Paragraph 36
Adjusted Chest operating deficit	(40.1)	Total Chest spend £581.8m
Reduce Chest allocation via use of non-Chest funding	12.1	Paragraph 37
Adjusted Chest allocation deficit	(28.0)	Total Chest allocation £569.8m

39. These specific controls were defined and agreed at a comparatively late stage of the planning process. The Planning and Resources Committee and Finance Committee will be asked to agree expenditure controls for 2022–23 as an urgent priority, so that Schools and institutions can align their plans accordingly.

Initiatives to make the University more efficient, achieve recurrent savings or generate net income

40. The General Board has received Academic Visions from each of the six Schools. These inform firm plans for growth – primarily among postgraduate and, in particular, non-doctoral students – which are both academically prioritised and financially sustainable. Several business cases have been approved by the Planning and Resources Committee, contributing to approximately £1.9m of net fee income resulting from SIF investments in the Chest income forecasts for 2021–22. Further business cases will be considered by the PRC during 2021–22.

41. Net revenue from all business cases approved to date via the Surplus Improvement Fund is estimated at £70m over a five-year period post-investment. This includes returns on investments in the Cambridge Admissions Office, to support international student recruitment; and CUDAR, to enable additional, substitutional philanthropic donations.¹³

42. Neither the Chest expenditure forecasts for 2021–22 nor the Ten-Year Model yet assume any benefits from the cost improvement initiatives sanctioned by the University. These include:

- Strategic Procurement and Purchasing¹⁴ (part of the Finance Transformation Programme) which has

set a target, in steady state, of secure cash savings of £17m against total expenditure (Chest and non-Chest). This benefit is likely to be realised principally in Faculties and Departments, which may recycle the savings towards other initiatives.

- Reimagining Professional Services, which has commenced a pilot phase. The potential cost savings have initially been identified at c. £11m (5% savings on costs of administration ~£220m).
- Reshaping the Estate, which comprises two key elements: a long-term masterplan for the University; and a short- to medium-term assessment of the operation, use and utilisation of the existing estate, to drive greater efficiency and lower unit cost and encourage wider integration across institutions. A 10% reduction in the footprint of the operational estate could reduce annual running costs by £7m.

43. The preceding paragraphs demonstrate the very real potential for substantial improvements to the University's financial sustainability over the next several years. The Council is satisfied that the measures recommended by the Planning and Resources Committee and the Finance Committee – to control the Chest operating deficit by managing Chest pay growth and targeting reduced expenditure from the administered funds, and the Chest allocation deficit by using other sources of funds towards forecast expenditure, if required – represent the most equitable options available for 2021–22, pending these fundamental improvements to the University's long-term efficiency and sustainability.

RECOMMENDATIONS

44. The Council recommends:

- I. That allocations from the Chest for the year 2021–22 be as follows:
 - (a) to the Council for all purposes other than the University Education Fund: £159.6m.
 - (b) the General Board for the University Education Fund: £410.2m.
- II. That any supplementary grants from the Office for Students and UK Research and Innovation (through Research England), which may be received for special purposes during 2021–22, be allocated by the Council, wholly or in part, either to the General Board for the University Education Fund or to any other purpose consistent with any specification made by the OfS or UKRI, and that the amounts contained in Recommendation I above be adjusted accordingly.

23 June 2021

STEPHEN J. TOOPE, *Vice-Chancellor*
 ZOE ADAMS
 MADELEINE ATKINS
 R. CHARLES
 AASTHA DAHAL
 ANTHONY DAVENPORT
 ANTHONY FREELING

DAVID GREENAWAY
 NICHOLAS HOLMES
 ANN KAMINSKI
 CHRISTOPHER KELLY
 PHILIP KNOX
 MARK LEWISOHN
 MARIA MANUEL LISBOA

RICHARD PENTY
 FREDDIE POSER
 ANDREW SANCHEZ
 JASON SCOTT-WARREN
 MIKE SEWELL
 PIETER VAN HOUTEN

SCHEDULES

Schedules 1 and 2 follow on pages 722 and 723 respectively.

¹³ This will include donations for capital, which will reduce the call on the Investment Fund, not the operating budget.

¹⁴ <https://www.finance.admin.cam.ac.uk/finance-transformation-programme/strategic-procurement-and-purchasing>.

Schedule 2: Chest expenditure 2021–22

Chest Expenditure 2021–22 £k	Options to impose additional expenditure controls			Option to reduce Chest allocation		Chest Allocation 2020–21 £k	Spendable reserves 31 July 2020 £m	Spendable reserves 31 July 2019 £m
	Subtotal core Chest operational spend £k	Chest pay growth capped at 3% growth* £k	Admin Funds savings to be identified during 2021–22 £k	Adjusted Chest operational spend £k	Reduction of Chest allocation, to be met from other funding sources** £k			
Chest income	541,800.0			541,800.0		541,800.0		
Expenditure								
Schools								
School of Arts and Humanities	25,792.1	-		25,792.1	(288.0)	25,504.1	25,036.0	9.6
School of the Humanities and Social Sciences	44,074.8	(894.7)		43,180.1	(879.0)	42,301.1	41,022.0	29.3
School of the Physical Sciences	47,807.9	(325.8)		47,482.1	(1,503.0)	45,979.1	44,829.0	50.1
School of Technology	35,541.3	(606.0)		34,935.3	(2,175.0)	32,760.3	33,849.0	72.5
School of the Biological Sciences	42,193.9	-		42,193.9	(1,080.0)	41,113.9	38,931.0	36.0
School of Clinical Medicine	26,393.0	-		26,393.0	(1,104.0)	25,289.0	24,366.0	36.8
Total Schools	221,803.0	(1,826.5)	-	219,976.5	(7,029.0)	212,947.5	208,033.0	234.3
Academic Institutions and Services								
University Library and Affiliates	17,364.2	-		17,364.2	(126.0)	17,238.2	16,335.0	5.9
Fitzwilliam Museum	4,582.5	-		4,582.5	(63.0)	4,519.5	3,886.0	4.2
Hamilton Kerr Institute	160.5	-		160.5	-	160.5	137.0	2.1
Kettle's Yard	483.2	-		483.2	-	483.2	475.0	
Development and Alumni Relations	10,680.8	(48.2)		10,632.6		10,632.6	9,567.0	
Cambridge in America	3,868.6	-		3,868.6		3,868.6	3,863.0	
Institute of Continuing Education	341.3	-		341.3		341.3	336.0	
University Information Services	27,214.3	(266.2)		26,948.2	(156.0)	26,792.2	23,491.0	5.2
HRH Prince Alwaleed Bin Talal Centre of Islamic Studies	-	-		-		-	-	3.1
Total Academic Institutions and Services	64,695.5	(314.4)	-	64,381.1	(345.0)	64,036.1	58,090.0	17.4
Staff and Student Services								
Careers Service	1,493.4	-		1,493.4		1,493.4	1,470.0	
ADC Theatre	20.3	-		20.3		20.3	-	
Total Staff and Student Services	1,513.7	-	-	1,513.7	-	1,513.7	1,470.0	0.1
Total Unified Administrative Service	54,881.1	(2,897.7)	-	51,983.4	-	51,983.4	47,330.0	8.0
Administered Funds								
Teaching and research	137,779.7			137,779.7	(4,680.0)	133,099.7	122,444.8	
Contingency	5,751.0			5,751.0		5,751.0	20,714.0	
Human resources	2,873.0			2,873.0		2,873.0	1,396.0	
Operational	6,045.0			6,045.0		6,045.0	5,178.6	
General	3,605.0			3,605.0	(35.0)	3,570.0	4,262.8	
Estates related	77,937.0			77,937.0		77,937.0	59,820.7	
Adjustment to AF spend	-		(3,000.0)	(3,000.0)		(3,000.0)		
Total Administered Funds	233,990.7	-	(3,000.0)	230,990.7	(4,715.0)	226,275.7	213,817.0	
Chest expenditure not picked up elsewhere	1,000.0			1,000.0		1,000.0	659.0	
Subtotal Chest Expenditure	577,883.9	(5,038.6)	(3,000.0)	569,845.3	(12,089.0)	557,756.3	529,399.0	
Subtotal Chest (Deficit)	(36,083.9)			(28,045.3)		(15,956.3)		
Approved SIF expenditure	3,697.1			3,697.1		3,697.1		
Approved recovery plan operating costs expenditure	1,305.0			1,305.0		1,305.0		
PRC provision - inc. PRC priorities, Covid and Brexit costs	7,000.0			7,000.0		7,000.0		
Total Chest Expenditure	589,886.0	(5,038.6)	(3,000.0)	581,847.4	(12,089.0)	569,758.4		
Chest (Deficit)	(48,086.0)			(40,047.4)		(27,958.4)		

*2019–20 or 2020–21 baseline, whichever cap is smaller

**recognition of systemic conservatism in forecasts

OBITUARIES

Obituary Notice

RICHARD JOHN SKAER, M.A., Ph.D., Emeritus Fellow and formerly Director of Studies in Natural Sciences, Praelector and Tutor of Peterhouse, member of Christ's College, sometime Assistant Director of Research in Medicine, died on 5 June 2021, aged 84 years.

ACTA

Approval of Grace submitted to the Regent House on 10 June 2021

The Grace submitted to the Regent House on 10 June 2021 (*Reporter*, 6621, 2020–21, p. 697) was approved at 4 p.m. on Friday, 18 June 2021.

E. M. C. RAMPTON, *Registrar*

END OF THE OFFICIAL PART OF THE 'REPORTER'

COLLEGE NOTICES**Vacancies**

Homerton College: Assistant Organist (to work with the Charter Choir and assist the Director of Music); tenure: one year part-time (up to 10 hours per week) from September 2021; salary: up to £6,500; closing date: 9 July 2021; further details: <https://www.homerton.cam.ac.uk/vacancies>

Trinity College: Senior Postdoctoral Researchers (up to three posts available); non-stipendiary but collegiate benefits apply; tenure: usually up to five years or the end of the underlying funding, whichever is sooner; closing date: 9 August 2021 at 12 noon; further details: <https://www.trin.cam.ac.uk/vacancies/senior-postdoctoral-researchers-2021/>

Events

Lucy Cavendish College: Dr Laetitia Chauve, Babraham Institute, is #LivefromLucy with a talk on ‘*How do hot, microscopic worms help us to understand the process of ageing?*’, at 6 p.m. on 30 June 2021 via Zoom; further details: <https://www.lucy.cam.ac.uk/events>

EXTERNAL NOTICES**Oxford Notices**

St Hilda’s College: Stipendiary Lecturership in English (fixed term); tenure: one year from 1 October 2021; stipend: £18,341–£19,451 plus collegiate benefits; closing date: 15 July 2021 at 12 noon; further details: <http://www.sthildas.ox.ac.uk/content/stipendiary-lectureship-english>

Worcester College: Fixed-Term Stipendiary Lecturership in Physics; tenure: one year from 1 October 2021; stipend: £13,756–£15,471 plus collegiate benefits; closing date: 12 July 2021 at 9 a.m.; further details: <https://www.worc.ox.ac.uk/jobs>

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