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UNIVERSITY OF
CAMBRIDGE

NOTICES**Calendar**

18 July, *Saturday*. Congregation of the Regent House at 10 a.m. (see p. 779).

1 October, *Thursday*. Michaelmas Term begins. Congregation of the Regent House at 9.30 a.m.: Vice-Chancellor's address, and election and admission of the Proctors.

6 October, *Tuesday*. Full Term begins.

The last ordinary issue of the *Reporter* for the 2014–15 academical year will be published on 29 July 2015. The first issue of the 2015–16 academical year will be published on 23 September 2015.

Notice of a Discussion on Tuesday, 13 October 2015

The Vice-Chancellor invites those qualified under the regulations for Discussions (*Statutes and Ordinances*, p. 111) to attend a Discussion in the Senate-House, on Tuesday, 13 October 2015, at 2 p.m. for the discussion of:

1. Report of the General Board, dated 8 July 2015, on the establishment of certain Professorships (p. 762).
2. Report of the General Board, dated 10 July 2015, on examination arrangements for the degree of Master of Philosophy (p. 762).
3. Twentieth Report of the Board of Scrutiny, dated 23 June 2015 (p. 770).

Notice of benefactions

15 July 2015

The Vice-Chancellor gives notice that he has accepted with gratitude the following benefactions, of which both the capital and the income may be used:

- (i) a benefaction of £5,000,000 from the Monument Trust, payable over two years, towards the redevelopment of the Cambridge Judge Business School and the construction of the Simon Sainsbury Centre (*Reporter*, 6379, 2014–15, p. 424);
- (ii) a benefaction of £585,000 from Microsoft Research Ltd, payable over three years, to support the research of Professor Zoubin Ghahramani, Department of Engineering;
- (iii) a benefaction of US\$924,000 from Cambridge in America, following a donation from Drs Dennis and Mireille Gillings, to support two postdoctoral fellowships, one in emerging infectious diseases and one in neuroscience, to be known as the Dennis and Mireille Gillings Global Public Health Fellowships, the holders of which will undertake collaborative research with the Institut Pasteur;
- (iv) a benefaction of £350,000 from YouGov plc, payable over four years, to support a YouGov Centre for Public Opinion and Policy Research within the Department of Politics and International Studies. The benefaction will support teaching and research in the Department, provide bursaries to candidates for the examination in Public Policy for the M.Phil. Degree, and contribute to the University and College fees, maintenance, and research costs of one Ph.D. student conducting public opinion research beginning in 2016–17;
- (v) a benefaction of £250,000 from the Addenbrooke's Charitable Trust towards the extension of the Addenbrooke's Clinical Research Centre at Addenbrooke's Hospital (*Reporter*, 6377, 2014–15, p. 400);
- (vi) a benefaction of £247,000 from Slaughter and May, payable over three years, to support a fixed-term Lectureship over the same period, which shall be known as the Slaughter and May Lectureship in Corporate Law;
- (vii) a benefaction of £150,000 from the Hauser-Raspe Foundation, payable over three years, to support a series of workshops and a visiting expert programme in the Centre for the Study of Existential Risk, within the Centre for Research in the Arts, Social Sciences, and Humanities.
- (viii) a benefaction of £149,386 from Dame Janet Wolfson de Botton DBE to support the digitization of Michel de Montaigne's personal library at the University Library.

Notice in response to Discussion remarks: Joint Report of the Council and the General Board on procedures for dealing with questions of fitness to study

15 July 2015

The Council, in consultation with the General Board, has considered the remarks made at the Discussion on 7 July 2015 (p. 780) about the above Report (*Reporter*, 6390, 2014–15, p. 619).

Professor Evans has commented on the first sentence in Regulation 1 of the proposed procedure for determining fitness to study, noting that it covers behaviour or health issues which have the *potential* to cause disruption, as well as those for which there is evidence that they have already done so. Regulation 4 gives examples of circumstances in which a student's

fitness to study may be brought into question, covering scenarios in which the University will wish to consider taking action where there is evidence that the health or behaviour of a student has the potential to cause disruption. The Council notes Professor Virgo's expectation that the procedure will be used rarely and is content that the Panel tasked with considering a case will heed Regulation 17 and 'make such decisions in respect of a student's fitness to study as it considers necessary and proportionate' to protect the best interests of the student, and other members of the University.

In response to Professor Evans's comment about the location of the new procedure, if approved it will form part of Ordinances, Chapter II, alongside the procedures to determine fitness to practise, which require the approval of a Grace for amendment.

The Council is submitting a Grace (Grace 1, p. 778) for the approval of the recommendations of this Report.

Notice in response to Discussion remarks: Joint Report of the Council and the General Board on the University's student disciplinary procedures

15 July 2015

The Council, in consultation with the General Board, has considered the remarks made at the Discussion on 7 July 2015 (p. 782) about the above Report (*Reporter*, 6392, 2014–15, p. 666).

The Council notes the supportive comments of Professor Virgo and Ms Horgan, who both stress the importance of having a provision covering harassment.

Professor Evans raises a concern about the workability of the provision relating to the staying of disciplinary proceedings where a complaint has arisen on the same facts. The provision allows for a discretion to stay proceedings, rather than, as Professor Evans appears to suggest, an obligation to do so. Accordingly, the Chair of the Discipline Committee will take full account of all relevant circumstances, including the length of time that a complaint might take to be concluded, before deciding whether that discretion should be exercised.

Paragraph 7(b) of the Report notes that the Review Committee considered whether the student should always be accompanied by a *legal* representative at investigative meetings and concluded that this was not necessary; the student's right to be accompanied is unchanged.

The points Professor Evans makes about the design of the current framework echo the discussions of the Review Committee, which will consider in the second stage of the review how best to rework that framework, including the use of mediation and more informal procedures where appropriate.

The Council is submitting a Grace (Grace 6, p. 778) for the approval of the recommendations of this Report.

Notice in response to Discussion remarks: Report of the General Board on the future arrangements for the Centre for Applied Research in Educational Technologies (CARET)

15 July 2015

The General Board have considered the remarks made by Professor Evans at the Discussion on 7 July 2015 (p. 781) about the above Report (*Reporter*, 6391, 2014–15, p. 644).

The General Board have endorsed the recommendations of its Review Committee and believe that the proposals presented in the Report will bring together within UIS a development team who can continue to provide innovative design to support teaching and learning, whilst offering greater resilience in the support of the operational services that CARET currently delivers.

The Council is submitting a Grace (Grace 5, p. 778) for the approval of the recommendations of this Report.

Recommended Cambridge College Accounts (RCCA): Amendment to Schedule

15 July 2015

The Council, on the recommendation of the Finance Committee, who have been advised by the Inter-Collegiate Committee on College Accounts, has agreed to propose revisions to the Recommended Cambridge College Accounts, to ensure compliance with Financial Reporting Standards and the revised Further and Higher Education Statement of Recommended Practice to be adopted in 2016.

The Council is therefore submitting a Grace (Grace 11, p. 779) to the Regent House for the approval of the amendment to the Schedule to the regulations for College Accounts (*Statutes and Ordinances*, p. 1052) as set out in the Appendix below.

APPENDIX

The amended Schedule to the Regulations for College Accounts is available online at: <http://www.admin.cam.ac.uk/reporter/2014-15/weekly/6394/RCCA-Schedule.pdf>.

Annual Reports

The following Annual Reports have been received by the Council and/or the General Board during the Easter Term 2015, and are available on the websites indicated:

| | |
|--|---|
| <i>Institute of Continuing Education,</i> Annual Report, 2013–14 | http://www.ice.cam.ac.uk/who-we-are/institute-publications |
| <i>University Botanic Garden,</i> Annual Report, 2013–14 | http://www.botanic.cam.ac.uk/ (from the ‘About us’ tab) |
| <i>Health and Safety Executive Committee,</i> Annual Report, 2014 | http://www.safety.admin.cam.ac.uk/publications/hsd139m-annual-report-health-and-safety-executive-committee |

VACANCIES, APPOINTMENTS, ETC.

Vacancies in the University

A full list of current vacancies can be found at <http://www.jobs.cam.ac.uk>.

Professorship of Comparative Philology in the Faculty of Classics; tenure: from 1 October 2016; informal enquiries: Professor Stephen Oakley, Emmanuel College (email: spo23@cam.ac.uk); closing date: 1 September 2015; further particulars: <http://www.jobs.cam.ac.uk/job/7426>; quote reference: GE06471

N. M. Rothschild & Sons Professorship of Mathematical Sciences (2001) and Directorship of the Isaac Newton Institute for Mathematical Sciences (INI); tenure: from 1 October 2016; informal enquiries: Mr Howard Covington, Chair of INI’s Management Committee (email: hcovington@newton.ac.uk) or Professor Valerie Isham, Chair of INI’s Scientific Steering Committee (email: valerie@stats.ucl.ac.uk); closing date: 24 August 2015; further particulars: <http://www.jobs.cam.ac.uk/job/7439/>; quote reference: LN06483

Equine Ambulatory Veterinarian in the Department of Veterinary Medicine; start date: from 17 August 2015 or as soon as possible thereafter; salary: £38,511–£48,743; further particulars: <http://www.jobs.cam.ac.uk/job/7481>; quote reference: PP06522

Senior Category Manager in the Finance Division of the University Offices; salary: £38,511–£48,743; closing date: 30 July 2015; further particulars: <http://www.jobs.cam.ac.uk/job/7484/>; quote reference: AG06525

The University values diversity and is committed to equality of opportunity.

The University has a responsibility to ensure that all employees are eligible to live and work in the UK.

NOTICES BY THE GENERAL BOARD

Election of student members of Faculty Boards and other bodies

With effect from 1 October 2015

Following comments from several Faculties and Departments on the timing of elections for student representatives, the General Board have approved amendments to the regulations and rules governing the election of student members of Faculty Boards and other bodies so as to enable elections to be held earlier where registration permits, and to increase the maximum number of student members serving on a Faculty Board from three to four.

(a) By amending Regulations 2(a) and (b) of the regulations for the Constitution of the Faculty Boards (*Statutes and Ordinances*, p. 600) so as to read:

- (a) the number of members in class (f) shall not be more than four, and
- (b) if there are three or four, at least one shall be a graduate student and at least one shall be *in statu pupillari*.

(b) In the regulations for the Election of Student Members of Faculty Boards and Other Bodies (*Statutes and Ordinances*, p. 603):

- (i) By amending Regulation 4 so as to define the earliest date for elections as 20 October of each year.
- (ii) By replacing the first sentence of Regulation 8 with the following two sentences:

Not later than the eighteenth day after the beginning of the Full Michaelmas Term, the Registry shall send to the returning officer for each body to which these regulations apply, save those listed in Schedule V, an electoral roll of all the persons who on the fourteenth day after the beginning of the Full Michaelmas Term were eligible, under the provisions of Regulation 1 of the General Regulations for the Constitution

of the Faculty Boards and of these regulations, to vote and to stand as candidates in the election. For those bodies listed in Schedule V, the Registry shall send to the returning officer, not later than 12 November, an electoral roll of all the persons who on 8 November were eligible, under the provisions of Regulation 1 of the General Regulations for the Constitution of the Faculty Boards and of these regulations, to vote and to stand as candidates in the election.

(iii) By adding new Regulation 12 so as to read:

12. If the number of eligible persons nominated does not exceed the number of vacancies, the person or persons nominated shall be deemed to be elected.

(iv) In Schedule I by increasing from 3 to 4 the number of members in class (f) on the following Faculty Boards: Business and Management; Clinical Medicine; Economics; Engineering; Human, Social, and Political Science; Law.

(v) By adding to Schedule IV two new electoral schemes so as to read:

Scheme L. Four students, as follows: (i) two undergraduate students elected by and from among all undergraduate students in the Faculty; (ii) one graduate student elected by and from among the students in the Faculty pursuing a course of study appropriate to a specific degree or other qualification; and (iii) one graduate student elected by and from among all the graduate students in the Faculty who are not eligible to be members in category (ii).

Scheme M. Four students, as follows: (i) one undergraduate student elected by and from among all undergraduates in the Faculty; (ii) one graduate student elected by and from among all the graduate students in the Faculty who are pursuing a course of study appropriate to a specific degree or other qualification; and (iii) two graduate students elected by and from among all the graduate students in the Faculty who are not eligible to be members in category (ii).

(vi) By adding a new schedule so as to read:

SCHEDULE V

Faculty Boards or other bodies with an electoral roll generated on or after 8 November

The Faculty Board of Biology
 The Faculty Board of Earth Sciences and Geography
 The Board of History and Philosophy of Science
 The Faculty Board of Mathematics
 The Faculty Board of Physics and Chemistry

(c) By amending Rule 7 of the Rules made by the General Board in accordance with Regulation 11 (*Statutes and Ordinances*, p. 607), so as to change the exclusion date for graduate students from 31 October to 1 October.

(d) By amending Paragraph 4 of the Procedure for the allocation to electoral rolls for candidates of the Natural Sciences Tripos and Medical and Veterinary Sciences Tripos (*Statutes and Ordinances*, p. 607), so as to remove reference to the last day of Full Michaelmas Term and replace it with 'the last day on which the electoral roll is generated under Regulation 8 for the election of student members of Faculty Boards and other bodies.'

REGULATIONS FOR EXAMINATIONS

Education Tripos, Preliminary Examination

(*Statutes and Ordinances*, p. 260)

With effect from 1 October 2015

The General Board, on the recommendation of the Faculty Board of Education, have approved changes to the regulations for the Preliminary Examinations to Part I and to Part II. These include changes to: Regulation 2, Section I, Education studies, to clarify the length of written papers; Regulation 4 to clarify the options available to candidates; Regulation 4, Section II, to rename Paper 3 and add Paper 4; to remove 'in education' from the title of Regulation 4, Section III; and to delete Regulation 6. The regulations will be revised as follows:

Regulation 2.

By amending Section I, Education studies so as to read:

Section I consists of two written papers, Paper 1, of three hours' duration and Paper 2, of two hours' duration, with the submission of coursework as prescribed by the Faculty Board of Education not later than the beginning of the Michaelmas Term preceding the examination.

Paper 1 Foundation course in the disciplines of education

Paper 2 Language, communication, and literacy

Coursework

Regulation 4.

By amending the relevant sections of the regulation, as outlined above, to read as follows:

4. The examination shall comprise four sections, as set out below. Candidates shall offer:

either

Option A

(a) the examination requirements set out in Section I and Section II; *and*

(b) one further paper taken from the examination requirements set out in Section III;

or

Option B

(a) the examination requirements set out in Section I; *and*

(b) three further papers taken from the examination requirements for Section II, Section III, and Section IV, providing that candidates shall offer no fewer than two papers from Section IV.

Section II. Modernity, globalization, and education

Section II consists of two written papers, each of three hours duration.

Paper 3 Modernity, globalization, and education

Paper 4 Language, communication, and literacy

Section III. Special subjects

Candidates may offer one special subject, which shall count as one paper. The special subjects, and the examination requirements for each special subject, shall be announced by the Faculty Board from time to time, providing that due care is taken to give sufficient notice to all candidates.

Architecture Tripos, Part Ib

(*Statutes and Ordinances*, p. 284)

With immediate effect

The General Board, on the recommendation of the Faculty Board of Architecture and History of Art, have amended Regulation 15 to replace the reference to Papers 1–3 with a reference to Papers 3–5 in the fourth sentence concerning teachers under whose direction coursework was performed.

The Faculty Board of Architecture and the History of Art are satisfied that no candidate's preparation for the examination in 2015 will be adversely affected.

Chemical Engineering Tripos

(*Statutes and Ordinances*, p. 301)

With effect from 1 October 2015

The General Board, on the recommendation of the Chemical Engineering and Biotechnology Syndicate, have approved amendments to the regulations to allow candidates on approved placements outside the University's Precincts to count those terms towards residence.

Regulation 5.

By inserting the words 'and to have kept those terms for the purpose of the regulations for Residence and Precincts of the University' at the end of the first sentence.

Education Tripos, Parts I and II

(*Statutes and Ordinances*, p. 319)

PART I

With effect from 1 October 2015

The General Board, on the recommendation of the Faculty Board of Education, have approved changes to Regulation 11 to increase paper options to candidates. The revised regulation will read as follows:

- 11.** The examination for Part I shall comprise four sections, as set out below. Candidates shall offer:
- (a) the examination requirements set out in Section I;
 - (b) three further papers taken from the examination requirements set out in Section II, Section III, and Section IV, providing that candidates shall offer no fewer than two papers from Section IV.

Section I. Education studies

Section I consists of two written papers, each of three hours' duration.

| | |
|----------------|-----------------------------|
| <i>Paper 1</i> | Disciplines of education I |
| <i>Paper 2</i> | Disciplines of education II |

Section II. Modernity, globalization, and education

Section II consists of one written paper of three hours' duration.

| | |
|----------------|---|
| <i>Paper 3</i> | Modernity, globalization, and education |
|----------------|---|

Section III. Introduction to psychology

Section III consists of one written paper of three hours' duration.

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|----------------|--|
| <i>Paper 4</i> | Introduction to psychology (Paper PBS1 of Part I of the Psychological and Behavioural Sciences Tripos) |
|----------------|--|

Section IV. Subject studies

Candidates may offer two or three papers from one subject area only, as outlined in Schedule 1. A candidate who submits a dissertation under this section shall do so under the conditions set out in the regulation referred to in the relevant part of Schedule 1.

PART II

With effect from 1 October 2015

The General Board, on the recommendation of the Faculty Board of Education, have approved changes to Regulations 12 and 14, and the addition of new regulations to be numbered 15 and 16. The changes require a candidate to sit at least one written examination, and differentiate between the various independent reports a candidate can take, whether a dissertation or a report. Schedules 1 and 2 have also been revised with the permission of the cognate Faculty Board: one paper has been added to Schedule 1, Biological Sciences; the entries under Schedule 1 and 2, English, English and Drama, and Music have been changed. The revised regulations will read as follows:

- 12.** The examination for Part II shall comprise four sections, as set out below. Candidates shall offer:
- (a) the examination requirements set out in Section I;
 - (b) four further papers taken from the examination requirements set out in Sections II–IV, providing that candidates shall offer at least one paper from among Papers 1–3 in Section II, and no more than two papers from Section IV.

Candidates may not offer more than one dissertation in total under Sections II, III, and IV. The report in Section I shall be submitted under the conditions set out in Regulation 14. A dissertation for Paper 4 of Section II shall be submitted under the conditions set out in Regulation 15. A dissertation under Section IV shall be submitted under the conditions set out in the regulation referred to in the relevant part of Schedule 2.

Section I. Research and investigation in education

Candidates shall submit a report on a topic related to the investigation and analysis of an educational problem. The report shall be submitted under the conditions set out in Regulation 14. At the discretion of the Examiners, the examination may include an oral examination on the report.

Section II. Advanced topics in education studies

Section II consists of three written papers, each of three hours' duration, and a dissertation.

| | |
|-------------------|---|
| <i>Paper 1</i> | Disciplines of education I |
| <i>Paper 2/2A</i> | Disciplines of education II |
| <i>Paper 3</i> | Disciplines of education III (also serves as Paper Soc. 14 of the Politics, Psychology, and Sociology Tripos) |
| <i>Paper 4</i> | Dissertation in an education discipline |

Section III. Special subjects

Candidates may offer one or more special subjects, which shall each count as one paper. The special subjects, and the examination requirements for each special subject, shall be announced by the Faculty Board from time to time, providing that due care is taken to give sufficient notice to all candidates.

Section IV. Subject studies

Candidates may offer up to two papers from one subject area only, as outlined in Schedule 2.

14. Each candidate shall submit the proposed topic of their report under Section I of Part II through the Undergraduate Office to the Secretary of the Faculty Board, by a date announced by the Faculty Board not later than the beginning of the Michaelmas Term preceding the examination. The Secretary shall communicate the approval or rejection of the proposed topic to the candidate no later than the end of the Michaelmas Term preceding the examination.

The submitted report shall be of not less than 8,000 words and not more than 10,000 words, excluding notes and appendices. The report shall be submitted by candidates through the Undergraduate Office to the Secretary of the Faculty Board by a date specified by the Faculty Board not later than the beginning of the Michaelmas Term preceding the examination. Each report shall be in typescript, unless previous permission has been obtained from the Faculty Board to present it in manuscript; it shall bear the candidate's examination number and shall be accompanied by a brief synopsis.

Candidates will be required to declare that the report is their own work and that it does not contain material already used to any substantial extent for a comparable purpose. At the discretion of the Examiners, a candidate may be examined *viva voce* on her or his report.

15. A candidate who submits a dissertation for Paper 4 of Section II of Part II shall submit the proposed title through the Undergraduate Office to the Secretary of the Faculty Board by the end of the 21st day of Full Lent Term. The submitted dissertation shall be of not less than 8,000 words and not more than 10,000 words, excluding notes and appendices. Dissertations shall be submitted by candidates through the Undergraduate Office to the Secretary of the Faculty Board by a date specified by the Faculty Board not later than the beginning of the Michaelmas Term preceding the examination. Each dissertation shall be in typescript, unless previous permission has been obtained from the Faculty Board to present it in manuscript; it shall bear the candidate's examination number and shall be accompanied by a brief synopsis.

Candidates will be required to declare that the dissertation is their own work and that it does not contain material already used to any substantial extent for a comparable purpose. At the discretion of the Examiners, a candidate may be examined *viva voce* on her or his dissertation.

16. A candidate submitting a dissertation in English or English and Drama under Section IV of Part I shall submit the proposed title through the Undergraduate Office to the Secretary of the Faculty Board by the end of the 21st day of Full Lent Term. The submitted dissertation shall be of not less than 5,000 words and not more than 7,000 words, inclusive of notes and appendices. Dissertations shall be submitted by candidates through the Undergraduate Office to the Secretary of the Faculty Board by a date specified by the Faculty Board not later than the beginning of the Michaelmas Term preceding the examination. Each dissertation shall be in typescript, unless previous permission has been obtained from the Faculty Board to present it in manuscript; it shall bear the candidate's examination number and shall be accompanied by a brief synopsis.

Candidates will be required to declare that the dissertation is their own work and that it does not contain material already used to any substantial extent for a comparable purpose. At the discretion of the Examiners, a candidate may be examined *viva voce* on her or his dissertation.

SCHEDULE 1
SUBJECTS AND PAPERS FOR SECTION III OF PART I OF
THE EDUCATION TRIPOS

Biological Sciences

Neurobiology (the examination requirements for this subject are set out in the regulations for Part IB of the Natural Sciences Tripos)

*English**English and Drama*

Candidates may offer two or three of the following papers:

Paper Ed.D2 Film, culture, and identity

Paper Ed.D3 Drama production II (performance or workshop and submission of a note-book)

Paper Ed.E3 Shakespeare

English literature and its contexts, 1300–1550 (Paper 3 of Part I of the English Tripos (New Regulations))

English literature and its contexts, 1500–1700 (Paper 4 of Part I of the English Tripos (New Regulations))

English literature and its contexts, 1660–1870 (Paper 6 of Part I of the English Tripos (New Regulations))

English literature and its contexts, 1830–1945 (Paper 7A of Part I of the English Tripos (New Regulations))

English literature and its contexts, 1870 to the present (Paper 7B of Part I of the English Tripos (New Regulations))

Practical criticism and critical practice (Paper 1 of Part I of the English Tripos (New Regulations))

A candidate may offer a dissertation on a topic in the fields of Film, Drama, or English Literature in place of any of these papers, provided that only one dissertation is offered in total. Any dissertation shall be offered under the conditions specified in Regulation 16.

Music

Candidates may offer two or three of any of the following papers:

Historical Studies (Paper 1 of Part IB of the Music Tripos)

Music analysis (Paper 2 of Part IB of the Music Tripos)

Introduction to performance studies (Paper 4 of Part IB of the Music Tripos)

Composition portfolio (Paper 5 of Part IB of the Music Tripos), which shall be submitted under conditions specified in the regulations of the Music Tripos

Any of the additional papers from Part IB of the Music Tripos announced by the Faculty Board of Music, which shall be undertaken under any conditions specified by the Faculty Board of Music when they are announced.

Dissertation (Paper 6 of Part IB of the Music Tripos) in accordance with Regulation 15 of the Music Tripos.

SCHEDULE 2
SUBJECTS AND PAPERS FOR SECTION IV OF PART II OF
THE EDUCATION TRIPOS

*English**English and Drama*

Candidates may offer one or two of the following papers:

(i) *Paper Ed.D4* Modern drama and theatre

(ii) A paper from the list of Part II papers of the English Tripos announced by the Faculty Board of English by the end of the Easter Term prior to the examination

A candidate may offer a dissertation in place of any of the papers in (ii) above, providing that the candidate may offer only one dissertation in total under Regulation 12(b). Any dissertation offered in place of an English or English and Drama paper shall be offered under the conditions specified in the regulations of the English Tripos.

Music

Candidates may offer one or two of the following papers:

Papers 1–5 of Part II of the Music Tripos, and any of the additional papers announced for the Music Tripos (with the exception of Paper 6 and Paper 7) which shall be undertaken under any conditions specified by the Faculty Board of Music when they are announced. Paper 5 is a dissertation which shall be submitted under the regulations of the Music Tripos.

English Tripos (New Regulations), Part II

(*Statutes and Ordinances*, p. 342)

With effect from 1 October 2015

The General Board, on the recommendation of the Faculty Board of English, have approved an amendment to Regulation 18 governing the papers available in Part II, to insert a footnote to note that Paper 11, ‘Modernism and the short story’, has been suspended in 2015–16.

The Faculty Board of English have confirmed that no candidate’s preparation for the examination in 2016 will be affected.

Modern and Medieval Languages Tripos, Part II

(*Statutes and Ordinances*, p. 388)

With effect from 1 October 2015

The General Board, on the recommendation of the Faculty Board of Modern and Medieval Languages, have approved an amendment to Schedule D, governing the papers that may be borrowed from other Triposes that may be taken in Part II, so as to remove Paper Int.7, ‘Society, politics, and culture in Latin America’, as a paper that may be offered in Part II.

The Faculty Board of Modern and Medieval Languages are satisfied that no candidate’s preparation for the examination in 2016 will be adversely affected.

Master of Education

(*Statutes and Ordinances*, p. 467)

With immediate effect

The General Board, on the recommendation of the Degree Committee for the Faculty Board of Education, have approved a list of pathways under Option B in the scheme of examination for the degree of Master in Education.

Regulation 11.

Option B

By inserting a new paragraph before the final paragraph so as to read:

The work completed under (a) and (b) shall fall within one of the pathways as specified at the end of this regulation.

By inserting the following list of pathways:

PATHWAYS

- Arts, creativity, education, and culture
- Critical approaches to children’s literature
- Educational leadership and school improvement
- Educational research
- Mathematics education
- Primary education
- Psychology and education
- Researching practice 5–18 (primary and secondary schools)
- Research in second language education
- Science teacher researchers and practitioners
- Child and adolescent psychotherapeutic counselling

Examination in Clinical Science for the M.Phil. Degree

(*Statutes and Ordinances*, p. 521)

With effect from 1 October 2016

The General Board, on the recommendation of the Degree Committee for the Faculties of Clinical Medicine and Veterinary Medicine, have approved a change to the examination to include the expectation that an oral examination shall be held on the thesis and on the general field of knowledge within which it falls. Regulation 3 has been revised as follows:

3. The examination shall include an oral examination on the thesis and on the general field of knowledge within which it falls and on the other work submitted by the candidate; save that the Examiners may, at their discretion, waive the requirement for an oral examination.

Examination in Education for the M.Phil. Degree

(*Statutes and Ordinances*, p. 526)

With immediate effect

The General Board, on the recommendation of the Degree Committee for the Faculty Board of Education, have approved a list of pathways under Option B in the scheme of examination in Education for the M.Phil. Degree.

Option B

By inserting a new paragraph before the final paragraph so as to read:

The work completed under (a) and (b) shall fall within one of the pathways as specified at the end of this regulation.

By inserting the following list of pathways:

PATHWAYS

Arts, creativity, education, and culture
Critical approaches to children's literature
Educational leadership and school improvement
Educational research
Mathematics education
Education, globalization, and international development¹
Primary education
Psychology and education
Research in second language education
Child and adolescent psychotherapeutic counselling

¹ This pathway shall be available from 2016–17.

Examination in Epidemiology for the M.Phil. Degree

(*Statutes and Ordinances*, p. 529)

With effect from 1 October 2016

The General Board, on the recommendation of the Degree Committee for the Faculties of Clinical Medicine and Veterinary Medicine, have approved a change to the examination to standardize the wording describing the oral examination. Regulation 2 has been revised as follows:

2. The examination shall include an oral examination on the thesis and on the general field of knowledge within which it falls and on the other work submitted by the candidate; save that the Examiners may, at their discretion, waive the requirement for an oral examination

Examination in Primary Care Research for the M.Phil. Degree

(*Statutes and Ordinances*, p. 543)

With effect from 1 October 2016

The General Board, on the recommendation of the Degree Committee for the Faculties of Clinical Medicine and Veterinary Medicine, have approved a change to the examination to include the expectation that an oral examination shall be held on the thesis and on the general field of knowledge within which it falls. Regulation 2 has been revised as follows:

2. The examination shall include an oral examination on the thesis and on the general field of knowledge within which it falls and on the other work submitted by the candidate; save that the Examiners may, at their discretion, waive the requirement for an oral examination.

Examination in Public Health for the M.Phil. Degree

(Statutes and Ordinances, p. 543)

With effect from 1 October 2016

The General Board, on the recommendation of the Degree Committee for the Faculties of Clinical Medicine and Veterinary Medicine, have approved a change to the examination to standardize the wording describing the oral examination. Regulation 2 has been revised as follows:

2. The examination shall include an oral examination on the thesis and on the general field of knowledge within which it falls and on the other work submitted by the candidate; save that the Examiners may, at their discretion, waive the requirement for an oral examination.

Examination in Building History for the M.St. Degree

(Statutes and Ordinances, p. 560)

With effect from 1 October 2015

The General Board, on the recommendation of the Faculty Board of Architecture and History of Art, have approved an amendment to the scheme of examination so as to articulate the assessment components within Regulation 1(a) as two essays rather than three written papers.

Regulation 1.

By amending paragraph (a) so as to read:

- (a) two essays, each of no more than 3,500 words in length, on a topic specified by the Degree Committee for the Faculty of Architecture and History of Art;

Examination in Real Estate for the M.St. Degree

With effect from 1 September 2016

The General Board, on the recommendation of the Degree Committee for the Department of Land Economy, the Department's Board, and the Strategic Committee of the Institute of Continuing Education, have approved Real Estate as a subject for the M.St. Degree with effect from 1 September 2016. Special regulations for the examination in the subject have been approved as follows:

REAL ESTATE

1. The scheme of examination for the course of study in Real Estate for the degree of Master of Studies shall consist of:

- (a) a thesis, of not more than 12,000 words in length, including footnotes and appendices but excluding bibliography, on a subject approved by the Degree Committee for the Department of Land Economy;
- (b) three case studies, each of not more than 2,500 words in length, and each on a subject approved by the Degree Committee;
- (c) three essays, each of not more than 3,000 words in length, on topics approved by the Degree Committee.

2. At the discretion of the Examiners the examination shall include an oral examination on the thesis and on the general field of knowledge within which it falls.

3. The Examiners may recommend to the Degree Committee that it recommends to the Institute of Continuing Education the award of the Postgraduate Diploma to a candidate who has satisfactorily completed the requirements specified in Regulation 1(b) and 1(c) and who does not complete, or fails to reach, the required standard in the thesis specified under Regulation 1(a).

Postgraduate Awards of Practitioner Professional Development

(*Statutes and Ordinances*, p. 592)

With immediate effect

The General Board, on the recommendation of the Faculty Board of Education, have approved the addition of a Schedule of credit-bearing courses to the regulations for Postgraduate awards of Practitioner Professional Development.

Regulation 1.

By inserting the words ‘and shall be awarded on the basis of the completion of credits from practitioner professional development courses listed in the Schedule to these regulations’ at the end of the regulation.

By inserting the following Schedule at the end of the regulations:

SCHEDULE

30-credit practitioner professional development courses

Teaching Shakespeare
Teaching and learning through dialogue
Contemporary issues in music education
An introduction to child and adolescent counselling

60-credit practitioner professional development courses

Teaching advanced mathematics

120-credit practitioner professional development courses

Postgraduate diploma in child and adolescent counselling

CULP Awards in French, German, Italian, and Spanish

(*Statutes and Ordinances*, p. 593)

With effect from 1 October 2015

The General Board, on the recommendation of the Language Centre’s Committee of Management, with the endorsement of the Faculty Boards of Asian and Middle Eastern Studies, and Modern and Medieval Languages, and with the approval of the Council of the School of Arts and Humanities, have approved the addition of a new CULP Award in Advanced Russian, which shall be added to the Schedule to the regulations for Diplomas and Certificates open to non-members of the University (*Statutes and Ordinances*, p. 589).

Language Centre: Schedule of subjects approved for certificates of proficiency

(*Statutes and Ordinances*, p. 666)

With immediate effect

The General Board have agreed to add the following certificates of proficiency to the Schedule, on the recommendation of the Language Centre’s Committee of Management, with the endorsement of the Faculty Boards of Asian and Middle Eastern Studies, and Modern and Medieval Languages, and with the approval of the Council of the School of Arts and Humanities:

Arabic Elementary 2
German for Business
Greek Basic
Japanese Basic 1
Japanese Basic 2
Russian Intermediate 2
Russian through Film
Swahili Intermediate 1

They have also agreed to replace ‘Russian Basic’ with ‘Russian Basic 1’ and ‘Russian Basic 2’, and to the retitling of ‘Brazilian Portuguese Basic’ as ‘Portuguese Basic’, and ‘Brazilian Portuguese Intermediate 1’ as ‘Portuguese Intermediate 1’.

NOTICES BY FACULTY BOARDS, ETC.**Asian and Middle Eastern Studies Tripos, Parts IB and II, 2015–16**

The Faculty Board of Asian and Middle Eastern Studies give notice of the following options to be offered under Regulation 8 for Parts IB and II of the Asian and Middle Eastern Studies Tripos in 2015–16.

The Faculty reserves the right to withdraw any course that is undersubscribed.

Unless otherwise specified, all papers consist of a three-hour examination.

PART IB

Middle Eastern Studies*MES.21. Elementary Hindi language*

This paper will consist of two parts: a written paper (70 marks) and an oral examination (30 marks). The written paper will consist of two sections: Section A will contain a text comprehension exercise in Hindi (20 marks) and a ‘fill in the blanks’ exercise to test students’ grammar (20 marks). Section B will contain a translation exercise from Hindi to English (15 marks), and a translation exercise from English to Hindi (15 marks).

The oral examination will consist of three sections. All timings are approximate and the oral examinations are recorded: (a) listening and comprehension test (20 marks); (b) role play (15 marks); (c) discussion on a given topic (15 marks). 10 minutes in total will be given for Sections (b) and (c).

PART II

Chinese Studies*C.16. Early and imperial China*

This paper will consist of two passages in literary and/or modern Chinese for translation and comment, and six essay questions, of which two must be attempted. Candidates will be allowed to use copies of Chinese-Chinese dictionaries provided.

C.17. Modern Chinese literature

This paper will consist of two passages in Chinese for translation and comment, and six essay questions, of which two must be attempted. Candidates will be allowed to use copies of Chinese-Chinese dictionaries provided.

C.19. Chinese linguistics

This paper will consist of two passages in Chinese for translation into English, and six essay questions, of which two must be attempted. Candidates will be allowed to use copies of Chinese-Chinese dictionaries provided.

C.20. Contemporary Chinese society

The paper is divided into four parts, all of which must be attempted. Part one and part two (each carrying 15 marks) each consists of a Chinese-language passage. Candidates will be asked to summarize the passage briefly and answer a commentary question, both in English. Part three and part four (each carrying 35 marks) each consist of five essay questions, of which one question must be answered. Candidates will be allowed to use copies of Chinese-Chinese dictionaries provided.

Japanese Studies*J.13. Advanced Japanese texts*

This paper will consist of several sections corresponding to the special subjects taken during the year; there will be one unseen text for translation, and two unseen passages for comment in English in each section of the paper. Copies of the dictionaries Shinjigen and Kojien will be available during the examination.

J.14. Classical Japanese texts

This paper consists of two sections. In Section A candidates will be required to translate one unseen passage from Japanese to English. In Section B candidates will be required to translate and/or comment on selected passages taken from texts covered during the year. Copies of the dictionaries Shinjigen and Kojien will be available during the examination.

J.15. Modern Japanese cultural history

The coursework that constitutes this paper’s assessment will consist of one research essay, of between 6,000 and 7,500 words, including footnotes and excluding bibliography. Each student will develop the topic of the essay in consultation with the instructor. A one-page topic and paper outline plus a bibliography will be due during the first class session of Lent Term. Two hard copies and one electronic copy (pdf) of the project shall be submitted to the Programmes Administrator in the Faculty Office so as to arrive not later than the division of Full Easter Term.

J.19. Contemporary Japanese society

The coursework that constitutes this paper’s assessment consists of one research essay, of between 6,000 and 7,500 words, including footnotes and excluding bibliography. Each student will develop the topic of the essay in consultation with the instructor. A one-page topic and paper outline plus a bibliography will be due during the first class session of Lent Term. Two copies of the project shall be submitted to the Programmes Administrator in the Faculty Office so as to arrive not later than the division of Full Easter Term.

K.1. Readings in elementary Korean

This paper will consist of three sections. In Section A, students will be tested on their knowledge of Korean grammar. In Section B, students will be required to translate extracts from seen texts into English. In Section C, students will be required to translate extracts from unseen texts into English.

EAS.2. The East Asian region

This paper will contain ten essay questions of which candidates will be required to attempt three.

Middle Eastern Studies*MES.37. History of the pre-modern Middle East: Political legitimacy in the Medieval Islamic world (600–1300)*

This paper will consist of eight essay questions of which candidates will be required to answer three. All questions will carry equal marks.

MES.38. History of the modern Middle East: Islamic thought in the 20th century Arab world

The paper will consist of at least eight essay questions. Candidates will be required to answer three questions. Three questions will contain options for textual commentaries. All questions will carry equal marks.

MES.39. Special subject in the pre-modern Middle East: Image and text in Islamic manuscripts

This paper will consist of eight questions in two sections. Section A will contain five essay questions; Section B will contain three questions based on images for analysis and discussion. Candidates will be required to answer three questions, at least one from each section. All questions will carry equal marks.

MES.40. Special subject in the contemporary Middle East: Israel: Invention of a culture

This paper is assessed by a research essay of between 6,000 and 7,500 words, including footnotes and excluding bibliography. Each student will develop the topic of the essay in consultation with the instructor. A one-page topic and paper outline will be due during the first class session of Lent Term. Two hard copies and one electronic copy (pdf) of the project shall be submitted to the Programmes Administrator in the Faculty Office so as to arrive not later than the fourth Friday of Full Easter Term.

MES.42. Elementary Sanskrit

The paper will consist of four questions. Questions 1 to 3 will consist of a seen passage for translation into English (20 marks each) and grammar questions (5 marks each) on some of the forms found in the selected passage. Question 4 will consist of an unseen translation from Sanskrit into English for which a glossary will be provided (25 marks). All questions must be answered.

MES.43. Elementary Hindi language

This paper will consist of two parts: a written paper (70 marks) and an oral exam (30 marks). The written paper will consist of two sections: Section A will contain a text comprehension exercise in Hindi (20 marks) and a 'fill in the blanks' exercise to test students' grammar (20 marks). Section B will contain a translation exercise from Hindi to English (15 marks), and a translation exercise from English to Hindi (15 marks).

The oral examination will consist of three sections (all timings are approximate and the oral examinations are recorded): (a) Listening and comprehension test (20 marks); (b) Role play (15 marks); and (c) Discussion on a given topic (15 marks). Ten minutes in total will be given for Sections (b) and (c).

*X.9. Judaism II (Paper C.8 of the Theological and Religious Studies Tripos)**X.10. Islam II (Paper C.9 of the Theological and Religious Studies Tripos)**X.11. Judaism and philosophy (Paper D2(C) of the Theological and Religious Studies Tripos)***SUPPLEMENTARY REGULATIONS**

(Statutes and Ordinances, p. 294)

PART IA

By amending the supplementary regulation for the following paper so as to read:

J.1. Modern Japanese I

The aims of this paper are to help students acquire solid basic skills of language learning, both receptive (reading and listening) and productive (writing and speaking). In the Michaelmas and Lent Terms students undergo an intensive study of the grammar of modern Japanese. The textbook used for this purpose is Bowring and Laurie, *Introduction to Modern Japanese*. In the Easter Term, the emphasis shifts to reinforcing the basic structures and vocabularies learnt in the first two terms through developing students' listening and speaking skills further.

PART IB

By amending the title of the following paper and the supplementary regulation so as to read:

MES.16 Hebrew literature (special topics)

This course will be divided into two sections, of which students must choose one: (a) Modern Hebrew literary texts, and (b) Medieval Hebrew literary texts. In both sections, the focus will be on the literary analysis and the historical contextualization of selected texts.

By amending the supplementary regulation for the following paper so as to read:

MES.18 Topics in Hebrew studies

This course will enable students to study the special topics of: (1) Pre-modern Jewish Literature; and (2) Modern Hebrew Culture. The topic 'Pre-modern Jewish literature' subsumes two options, one of which the student must choose: (a) Aramaic, or (b) Ancient (post-biblical)/medieval Hebrew literature.

And by inserting a final section to the supplementary regulations for Part IB of the Tripos so as to read:

Additional paper available for examination under Regulation 8

MES.21. Elementary Hindi language

This paper introduces students to contemporary Hindi language through a series of exercises testing grammar, reading, writing, speaking, and listening.

PART II

Additional papers available for examination under Regulation 8

By amending the supplementary regulations for the following paper so as to read:

J.15. Modern Japanese cultural history

This seminar-style paper will explore one specific facet of modern Japanese literature, which is rakugo. By reading texts in Japanese dating from the 19th century to the present day, students will have an opportunity to reflect upon how rakugo's roots go back in time before the modern era, and also gain knowledge about a range of topics including Japanese culture, history, humour, class, and more. On top of this, the paper will examine a selection of canonical modern novels (in translation) that are indebted to the rakugo tradition. The seminars will be supplemented by screening and study of both recorded and live performances.

And by amending the titles of the following papers, and the accompanying supplementary regulations so as to read:

MES.38. History of the modern Middle East: Islamic thought in the 20th century Arab world

This course explores Islamist and Islamic liberal thought in the Arab world in the twentieth century.

MES.40. Special subject in the contemporary Middle East: Israel: Invention of a culture

Focusing on the Zionist revolution of the 20th century and the many cultural innovations it inspired, this course explores the new ideas and practices about language, literature, body, sexuality, visual culture, music, art, and architecture that shaped the modern Israel we know today.

Education Tripos, Part II, 2016

The Faculty Board of Education gives notice that the special subjects for Section III of Part II of the Education Tripos, and for Section III of the Preliminary Examination for Part II of the Education Tripos, will, until further notice, be as follows:

Children and literature (examined by one two-hour paper and coursework)

Creativity and thinking (examined by one two-hour paper and coursework)

Education, inclusion, and diversity (examined by one three-hour paper)

Sociology statistics and methods (Paper SOC5 of Part II of the Human, Social, and Political Sciences Tripos)
(examined by one three-hour paper)

Historical Tripos, 2016

The Faculty Board of History give notice that they have amended their announcement of special and specified subjects for Part II of the Historical Tripos, 2016, as published on 16 July 2014 (*Reporter*, 6355, 2013–14, p. 736) and 7 May 2015 (*Reporter*, 6385, 2014–15, p. 526), as follows:

By withdrawing the following from the list of Special Subjects (Section B) for Papers 2 and 3:

From imperial medicine to global health, 1865 to the present (L)

The Faculty Board are satisfied that no candidate's preparation for examination will be adversely affected by this amendment.

Historical Tripos, 2017: Subjects and periods

The Faculty Board of History give notice that the options for Paper 1 of Part I of the Historical Tripos, 2017 (*Statutes and Ordinances*, p. 348) will be as follows:

Themes and Sources:

- i Money and society from late antiquity to the financial revolution
- ii Royal and princely courts: ancient, medieval, and early modern
- iii Religious conversion and colonialism
- iv Remaking the modern body, 1543–1939
- v The Bandung moment: revolution and anti-imperialism in the twentieth century
- vi Comparative histories of race, class, and culture: Southern Africa, 1850–2013
- vii Nature and the city in medieval thought
- ix The history of collecting
- x Piracy in world history
- xi The politics of memory in Germany after 1945 (German sources)
- xii World War II and its legacy in France (French sources)
- xiii Earning a living 1377–1911: work, occupations, gender, and economic development in England
- xiv Film and history, 1929–1945
- xv World environmental history

The Faculty Board of History give notice that the Special Subjects for Papers 2 and 3 of Part II of the Historical Tripos, 2017 (*Statutes and Ordinances*, p. 349) will be as follows:

- Constructing the worlds of Archaic Greece (c. 750–480 BC) [*Paper C1 of Part II of the Classical Tripos*] (A)
- The 'Angevin Empire', 1150s–1230s (C)
- Uses of the visual in early modern Germany, c. 1450–1550 (D)
- Reform and reformation: Thomas More's England (F)
- Food and drink in Britain and the wider world, c. 1550–1800 (H)
- The 1848 revolutions (I)
- From World War to Cold War: America, Britain, Russia, and the division of Europe, 1944–1950 (J)
- Fin de siècle Russia, 1891–1917 (K)
- Liberalism and constitutional crisis in the United States, c. 1930–c. 1965 (M)
- Missionary science, ethnic formation, and the religious encounter in Belgian Congo, 1908–1960 (O)
- Indian democracy: ideas in action, c. 1947–2007 (Q)

The subjects for the following papers in Part II of the Historical Tripos, 2017 (*Statutes and Ordinances*, p. 349) will be:

- 1 Historical argument and practice
- 4 History of political thought from c. 1700 to c. 1890
- 5 Political philosophy and the history of political thought since c. 1890
- 6 States between states: the history of international political thought from the Roman empire to the early nineteenth century
- 7 Transformation of the Roman world [*Paper C4 of Part II of the Classical Tripos*]
- 8 The near east in the age of Justinian and Muhammad, AD 527–700
- 11 Early medicine [*Paper 2 of History and Philosophy of Science within Part II of the Natural Sciences Tripos*]
- 12 The middle ages on film: medieval violence and modern identities

- 13 Man, nature, and the supernatural, c. 1000–c. 1600
- 14 Material culture in the early modern world
- 15 Print and society in early modern England
- 17 The politics of knowledge from the late Renaissance to the early Enlightenment
- 18 Japanese history in the nineteenth and twentieth centuries [*Paper J6 of Part Ib of the Asian and Middle Eastern Studies Tripos*]
- 20 World population, development, and environment since 1750: comparative history and policy
- 22 Stalinism and Soviet life
- 23 The long road to modernization: Spain, since 1808
- 24 The politics of gender in Britain, 1790–1990
- 25 Middle Eastern modernities, from c. 1800 to the present day
- 26 The American experience in Vietnam, 1941–75
- 27 The history of Latin America, from 1500 to the present day
- 28 The history of the Indian sub-continent from the late eighteenth century to the present day
- 29 The history of Africa from 1800 to the present day
- 30 ‘Islands and beaches’: the Pacific and Indian Oceans in the long nineteenth century

Candidates for Part II in 2017, who have previously taken Part I of the Historical Tripos and who did not offer in that part a paper falling mainly in the period before 1750, may meet the requirement to take a pre-1750 paper in Part II by offering one of the Special Subjects A, C, D, F, and H, or by offering one of the Papers 7, 8, 11, 12, 13, 14, 15, and 17 *or* a dissertation, provided that its subject falls mainly in the period before 1750.

Candidates for Part II in 2017, who have previously taken Part I of the Historical Tripos and who did not offer in that part a paper in European History, may meet the requirement to take a European History paper in Part II by offering one of the following papers: 7, 8, 14, 22, and 23.

Law Tripos, 2015–16: Notice of half-papers for Paper 48

The Faculty Board of Law give notice that, in accordance with Regulation 16, the following subjects have been prescribed as half-papers for Paper 48 of the Law Tripos in 2015–16 (*Statutes and Ordinances*, p. 368):

- Banking law
- Civil procedure
- European environmental and sustainable development law
- European human rights law
- Historical foundations of the British constitution
- Landlord and tenant law
- Personal information law
- Personal property
- Topics in European legal history
- Topics in legal and political philosophy

Law Tripos, Part II, 2015–16: Notice of seminar papers

The Faculty Board of Law give notice that the following subjects have been prescribed for seminar courses in Part II of the Law Tripos in 2015–16 (Regulation 20(a), *Statutes and Ordinances*, p. 368):

- Crime and criminal justice
- Ethics and the criminal law
- Family in society
- Law and ethics of medicine
- The legal process: justice and human rights
- Public law
- Select issues in international law
- Tax law and policy
- Women and the law

Bachelor of Theology for Ministry and Diploma in Theology for Ministry, 2015–16: Special subjects and prescribed texts

The Faculty Board of Divinity have selected the special subjects and prescribed texts for the Bachelor of Theology for Ministry and the Diploma in Theology for Ministry in 2016 (*Statutes and Ordinances*, pp. 458 and 592). Details of these special subjects and prescribed texts are available at <http://www.admin.cam.ac.uk/reporter/2014-15/weekly/6394/BTheol-DipTheol-2016.pdf>.

M.C.L., 2015–16: Notice of designated papers and forms of examination

The Faculty Board of Law give notice that the following designated papers have been prescribed for the Master of Corporate Law examination, 2016 (Regulation 6, *Statutes and Ordinances*, p. 475):

| No. | Paper title | Form of examination |
|-----|--|---------------------|
| 7 | Corporate insolvency law | 3 |
| 9 | Corporate finance law | 3 |
| 10 | Corporate governance | 3 |
| 14 | Competition law | 3 |
| M1 | The legal and economic structure of corporate transactions | c |
| M2a | Financial management (module) | 2 |
| M2b | Shareholder litigation (module) | 2 |
| M2c | Comparative corporate governance (module) | 2 |
| M2d | Corporate taxation (module) | 2 |
| M2e | International merger control (module) | 2 |
| M2g | The organization and governance of law firms (module) | 2 |

Explanation of forms of examination

1. '3' indicates a subject in which a three-hour final examination is required; a candidate has no option of substituting a thesis or a two-hour examination and an essay.
2. '2' indicates a subject in which a two-hour final examination is required; a candidate has no option of substituting a thesis.
3. 'c' indicates a subject in which candidates will be evaluated by coursework prescribed by the Faculty Board from time to time.

LL.M., 2015–16: Notice of designated papers, prescribed subjects, and forms of examination

The Faculty Board of Law give notice that they have prescribed the following papers and forms of examination for the Master of Law examination, 2016 (Regulations 1 and 2, *Statutes and Ordinances*, p. 476).

| No. | Paper title | Form of examination | Designation |
|-----|---|---------------------|-------------|
| 1 | Law, medicine, and life sciences | es | |
| 2 | International commercial tax | t | c |
| 3 | International commercial litigation | 3 | c, e |
| 4 | Law of restitution | t | c |
| 5 | Economics of law and regulation | t | c, e |
| 6 | Law and information | 3 | c, e, ip |
| 7 | Corporate insolvency law | 3 | c |
| 9 | Corporate finance law | t | c |
| 10 | Corporate governance | t | c |
| 11 | Criminal justice – players and processes | es, t | |
| 12 | Intellectual property | es, t | c, e, ip |
| 14 | Competition law | 3 | c, e, ip* |
| 15 | International environmental law | t | i |
| 16 | Constitutional law of the European Union | t | e |
| 17 | EU trade law | t | e |
| 18 | External relations law of the European Union | t | e |
| 20 | Law of armed conflict, use of force, and peacekeeping | 3 | i |
| 23 | The law of the World Trade Organization | t | i, ip* |
| 24 | International criminal law | t | i |
| 25 | International human rights law | t | i |
| 26 | Civil liberties and human rights | es | |
| 27 | The birth, development, and afterlife of states | 3 | i |
| 29 | International investment law | t | i |
| 30 | Jurisprudence | 3 | |
| 31 | Topics in legal and political philosophy | 3 | |
| 32 | Commercial equity | t | c |

| | | | |
|----|---|-------|-------------|
| 33 | Comparative family law and policy | t | |
| 35 | History of English civil and criminal law | t | |
| 36 | International intellectual property law | es, t | c, e, i, ip |
| 37 | European legal history | 3 | |
| 38 | Seminar paper | | |
| 39 | Legislation | 3 | |

* A candidate applying for an IP designation may only offer either paper 14 or paper 23.

Explanation of forms of examination

1. A candidate may take a written paper of three hours' duration in all the subjects listed above, other than Paper 38.
2. Paper 38: Seminar Paper. Paper 38 shall be examined by the submission of a thesis which shall not, without the leave of the Faculty Board, exceed 18,000 words including footnotes and appendices, but excluding bibliography, on a topic approved by the Faculty Board which falls within the scope of one of the following seminar courses prescribed for 2015–16:
 - a. European social rights and economic integration
 - b. Public law
3. 'es' indicates a subject in which a candidate has a free choice between:
 - a. a written paper of three hours' duration; and
 - b. a written paper of two hours' duration together with the submission of an essay of not more than 7,000 words, including footnotes and appendices but excluding bibliography, on a topic approved by the Faculty Board which falls within the field of the subject.
4. 't' indicates a subject in which a candidate may submit a thesis in lieu of a final examination. The thesis shall not, without the leave of the Faculty Board, exceed 18,000 words including footnotes and appendices, but excluding bibliography. It shall be on a topic approved by the Faculty Board falling within the field of the subject.
5. '3' indicates a subject in which a three-hour final examination is required, the candidate having no option of substituting a thesis or a two-hour examination and an essay.
6. In 2015–16 there are no subjects which may be examined only in the form of a written paper of two hours' duration together with the submission of an essay of not more than 7,000 words, including footnotes and appendices but excluding bibliography, on a topic approved by the Faculty Board which falls within the field of the subject.

Chancellor's Medal for English Law, 2016: Eligible papers

The Faculty Board of Law give notice that the following papers prescribed for the LL.M. Examination, 2016, are deemed to be papers in English Law and Legal History for the purpose of the award of the Chancellor's Medal for English Law (*Statutes and Ordinances*, p. 798):

| | |
|----------|---|
| Paper 3 | International commercial litigation |
| Paper 4 | Law of restitution |
| Paper 6 | Law and information |
| Paper 7 | Corporate insolvency law |
| Paper 9 | Corporate finance law |
| Paper 10 | Corporate governance |
| Paper 12 | Intellectual property |
| Paper 26 | Civil liberties and human rights |
| Paper 30 | Jurisprudence |
| Paper 31 | Topics in legal and political philosophy |
| Paper 32 | Commercial equity |
| Paper 33 | Comparative family law and policy |
| Paper 35 | History of English civil and criminal law |
| Paper 39 | Legislation |

The Faculty Board may in addition deem a thesis submitted for a seminar course under Paper 38 to be a paper in English Law and Legal History for this purpose.

REPORTS

Report of the General Board on the establishment of certain Professorships

The GENERAL BOARD beg leave to report to the University as follows:

1. The General Board recommend the establishment of two Professorships as set out in paragraphs 2 and 3 below.

2. The Board have accepted an academic case from the Council of the School of the Physical Sciences for the establishment of a Professorship of Astronomy for a single tenure in the Institute of Astronomy. The full cost of the Professorship will be met by the School of the Physical Sciences from its recurrent Chest allocation. Professor R. C. Kennicutt, the holder of the Plumian Professorship of Astronomy and Experimental Philosophy which is the most senior Professorship in the Institute of Astronomy, will reach the statutory retirement date on 30 September 2018. The Board have been advised by the Council of the School of the Physical Sciences that it is highly desirable for there to be a period of overlap between Professor Kennicutt and his successor as Plumian Professor for continuity of leadership and to maintain the international reputation of the Institute. The Board have accordingly agreed to propose the establishment of a single tenure Professorship of Astronomy

to enable the Plumian Professor-elect to take up appointment in advance of Professor Kennicutt's retirement. On assuming the Plumian Professorship the single tenure Professorship will lapse. The Board have agreed that the election to the Professorship of Astronomy should be made by an *ad hoc* Board of Electors and that candidature should be open to all persons whose work falls within the general field of the title of the office.

3. The Board have accepted an academic case from the Council of the School of Technology for the establishment of a Professorship of Infrastructure Geotechnics in the Department of Engineering. The full cost of the Professorship will be met by the School of Technology from its recurrent Chest allocation. The Board have agreed that the election to the Professorship of Infrastructure Geotechnics should be made by an *ad hoc* Board of Electors and that the candidature should be open to all persons whose work falls within the general field of the title of the office.

4. The General Board recommend:

I. That a single-tenure Professorship of Astronomy be established from 1 October 2015, placed in the Schedule to Special Ordinance C (vii) 1, and assigned to the Institute of Astronomy.

II. That a Professorship of Infrastructure Geotechnics be established from 1 October 2015, placed in the Schedule to Special Ordinance C (vii) 1, and assigned to the Department of Engineering.

8 July 2015

L. K. BORYSIEWICZ, *Vice-Chancellor*
PHILIP ALLMENDINGER
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Report of the General Board on examination arrangements for the degree of Master of Philosophy

The GENERAL BOARD beg leave to report to the University as follows:

1. Over the course of the 2013–14 academical year, the General Board promoted two initiatives aimed at improving the quality of provision in courses leading to a Master's Degree. Work is underway to improve the quality and consistency of information available to prospective students, so as to ensure that their expectations are accurate. At the request of the Board, the Schools are undertaking a more detailed review of provision, informed by the basic course information collected for the University's Graduate Prospectus.

2. The Board have also been reviewing arrangements for the examination of Master's Degree courses. The recommendations in this Report are made following two consultations with Degree Committees, and have been approved by the Board of Graduate Studies. From responses to the consultations, it is evident that some differentiation is needed between those courses for the M.Phil. Degree primarily based on research and examined by means of a dissertation and oral examination, and others with formally assessed components, so that more coherent examination frameworks can be put in place.

3. The Board propose that, in order to separate clearly these two types of M.Phil. provision, and to allow more coherent requirements to be put in place for those with a taught element, M.Phil. Degrees in subjects examined

primarily by dissertation should fall under the regulations that apply to the Ph.D. Degree and other research degrees. Under these regulations, students will be examined on an individual basis with each candidate assigned an internal and an external Examiner who will assess the dissertation, any other associated work for the degree, and conduct a *viva*. Other M.Phil. courses with additional taught elements assessed by written papers or coursework, would fall within a revised M.Phil. Degree framework under which candidates would be assessed as a cohort, with a Board of Examiners appointed to assess all candidates.

4. The Board further recommend that they assume responsibility for appointing Examiners for M.Phil. courses with taught elements. They also recommend that the regulations for this type of M.Phil. course be clarified and a Board of Examiners established under the chairship of a Senior Examiner, who would make recommendations to the appropriate Degree Committee by means of a pass-list, to be signed at a meeting at which all Examiners are required to be present. Provision would be made for the appointment of Assessors. The proposed arrangements would be analogous to those for Tripos examinations.

5. If the proposals are approved, the Board will request that Degree Committees review their own special regulations to determine within which framework their programmes best fit, or indeed whether any of their M.Phil. courses would be better reclassified as courses leading to the M.Res. Degree. Degree Committees will also be asked to review their special regulations to ensure that they are an accurate and clear description of the format of the examination, and that strands or routes within the course are clearly identified. Where core modules or papers exist, special regulations should require publication of these by the end of the Easter Term before the academical year in which the course starts to ensure that sufficient information is available in advance of the course to give students an opportunity to prepare for their studies. To ensure

appropriate flexibility, special regulations may make provision for titles of additional, non-core, subjects and modules to be published later. Lists of modules, papers, subjects, and assessment method will be published in the *Reporter* to ensure that sufficient, accurate, and timely information is available both centrally and to course organizers of programmes which borrow papers from other programmes.

6. In reviewing the Ordinances for the Doctor of Philosophy, Master of Science and Master of Letters, and the general regulations for the Master of Philosophy, the opportunity had been taken to make a number of amendments to ensure that the regulations better reflect current practice.

7. The General Board therefore recommend that, with effect from 1 October 2016, the proposals as set out in this Report be approved and the regulations for the Doctor of Philosophy, Master of Science, and Master of Letters, the general regulations for the Master of Philosophy, and other Ordinances be amended as set out in the Appendix to this Report.

10 July 2015

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APPENDIX

1. By amending the general regulations for the degree of Master of Philosophy (*Statutes and Ordinances*, p. 510) as follows and inserting new general regulations for the degree of Master of Philosophy by advanced study (retaining the Schedule to the current regulations as the Schedule to the latter new regulations):

MASTER OF PHILOSOPHY

GENERAL REGULATION

There shall be two forms of examination for the M.Phil. Degree: by advanced study; and by dissertation.¹

MASTER OF PHILOSOPHY BY ADVANCED STUDY

GENERAL REGULATIONS

1. Candidature for the degree of Master of Philosophy by advanced study shall be through one of the following routes:

Route A – one year of full-time study;

Route B – two years of full-time study, including a prescribed period of study (of not more than three terms) outside Cambridge; and

Route C – two years of part-time study.

Each subject of study, through whichever route, together with the syllabus for the course, the special regulations for the examination, and any subsequent amendments thereof, shall be approved by the General Board on the recommendation of the Faculty Board or other body concerned, after consultation with the appropriate Degree Committee.

2. The scheme of examination for the M.Phil. Degree by advanced study, including provision for an oral examination, shall be as prescribed in the appropriate special regulations for the subject as appended to these regulations. Any such prescribed examination scheme may include any coursework, essay, written examination, or other exercise specified in the special regulations governing that examination. The examination shall be held before the end of the course, except as provided under Regulation 7, and at such time or times as may be determined by the Degree Committee concerned, subject in the case of written papers to the approval of the Board of Examinations

¹ See the regulations for the degrees of Doctor of Philosophy, Master of Science, Master of Letters, and Master of Philosophy by dissertation.

3. The Degree Committee shall issue to Examiners and Assessors appointed for the examination concerned details of the conventions and criteria to be applied in marking written papers and other work, including the thesis and in determining the provisional pass-list. Such details and changes to them shall normally be issued not later than the end of the Full Michaelmas Term preceding the examination.

4. For any examination or part of an examination no change in the form and conduct of the examination, by comparison with the form and conduct of that examination in the previous year, shall be made if it would affect the preparation of candidates, unless

- either* (a) the special regulations governing the examination have been amended
- or* (b) the Degree Committee have published, not later than the division of the term before the one in which the examination is due to take place, a Notice of the changes of form and conduct not governed by special regulation, that will be made.

5. For any examination or part of an examination held for the first time, the Degree Committee shall publish by the division of the term before the one in which the examination is due to take place, a Notice specifying in as much detail as possible the form and conduct of that examination or part of an examination. The term examination shall include any coursework, essay, or other exercise specified in the special regulations governing that examination.

6. No student shall be a candidate for the M.Phil. Degree by advanced study and for another University examination in the same term. No student shall be a candidate for the degree on more than one occasion.

7. A candidate for the M.Phil. Degree by advanced study shall be a registered Graduate Student who, subject to the provisions of Regulation 8, shall pursue in the University or similar institution approved by the Degree Committee concerned and by the Board of Graduate Studies, the specified course under the direction of a Supervisor, who may be the Course Director, appointed by the Degree Committee concerned, and shall comply with any special conditions that the Degree Committee or the Board may lay down in a particular case. The course under Route A shall extend over one academical year; candidates under this Route are required to reside in Cambridge for all three terms of the year, beginning from the date announced by the Degree Committee for the start of lectures, classes, or other formal instruction. The courses under Routes B and C shall extend over two academical years. Students under Route B shall spend a minimum of three terms in residence in Cambridge. Students under Route C are required to attend classes or other formal instruction during the six terms of the course, beginning from the date announced by the Degree Committee.

8. The Board of Graduate Studies, after considering a recommendation by the Degree Committee concerned, may allow a candidate for the M.Phil. Degree by advanced study, on account of illness or other sufficient cause, to intermit her or his course of study. This period of intermission shall not count for any purpose of these regulations except as provided in Regulation 10 of the general regulations for admission as a Graduate Student.

9. Details of each candidate's examination entry and subsequent corrections thereof shall be submitted by the candidate to the Secretary of the Degree Committee concerned, and by the latter to the Secretary of the Board of Graduate Studies in accordance with the timetables set out in the Schedule appended to the regulations. The term examination shall include any coursework, essay, or other exercise specified in the special regulations governing that examination.

10. Each candidate who is required to submit to the Degree Committee a thesis under the special regulations for the subject concerned shall submit the thesis in accordance with detailed arrangements approved by the Board of Examinations, so as to arrive by a date which shall be determined by the Degree Committee, and which shall, for Route A, be not later than the last day of August in the academical year of the course and, for Routes B and C, the last day of August in the second academical year of the course, provided that a candidate may be permitted to submit her or his thesis at such later date as may be determined by the Degree Committee.

11. In submitting a thesis a candidate shall state, generally in a preface and specifically in notes or in a bibliography, the sources from which information has been derived, the extent to which use has been made of the work of others, and the portions of the thesis which are claimed as original. A thesis shall not be accepted if it is substantially the same as one that the candidate has submitted, or is concurrently submitting, for any other degree, diploma, or similar qualification at any university or similar institution, but a thesis which the candidate has submitted or is concurrently submitting for some other purpose may be accepted. In submitting a thesis the candidate shall declare for what purpose, if any, other than for the M.Phil. Degree by advanced study, the whole or part of it has already been or is concurrently being submitted. The thesis, apart from quotations, shall be written in English.

12. Every Supervisor shall send to the Secretary of the Board of Graduate Studies reports on the work of each candidate under his or her charge, in accordance with the provisions of Regulation 8 of the general regulations for admission as a Graduate Student.

13. The Degree Committee concerned shall nominate for appointment by the General Board such number of Examiners and Assessors as they shall deem sufficient to conduct the examination for the M.Phil. Degree by advanced study and to report on the performance of candidates to the Degree Committee. Appointment shall be in accordance with the general regulations for Examiners and Assessors. The Assessors shall undertake such duties as the Degree Committee may decide.

There shall be at least one External Examiner appointed for each examination and a Senior Examiner who shall be nominated for appointment not later than the end of the Michaelmas Term.

Where the scheme of examination includes a thesis, each candidate's thesis shall be referred to two Assessors each of whom shall make an independent report thereon and conduct an oral examination where provided for in the special regulations for the examination and, if so specified, on the other parts of the examination. The Degree Committee in exceptional circumstances may permit the Assessors to conduct the oral examination by video-conference or other remote means. The Assessors participating in the oral examination shall sign a joint certificate of the result, including any marks assigned thereto, of that examination. If the Assessors do not agree in their recommendation, or if for any other reason the Degree Committee need a further opinion or opinions on the merit of the work submitted, the Degree Committee may nominate an additional Assessor for appointment by the General Board. Each additional Assessor so appointed shall make an independent report to the Degree Committee.

14. Every Examiner who has taken part in the examination shall be present, unless prevented by grave cause approved before the meeting by the Vice-Chancellor, at the final meeting of the Examiners at which the marks of candidates are approved and a provisional pass-list signed.

15. The Senior Examiner shall present the provisional pass-list to the Degree Committee at a meeting. The Degree Committee shall consider, for each candidate, whether his or her performance is of the requisite standard for the M.Phil. Degree by advanced study and whether they are of the opinion that the degree should be conferred. The Degree Committee shall communicate their resolution to the candidate and to the Secretary of the Board of Graduate Studies who shall publish a notice of the candidate's approval for the award of the degree of Master of Philosophy, specifying the subject of the examination and the route of candidature.

16. If the Degree Committee, after consideration of a candidate's marks and the reports of the Examiners in the prescribed examination, are of the opinion that the candidate's work is not of the requisite standard for the degree, the Degree Committee shall communicate their resolution to the candidate and to the Secretary of the Board of Graduate Studies. After such a resolution has been made the student concerned shall not be eligible to take the examination for the degree again.

17. A Graduate Student whose course of study for the M.Phil. Degree by advanced study has included any term needed for the B.A. Degree and who elects to proceed to the B.A. Degree shall not be entitled to proceed to the M.Phil. Degree.

2. By amending the regulations for the degrees of Doctor of Philosophy, Master of Science, and Master of Letters (*Statutes and Ordinances*, p. 504) so as to read:

DOCTOR OF PHILOSOPHY, MASTER OF SCIENCE, MASTER OF LETTERS,
AND MASTER OF PHILOSOPHY BY DISSERTATION

1. Subject to clauses (a)–(e) below, a Graduate Student shall pursue in the University, or such other place as the Board of Graduate Studies and the Degree Committee concerned shall determine, under supervision a course of research

- (i) if the student seeks the M.Phil. Degree by dissertation as listed in the Schedule to these regulations, by full-time study, for not less than three terms;
- (ii) if the student seeks the M.Phil. Degree by dissertation as listed in the Schedule to these regulations, by part-time study, for not less than six terms;
- (iii) if the student seeks the M.Sc. or M.Litt. Degree by full-time study, for not less than six terms;
- (iv) if the student seeks the M.Sc. or M.Litt. Degree by part-time study, for not less than ten terms;
- (v) if the student seeks the Ph.D. Degree by full-time study, for not less than nine terms;
- (vi) if the student seeks the Ph.D. Degree by part-time study, for not less than fifteen terms.

The number of terms referred to shall begin with the term from which the student is registered for a course of research as a candidate for the particular degree and shall be consecutive except in so far as the student may have been allowed to intermit her or his course under clause (c) below, or except in so far as the Board may have determined that he or she shall not be allowed to count any particular term towards the requirements for a degree.

- (a) The Board, after considering a recommendation by the Degree Committee concerned, may exempt from up to three terms of her or his full-time course or from up to five terms of her or his part-time course a Graduate Student who is registered as a candidate for the Ph.D., M.Sc., or M.Litt. Degree, provided that before admission as a Graduate Student he or she had been engaged
either (i) in full-time or part-time research
or (ii) in other work done after graduation deemed by the Degree Committee and the Board to have provided satisfactory training for the course of research in question.
- (b) The Board, after considering a recommendation by the Degree Committee concerned, may allow a Graduate Student to spend all but three terms of her or his full-time course of research or six terms of a part-time course of research as a candidate for a degree, or any lesser number of terms, working under supervision outside the University under conditions approved by the Degree Committee and the Board.
- (c) On account of illness or other sufficient cause, the Board, after considering a recommendation by the Degree Committee concerned, may allow a Graduate Student to intermit her or his course of research for one or more terms. Such terms shall not count for any purpose of these regulations except as provided in Regulation 7 of the general regulations for admission as a Graduate Student.
- (d) If the Council have granted a student registered for a full-time course an allowance of terms of residence under Regulation 2 in respect of work done by the student in the University before matriculation, the Board, after considering a recommendation by the Degree Committee concerned, may grant the student an allowance in respect of such work towards the period during which he or she is required to pursue a course of research in the University under this regulation, provided that the number of terms so allowed shall not exceed the number of terms allowed by the Council in respect of such work. For every term so allowed the student shall pay the appropriate fee as prescribed in Regulation 11 of the general regulations for admission as a Graduate Student.
- (e) On the recommendation of the Degree Committee concerned, the Board may allow a Graduate Student to count towards her or his course of research as a candidate for the Ph.D., M.Litt., or M.Sc. Degree a period during which he or she was a candidate for another qualification as set out in Regulation 5(c), 5(e), or 5(f) of the general regulations for admission as a Graduate Student or for the following Diplomas or Certificates:
- (i) a student who is qualified to receive, or who has received, the Diploma in Economics, or the Postgraduate Diplomas in International Law, or in Legal Studies, as the case may be, may be allowed to count not more than three terms of the period during which he or she was a candidate for the Diploma concerned towards a full-time course or not more than five terms towards a part-time course;
 - (ii) a student who is qualified to receive, but who has not received, a Certificate of Postgraduate Study may be allowed to count not more than three terms of the period during which he or she was a candidate for the Certificate concerned towards a full-time course or not more than five terms towards a part-time course.

Every application for dispensation under clauses (a)–(e) shall be made in writing to the Secretary of the Board, and shall be accompanied by a written opinion from the applicant's Supervisor.

2. On the recommendation of the Board, the Council may grant to a Graduate Student in respect of work done in the University before matriculation, if the student's matriculation was delayed for sufficient cause, an allowance of terms, not exceeding three in number, towards the minimum of three terms required to be kept under Regulation 7 for the Precincts of the University and residence for full-time study leading to the Ph.D. Degree.

3. Every Supervisor shall send to the Secretary of the Board of Graduate Studies reports on the work of each candidate under her or his charge, in accordance with the provisions of Regulation 8 of the general regulations for admission as a Graduate Student.

4. The Board may grant to a Graduate Student the following allowance of terms of research towards satisfying the requirements of Regulation 1, on account of illness or other grave cause:

- (a) one or two terms of research to a candidate for the Ph.D. Degree who would otherwise be required to complete nine terms of research;
- (b) up to three terms of research to a candidate for the Ph.D. Degree who would otherwise be required to complete fifteen terms of research;
- (c) one term of research to a candidate for a degree who would otherwise be required to complete three terms of research;

- (d) one or two terms of research to a candidate for a degree who would otherwise be required to complete six or ten terms of research.

For every term so allowed the student shall pay the appropriate fee as prescribed in Regulation 11 of the general regulations for admission as a Graduate Student.

5. Notwithstanding the provisions of Regulation 1 of these regulations and Regulation 4 of the general regulations for admission as a Graduate Student, the Board shall have power, on the recommendation of the Degree Committee concerned, to permit a Graduate Student to pursue a course of research, as a candidate for the Ph.D., M.Sc., M.Litt. Degree, or the M.Phil. Degree by dissertation, in a particular institution outside the University, under such conditions as may be prescribed by the Degree Committee and the Board. Applications under this regulation shall be made in writing to the Secretary of the Board, and shall be accompanied by a written opinion from the applicant's Supervisor.

6. A Graduate Student who, having pursued a course of research registered as a candidate for the M.Phil. Degree by dissertation, M.Sc. or M.Litt. Degree, has been approved for the award of one of those degrees, may be registered as a candidate for the Ph.D. Degree. The Board shall determine the conditions of candidature for a student so registered, after considering recommendations by the Degree Committee. A student who has been approved for the M.Sc. or M.Litt. Degree under Regulation 19 shall not be registered as a candidate for the Ph.D. Degree.

7. The examination for the degrees of Ph.D., M.Sc., and M.Litt. shall consist of

- (a) the submission of a dissertation embodying the results of the candidate's approved course of research, which shall be submitted in accordance with the provisions of Regulations 9–11; and
- (b) an examination, conducted orally or in writing, on the subject of the dissertation and on the general field of knowledge within which it falls, provided that in exceptional circumstances, and on the recommendation of the Degree Committee concerned, the Board may dispense with such an examination. By special permission of the Degree Committee, a candidate may submit other work to be considered by the Examiners together with the dissertation, the whole forming an integrated submission.

8. The scheme of examination for the M.Phil. Degree by dissertation shall consist of

- (a) the submission of a dissertation embodying the results of the candidate's approved course of research, which shall be submitted in accordance with the provisions of Regulations 9–11; and
- (b) an examination, conducted orally or in writing, on the subject of the dissertation and on the general field of knowledge within which it falls, provided that in exceptional circumstances, and on the recommendation of the Degree Committee concerned, the Board may dispense with such an examination. By special permission of the Degree Committee, a candidate may submit other work to be considered by the Examiners together with the dissertation, the whole forming an integrated submission.

9. A candidate for the Ph.D., M.Litt., or M.Sc. Degree may submit her or his dissertation not earlier than the first day of the term during which he or she expects to complete the requirements of Regulation 1 and not later than the last day of the fourth year after the student was registered as a full-time candidate for the degree or the last day of the seventh year after the student was registered as a part-time candidate for the degree, provided that, with the permission of the Board, a dissertation may be submitted later than that day. An allowance of terms made by the Council under Regulation 2 and by the Board under Regulation 1(d) shall count in calculating the standing of a student for the purpose of this regulation as shall an exemption under Regulation 1(a). A candidate for the M.Phil. Degree by dissertation shall submit her or his dissertation by a date determined by the Degree Committee.

10. In submitting their dissertations, candidates shall state, generally in a preface and specifically in notes or in a bibliography, the sources from which their information is derived, the extent to which they have availed themselves of the work of others, and the portions of the dissertation which are claimed as original. They shall also be required to declare that the dissertation submitted is not substantially the same as any that they may have submitted for a degree or diploma or similar qualification; save that the Board shall have power to allow a candidate to submit a dissertation that he or she has already submitted for a qualification other than a degree or diploma or similar qualification at any university or similar institution. A dissertation, apart from quotations, shall be written in English. Each Degree Committee shall have power to specify a maximum length for dissertations submitted by students working under its supervision.

11. Candidates for the Ph.D. Degree shall submit their dissertations to the Secretary of the Board of Graduate Studies in accordance with requirements determined by the Board. Candidates for the M.Phil. Degree by dissertation, M.Sc. or M.Litt. Degree shall submit their dissertations to the Secretary of the Degree Committee in accordance with requirements determined by the Degree Committee.

12. For all candidates, the dissertation shall be referred to two Examiners, appointed by the Degree Committee. Each Examiner shall make an independent report to the Degree Committee on the dissertation. The two Examiners shall jointly conduct the oral or written examination as specified in these regulations, and shall sign a joint certificate of the result; if the examination is conducted orally, both Examiners shall be present, provided that the Degree Committee in exceptional circumstances may permit the Examiners to conduct the oral examination by video-conference or other remote means. If the Examiners do not agree in their recommendations or if for any other reason the Degree Committee or the Board need a further opinion or opinions on the merit of the work submitted the Degree Committee may appoint an additional Examiner or additional Examiners, provided that not more than one additional Examiner shall be appointed without leave of the Board. Each additional Examiner so appointed shall make an independent report on the dissertation to the Degree Committee.

13. If a candidate fails to satisfy the Examiners in the oral or other examination specified in Regulation 7(b), the Degree Committee may permit the candidate to be re-examined by the same Examiners. In the case of candidates for the Ph.D. Degree, permission so given shall be communicated to the Secretary of the Board and shall not be given on more than one occasion. Each Examiner who takes part in an examination under this regulation shall be paid a fee of £42 in addition to any fees to which he or she may be entitled under Regulation 12, and may also claim travelling expenses in accordance with the provisions of that regulation.

14. Each Examiner shall receive a fee from the Chest. Such a fee shall be £135 if the Examiner takes part in the oral or other examination specified in Regulation 7(b), or £100 if the Examiner does not so take part, either because the Board, on the recommendation of the Degree Committee, have dispensed with the oral or other examination or for any other reason. Examiners may claim travelling expenses, on terms and conditions specified by the Board of Graduate Studies, if their place of residence is more than ten miles from Great St Mary's Church or if an oral examination or a consultation between the Examiners is for good reason held outside Cambridge. The Board may also approve payment of other reasonable expenses incurred by an Examiner in connection with the execution of her or his duties. A subsistence allowance may be claimed by Examiners at rates determined from time to time by the Finance Committee of the Council, provided that payment may be made only in respect of a day or a night on which the Examiner's absence from her or his normal place of residence in connection with the execution of her or his duties is necessary. The travelling expenses of a candidate who is required to travel to an oral or other examination outside Cambridge may be paid in whole or in part, at rates determined by the Board of Graduate Studies; such a candidate may also claim a subsistence allowance at rates determined from time to time by the Finance Committee, under the same conditions as apply to the Examiners.

15. The Board shall be the awarding body for the Ph.D., M.Sc., or M.Litt. Degree, and the Degree Committee shall be the awarding body for the M.Phil. Degree by dissertation. The awarding body shall be the deciding authority on all recommendations that candidates be approved for the award of degree or that they be allowed to submit revised dissertations. The Board shall not approve a candidate for the award of a degree unless the Degree Committee have recommended the award of that degree; before refusing an award so recommended they shall give a representative appointed by the Degree Committee an opportunity of explaining the Committee's reasons for their recommendation.

16. If, after considering the reports of the Examiners on a student's dissertation and on her or his performance in the oral or other examination, the Degree Committee are satisfied that the student's work is of the requisite standard for the Ph.D. Degree for which he or she is a candidate, a resolution of the Committee to that effect, with the names of those present and voting on either side, shall be communicated to the Board, together with the reports of the Examiners. If the Board, after receiving such communication, at a meeting at which not less than five members of the Board are present, resolve that the candidate be approved for the degree sought, the Secretary of the Board shall publish a notice of the candidate's approval for the award of the Degree.

17. If, after considering the reports of the Examiners on a student's dissertation and on her or his performance in the oral or other examination, the Degree Committee are satisfied that the student's work is of the requisite standard for the M.Phil. Degree by dissertation, for which he or she is a candidate, the Degree Committee shall communicate their resolution to the candidate and to the Secretary of the Board of Graduate Studies who shall publish a notice of the candidate's approval for the award of the degree, specifying the subject of the examination.

18. If, after considering the reports of the Examiners, the Degree Committee consider that a student's dissertation is not of the requisite standard for the degree for which he or she is a candidate, the awarding body may permit the student to submit a revised dissertation. The communication conveying such a

recommendation by a Degree Committee shall contain the names of those present and voting, and shall be accompanied by the reports of the Examiners. A student shall not be allowed to submit a revised dissertation on more than one occasion.

19. If, after considering the reports of the Examiners, the Degree Committee consider that a student's work is not of the standard requisite for the Ph.D. Degree, but that it is of the standard requisite for the M.Sc. or M.Litt. Degree, as the case may be, their resolution to that effect, with the names of those present and voting, shall be communicated to the Board, together with the reports of the Examiners. If after receiving such communication the Board decide, at a meeting at which not less than five members of the Board are present, that the candidate could properly be approved for the award of a lower degree, the Secretary of the Board shall ask the candidate whether he or she is willing to be approved for the award of the M.Sc. or M.Litt. Degree, as appropriate. Subject to the candidate's agreement being received by the Secretary not later than the last day of the term following the term or vacation in which the decision on his or her candidature was made, the Board shall approve the candidate for the award of that degree and the Secretary shall publish a notice of such approval. The Board may, in exceptional circumstances, which they shall themselves determine, accept a candidate's agreement at a later date.

20. If after considering the reports of the Examiners the Degree Committee resolve that a candidate's work is not of the requisite standard for any degree, and if they do not recommend that the candidate be allowed to submit a revised dissertation, their resolution to that effect, with the names of those present and voting, shall be communicated to the Board, together with the reports of the Examiners. In the case of candidates for the Ph.D., M.Litt., or M.Sc. Degree, the Secretary of the Board shall communicate this decision to the student. In the case of candidates for the M.Phil. Degree by dissertation the Degree Committee shall communicate its decision to the student.

21. Before being admitted to the Ph.D. Degree, a student shall deposit with the Secretary of the Board one copy of her or his dissertation in a form approved by the Board. The Secretary shall deposit the copy of the dissertation in the University Library where, subject to restricted access to the dissertation for a specified period of time having been granted by the Board of Graduate Studies, they shall be made available for consultation by readers in accordance with University Library regulations and copies of the dissertation provided to readers in accordance with applicable legislation.

22. No student shall proceed to the Ph.D., M.Litt., or M.Sc. Degree, or the M.Phil. Degree by dissertation on more than one occasion.

SCHEDULE

For the purposes of the regulations above, the following shall be classified as subjects for examination leading to the M.Phil. Degree by dissertation:

- Architecture
- Astronomy
- Biological Anthropology
- Biological Science
- Chemical Engineering and Biotechnology
- Chemistry
- Earth Sciences
- Education
- Engineering
- Geography
- Land Economy
- Latin American Studies
- Material Science and Metallurgy
- Medical Science
- Music Studies
- Physics
- Veterinary Science

3. (a) By replacing in the following regulations the references to the M.Phil. Degree with references to the M.Phil. Degree by advanced study:

Regulations 1 and 18 of the regulations for entries and lists of candidates for examinations (*Statutes and Ordinances*, p. 243)

Regulation 1 of the regulations for dates of examinations and publication of class-lists (*Statutes and Ordinances*, p. 246)

Regulation 3(f) of the regulations for payments to Examiners and Assessors (*Statutes and Ordinances*, p. 255)

Regulations 8(c) of the general regulations for admission as a Graduate Student (*Statutes and Ordinances*, p. 446)

(b) In the general regulations for admission as a Graduate Student (*Statutes and Ordinances*, p. 446) by replacing in Regulation 11(e) ‘M.Phil. Degree examined by thesis and oral only’ with ‘M.Phil. Degree by dissertation’.

The opportunity is also being taken to make a correction in Regulation 9 by replacing the first five sentences with the following:

The Degree Committee concerned shall have power to require a Graduate Student to take a progress examination. The form of the examination shall be subject to approval by the Board. Any such examination shall be held not later than the end of the vacation following the second term after the term of the student’s admission as a Graduate Student or at a time to be determined by the Board. For Graduate Students registered for the part-time Ph.D., Ed.D., M.Litt., or M.Sc. Degrees the progress examination shall be not later than the fourth term after the term of the student’s admission. The Board, after considering a recommendation by the Degree Committee, shall determine how many, if any, of the terms previous to an examination under this regulation shall be counted for the purpose of Regulation 1 of the regulations for the Ph.D., M.Sc., and M.Litt. Degrees, and Regulation 7 of the general regulations for the M.Phil. Degree, and Regulation 4 of the regulations for the M.Res. Degree.

Twentieth Report of the Board of Scrutiny

The BOARD OF SCRUTINY beg leave to report as follows:

1. The Board of Scrutiny could be described as the University’s ‘watchdog body’. It forms part of the official mechanism for ensuring that the University is run in a way that is transparent and is accountable to the governing body of the University, which is the Regent House. It comprises eight directly elected members who serve for a period of four years, and the Proctors and Pro-Proctors (who are nominated by the Colleges and formally elected by the Regent House). Of the members who are directly elected by the Regent House, four retire and four new members are elected every two years. Further information is available on <http://www.scrutiny.cam.ac.uk/>.

2. The Board has a statutory obligation ‘to scrutinize on behalf of the Regent House’:

- (a) the Annual Report of the Council;
- (b) the Abstract of the Accounts of the University; and
- (c) any other Report of the Council proposing allocations from the Chest.

It also has the right to report to the University on any matter falling within the scope of this scrutiny, to examine the policies of the University and the arrangements made for the implementation of those policies, and has the power to inspect any documents that are relevant to any enquiry that it is empowered to make. The Board, with the best interests of the University in mind, aims to carry out its functions in a constructive manner. Since its inception, the Board’s practice has been to publish a single Report exploring the themes that emerge from these official documents, rather than a series of separate Reports on Reports. This Twentieth Report follows this tradition.

3. In discharge of these obligations during the academical year 2014–15 the Board has met fortnightly during each Full Term with two additional meetings in June to finalize this Report. It held formal meetings with the Vice-Chancellor, the Senior Pro-Vice-Chancellor (‘PVC’), the PVCs for Education and for Research, the Registrar, the Director of Finance twice (with the Chief Investment Officer on one occasion), the Executive Director of Development and Alumni Relations, and the Director of Information Services. The Board is most grateful to all of these individuals for the time and assistance they have given.

4. The Board welcomes the amendment of Regulation 3 of the regulations for its membership, removing the need for a Grace for the holding of further elections in the case of insufficient nominations being received and the Council finding itself unable immediately to fill the vacancies concerned.¹ Casual vacancies are inevitable on any University body; it takes time for newly-elected members to find their feet, so long gaps are best avoided.

5. The Board was provided with part-time administrative assistance this year by Ms Emma Easterbrook. Her help has been invaluable. Successive Boards owe her a great debt and we wish her well now that she is moving on.

6. The Board has provided a summary of the recommendations that it made in its Nineteenth Report together with the Council’s responses in Annex A.

Financial matters

7. The financial statements for the University (excluding Cambridge University Press (‘CUP’) and Cambridge Assessment) for 2013–14 show a decrease in the operating surplus of the University. Total income grew by 6.3 per cent from the previous year, while expenditure grew by 8.1 per cent and the surplus retained in general reserves fell from £39.1m to £24.8m. With the inclusion of Cambridge Assessment and CUP, the Group results show a deficit of £6.3m for the year compared with a surplus of £23.1m in the previous year. The segmental analysis shows further details of financial performance. The surplus on continuing operations in the Education and Research segment was down from £31.3m to £17.6m. Given the continuing pressures that the higher education section is under, these financial results are probably to be expected. It should be noted that although research grant income rose by 11.9 per cent, direct research grant expenditure rose by 12.4 per cent, and it would be unfortunate if that trend continued. Although the figures are not as encouraging as last year, the Board would still like to thank the Senior PVC and the Director of Finance for their continued efforts to manage the University’s finances in challenging times.

8. The financial results for 2013–14 were again supported by continued growth in endowment and investment income. The University’s consolidated

¹ Approved by Grace 3 of 15 April 2015 (<http://www.admin.cam.ac.uk/reporter/2014-15/weekly/6382/section7.shtml#heading2-28>)

accounts are required to show the income from the underlying investments of the Cambridge University Endowment Fund ('CUEF'). If, however, the accounting treatment had been based on the distributions by the CUEF, which better reflects the total return investment approach adopted in the management of the endowment, total endowment and investment income for the University Group would be seen to have risen to £90.2m from £80.7m. This would have resulted in an overall surplus for the year retained within general reserves of £73.8m compared with £99.0m in the previous year.

9. The CUEF has a financial year that runs to the end of June and investment performance is monitored to that date. In the year to June 2014, the CUEF generated a total return of 10.4 per cent (a reduction from the 20.0 per cent return of the year before, but a creditable result and one more typical of the current economic and market conditions). While performance information is not yet publicly available for the current financial year, the CUEF is expected to report similarly good investment returns in the year to June 2015. The long-term investment performance of the CUEF remains good: over the five years to June 2014 the average annual total return has been 13.1 per cent per annum, which compares well to the long-term total return objective of RPI plus 5.25 per cent (which equates to 8.3 per cent in the relevant period).

10. While the Investment Office ('IO') continues to produce strong investment returns, the long-term investment objective remains ambitious, and should be kept under active review, although the Board is satisfied that good risk controls are in place.

11. The Board would like to thank the Director of Finance and the IO for continuing to provide further detail on the CUEF in the annual accounts and the Financial Management Information report.²

The Budget Report

12. Continuing tight budgetary constraint recommended by the Council ensured that the actual out-turn for the Chest in the 2013–14 financial year was £1.8m better than the budget forecast. The University achieved this result because total Chest income was £4.5m greater than the budgeted sum, whereas total expenditure was only £2.7m higher. The projections largely show surpluses in the coming years to 2018–19, except for a slight deficit of £0.1m in 2016–17. The latest forecast for 2014–15 now shows a projected surplus of £1.0m, compared to the projected surplus of £6.7m in the 2013–14 Budget Report.³

13. This slight downturn in the Chest's financial position is largely attributable to a decline of £4.1m in income from academic fees (the result of lower than forecast graduate numbers) and £3.6m more than forecast being distributed in College Fees, which have only been partially offset by increases in research grant and endowment income. Although academic fees are projected to rise over the planning round (with postgraduate numbers assumed to continue to increase at an average of 2 per cent per annum), these assumptions should be tested, particularly as UK students who were charged the higher tuition fees introduced in 2011 are now starting to feed into the potential graduate population.

14. The Board recommends that assumptions about graduate numbers continue to be kept under active review.

15. The budget for 2015–16, and the projections beyond, remain based on some fairly conservative assumptions. The pay assumptions have been recently lowered from 2 per cent to 1 per cent (reversing the position of the previous year). Should pay pressures increase, forecasts may be forced back into deficit for some of the coming years.

16. The Board's Nineteenth Report noted the increase in budget for the Unified Administrative Service ('UAS') for 2014–15, and that investment in Cambridge University Development and Alumni Relations ('CUDAR') and Cambridge in America would need monitoring in the next few years. The UAS forecast for 2014–15 remains as budgeted, and total Chest and non-Chest expenditure is projected to reduce to around £40m by 2018–19. Recruitment to new posts in CUDAR is proceeding more slowly than forecast, but the University remains committed to these, and they will be important for the University's fundraising goals.

17. There are two main areas of risk for the University in the coming years: the North West Cambridge development, and potential liabilities in pension provision. Development continues at North West Cambridge, and the first tenants are still expected to move in in 2016–17. The funding of the project assumes that rental income will cover both the interest on the internal loan funding the development and will also accumulate to repay the capital. This is linked to the coupon of £13.1m per annum on the public bond issue of £350m and its repayment in 2052.

18. The Board recommends that the assumptions surrounding the financial position of North West Cambridge remain under constant review.

19. In terms of pensions, there are two main University schemes, the Universities Superannuation Scheme ('USS') and the Cambridge University Assistants' Contributory Pension Scheme ('CPS'). In addition, there is also a liability for two CUP defined benefit schemes that are closed to new members. The total pension cost incurred by the University Group in 2013–14 was £98.2m, an increase of 5.5 per cent (from £93.1m) over the previous year.

20. The CPS and the two CUP schemes are accounted for in the financial statements in accordance with Financial Reporting Standard 17, but the liability attributable to the USS is not included in the accounts of the University.⁴ This is because it is not possible to separate and attribute the Cambridge-specific liabilities of this multi-employer scheme. The total Group net pension liabilities included in the consolidated financial statements for 2013–14 were reported as £417m, an increase of 14.8 per cent on the previous year (£363.6m). Of this reported sum, £338m was attributable to the deficit on the CPS and £79m was attributable to the deficit on the CUP schemes. The total potential liability would be substantially larger if it were possible to include the University's exposure to the USS. The last USS triennial valuation at 31 March 2014 was expected to show a substantially higher deficit, compared to £2.9bn in March 2011 and an estimated £9.8bn in March 2012. The USS is currently the subject of an employer

² https://www.cam.ac.uk/system/files/reports_and_financial_statements_2014.pdf, <http://www.admin.cam.ac.uk/reporter/2014-15/special/06/>

³ <http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6308/section7.shtml#heading2-17>

⁴ <https://www.frc.org.uk/Our-Work/Codes-Standards/Accounting-and-Reporting-Policy/Standards-in-Issue/FRS-17-Retirement-Benefits.aspx>

consultation, but it is clear that increases in contribution rates are inevitable, and owing to the ‘last man standing’ nature of the scheme the University is one of its principal underwriters. The Board reiterates its concern about the University’s potential USS pension liabilities.⁵ The University projections still assume a 2 per cent increase in employers’ contributions into the USS from 2015–16, but this may be an under-estimate.

21. The Board recommends that the University continue to engage proactively with the Universities Superannuation Scheme to ensure that the scheme remains sustainable without undue risk to the University.

22. Anticipated changes to the USS from April 2016 – in particular the demise of the defined benefit element – can only exacerbate the University’s lack of attractiveness as a potential employer. The fact that the University currently does not have the discretion to place its academic and academic-related staff in any other pension scheme (the ‘exclusivity rule’), coupled with our uncompetitive salaries, means that recruitment packages at both ends of the scale are perhaps not as attractive as they need to be in a world-class university. Neither a young post-doc nor a newly recruited Professor will find working in the University financially attractive. The Board welcomes the University’s commitment to exploring the idea of providing more flexible remuneration packages for staff.

23. The Board recommends that, while the University must remain mindful of its position as one of the principal underwriters of the Universities Superannuation Scheme, it should nevertheless continue to explore total remuneration packages as a means of attracting the most talented staff.

Estate strategy

24. The Nineteenth Report of the Board noted the existence of numerous projects affecting the University estate, and plans to develop and add to existing provision. That Report expressed the concern that, while the University has an overall vision of the development of the University estate, it was not clear that there was a comprehensive and strategic plan for the management of the University’s property assets in the mid- to long- term. In particular, the Report noted that the relocation of Departments and Faculties, the changing nature of the student body, new building initiatives, and the North West Cambridge project would all suggest the need for a comprehensive strategy which, even if loosely defined, recognized the need for their co-ordination and integration. The Board welcomes the inception of the Estates Strategy Committee and looks forward to the publication of the University’s new Estates Strategy.

25. The Nineteenth Report also considered the disposition of parts of the University estate. It encouraged the University to ensure that there is sufficient transparency in relation to the disposition of any part of the estate in order to forestall any misunderstandings about why and how such decisions are reached. The Board notes that various University premises will fall vacant in the near future, and wishes to emphasize again that transparency and strategic coherence in their disposition remain ongoing concerns to the Board and Collegiate Cambridge.

26. The Board recommends that the Estates Strategy Committee publish a clear strategic plan for the University estate at the earliest opportunity.

27. The Board notes that certain announcements relating to estates, strategy, and planning are made primarily in the form of notices posted in the Senate-House arcade. The Board commends this adherence to tradition, but notes that an online noticeboard would increase greatly engagement with the University’s operations. At the very least, this should include all material currently posted in hard copy in the arcade, and may usefully be extended to include other matters of strategic and operational interest.

28. The Board recommends that an online Senate-House noticeboard be established and regularly maintained.

Research strategy

29. The University’s rankings in the Research Excellence Framework (‘REF’) dropped slightly in 2014 to fifth overall (compared with second in 2008) and second in research power (compared to first in 2008). This may be in part due to the new measure of research impact, in which the University ranked 12th, but may also be a reflection of the improved performance of other UK universities, rather than a decline in performance of the University. Direct comparisons between universities are not straightforward, in that this University submitted 95 per cent of its eligible researchers, whereas most universities submitted a far lower percentage of their research staff. While research intensity brings financial benefits, it is clearly very important for the University to assess performance and plan accordingly for the next REF; in particular assessing research outputs and impact against other high-ranking UK universities. The REF 2014 outcome had a financial impact on the University with a reduction of £3.7m overall in Higher Education support (a £5.9m reduction in mainstream Quality-related Research funding (‘QR’) partially offset by an increase of £2.2m in Charity QR).

30. Much of the University’s research activity depends on external research income. As recently as 12 years ago, the University raised more external research income than any other Higher Education Institution in the UK, but since then it has fallen behind. This relative decline reflects a more competitive environment in which many other universities have adopted a more strategic approach to research funding. The University has adopted a largely decentralized approach and has devolved strategy to individual Schools, Faculties, and Departments. An exception has been the limited co-ordination for major grant applications, which has been a response to the Research Councils shifting some of the responsibility of peer review to universities. The Board values highly research autonomy on the part of individual academics and groups, but notes that greater and higher level support from the Research Office would be hugely welcome and likely to benefit future REF submissions. A clearer strategy at the University level may also help to address the fall of the University in the research income rankings. Such a strategy could consider the costs and benefits of different sources of research funding and the development of a coherent response to the requirement of many Research Councils that there should be an ‘institutional contribution’ to major grants.

31. The Board recommends that the University develop a clearer strategy that will both maintain world-class research and attract the maximum research income to support it.

⁵ Nineteenth Report, paragraphs 19–20 (<http://www.admin.cam.ac.uk/reporter/2014-15/weekly/6357/section6.shtml#heading2-20>)

32. Concerns about contracts and grants management have been raised in Schools, Faculties, and Departments around the University. These include securing funds in a timely manner and effectively accounting for research grant funds that have been secured. Effective audit, review, and monitoring of the management of all research projects are critical to preserve the reputation and standards of the University. At the moment there is a lack of clarity regarding financial, ethical, and regulatory responsibilities. We are aware of discussions within the University to deal with these issues and await the outcome with interest. Given the potential impact of these issues on the ability of the University to secure funding, retain world-class researchers, attract the best students, and increase REF rankings, the Board considers this issue paramount and will continue to monitor the situation.

33. The Board recommends that the University provide greater clarification and support regarding financial, ethical, and regulatory responsibilities to those involved in research.

34. The result of the 2015 general election is likely to impact on finance, research, and research strategy at the University. The new government may review, and modify, Higher Education funding. Additionally, discussions around participation within the European Union ('EU') could significantly affect the University. Withdrawal from the EU would significantly reduce research funding (currently worth £52.6m in 2013–14, around 14 per cent of the total University research income of £371.8m).

35. The Board recommends that the University continue to take a proactive approach to lobbying on Higher Education funding and European Union representation for decisions that will protect the ability of this University and others in the UK to continue to conduct world-class research.

36. The University continues to explore issues of equality and diversity and has made significant progress. However, only approximately one eighth of the University's Professors are female. Moreover, the University's gender pay gap as highlighted in the Times Higher Education Pay Survey of 2015 remains significant.⁶ The University had the 15th largest pay gap of all UK universities, with women earning on average 17.4 per cent less than their male colleagues. The Board welcomes the recommendations of the University's Equal Pay Review 2014 and looks forward to a report on their implementation and impact.⁷

Educational strategy

37. The Board welcomes the Examinations Review set in motion by the PVC for Education. Matters relating to forms of assessment, location, and invigilation of exams, the possible increased use of computer-based testing, and security are all pressing. In particular, the Board hopes that remodelling of the University's infrastructure, notably the New Museums site, will be allied closely with our developing pedagogical aims in student assessment. The Board encourages the Examinations Review to look carefully at the practices of other world-leading universities. The Board hopes that Faculties and Departments will engage positively with the Review.

38. The Board applauds the PVC for Education's endeavours to address the perennial problem of the unequal distribution of University teaching officers ('UTOs')

across the Colleges. It welcomes the development of imaginative new recruitment initiatives which will help to place UTOs (or equivalent officers) where they are most needed. The Board supports the PVC for Education in his work with Faculties and Departments to ensure an appropriate level of UTO engagement with collegiate teaching and the Directors of Studies, and looks forward to the day when the Fellowship of every College will include a UTO in every large and medium-sized subject. The Board recognizes that there will always be variation between Faculties, but encourages the University to identify and seek to address the factors which prevent UTOs from taking College Fellowships. In some Faculties and Departments, the proportion of UTOs not taking College Fellowships is strikingly high.

39. The Board recommends that the University engage actively with those Faculties and Departments where the proportion of University teaching officers taking College Fellowships is markedly lower than in comparable subjects in order to understand and address the reasons why this is the case.

40. The Board notes with concern that the University's ratings in the National Student Survey and the Postgraduate Taught Experience Survey, though high in some areas, are disappointingly low in others. In particular, workload is a source of dissatisfaction for our undergraduates and lack of feedback for our taught postgraduate students. The Board is concerned that this raises worries about students' academic and personal welfare, and may impact negatively on recruitment. The Board welcomes the PVC for Education's active engagement with this matter.

41. The Board shares the concerns of the PVC for Education regarding the University's international recruitment strategy. The University draws its international undergraduates from a relatively small number of countries, and so may not recruit the most able worldwide. In part, this is a consequence of our methods of assessing the suitability of prospective students. Although undergraduate admissions remain a College responsibility, the Board recommends that the University do all it can to assist in the development of more effective international recruitment. The Board recognizes that a key component of this must be a reconsideration of financial support packages.

42. The Board recommends that the University develop a competitive strategy for international recruitment, especially at undergraduate level.

Information technology

43. The Board notes that the University Information Services ('UIS') has been formed from the merger of the University Computing Service, Management Information Services Division, and the High Performance Computing Service. This process has been carried out without noticeable disruption to services, although there has as yet been little change to how IT services are provided to the University. The Board intends to continue to monitor developments under the new management and governance arrangements.

44. The Board notes that the UIS is spending considerable sums on external consultants. It is not clear to the Board that this spending represents good value for money, nor that the resulting input is well geared to the particular needs of the University.

⁶ <https://www.timeshighereducation.co.uk/features/times-higher-education-pay-survey-2015/2019360.article>

⁷ <http://www.admin.cam.ac.uk/reporter/2014-15/weekly/6370/EqualPayReview2014.pdf>

45. The Board recommends that the University Information Services engage critically with consultants to ensure their advice is world-leading and not merely ‘industry-standard’, and ensure that consultancy is only used where it is appropriate and represents good value for money.

46. The Board notes that the UIS intends to make efficiency savings to cover the costs associated with several new posts at the deputy director level (Grade 12). The Board is concerned that it might be difficult to maintain existing service levels to the University while leaving more junior posts unfilled to pay for these senior appointments.

47. The Board recommends that the University Information Services monitor the staffing levels necessary to maintain its current service levels, and ensure it retains sufficient staff with the necessary expertise to meet its current service commitments and the future IT needs of the University.

48. The Board has observed that many of the new

appointments in the UIS are to unestablished posts, removing them from the extra protections afforded to University officers by the Statutes and Ordinances.⁸ The Board is aware of other formerly established posts which have, upon being vacated, been filled on an unestablished basis.

49. The Board recommends that the University review its use of unestablished posts, and only appoint on an unestablished basis where there exists an objective justification for doing so.

50. The Board welcomes the UIS’s commitment to consulting widely with the University about its operations and what new IT services it might develop for the University.

51. The Board recommends that the University Information Services consult widely with students and staff as to their IT needs, including staff who are not IT specialists, such as University teaching officers, and a diverse sample of the student body.

SUMMARY OF RECOMMENDATIONS

1. **The Board recommends that assumptions about graduate numbers continue to be kept under active review.**
2. **The Board recommends that the assumptions surrounding the financial position of North West Cambridge remain under constant review.**
3. **The Board recommends that the University continue to engage proactively with the Universities Superannuation Scheme to ensure that the scheme remains sustainable without undue risk to the University.**
4. **The Board recommends that, while the University must remain mindful of its position as one of the principal underwriters of the Universities Superannuation Scheme, it should nevertheless continue to explore total remuneration packages as a means of attracting the most talented staff.**
5. **The Board recommends that the Estates Strategy Committee publish a clear strategic plan for the University estate at the earliest opportunity.**
6. **The Board recommends that an online Senate-House noticeboard be established and regularly maintained.**
7. **The Board recommends that the University develop a clearer strategy that will both maintain world-class research and attract the maximum research income to support it.**
8. **The Board recommends that the University provide greater clarification and support regarding financial, ethical, and regulatory responsibilities to those involved in research.**
9. **The Board recommends that the University continue to take a proactive approach to lobbying on Higher Education funding and European Union representation for decisions that will protect the ability of this University and others in the UK to continue to conduct world-class research.**
10. **The Board recommends that the University engage actively with those Faculties and Departments where the proportion of University teaching officers taking College Fellowships is markedly lower than in comparable subjects in order to understand and address the reasons why this is the case.**
11. **The Board recommends that the University develop a competitive strategy for international recruitment, especially at undergraduate level.**
12. **The Board recommends that the University Information Services engage critically with consultants to ensure their advice is world-leading and not merely ‘industry-standard’, and ensure that consultancy is only used where it is appropriate and represents good value for money.**

⁸ http://www.admin.cam.ac.uk/univ/so/2014/statute_c-section1.html

13. The Board recommends that the University Information Services monitor the staffing levels necessary to maintain its current service levels, and ensure it retains sufficient staff with the necessary expertise to meet its current service commitments and the future IT needs of the University.
14. The Board recommends that the University review its use of unestablished posts, and only appoint on an unestablished basis where there exists an objective justification for doing so.
15. The Board recommends that the University Information Services consult widely with students and staff as to their IT needs, including staff who are not IT specialists, such as University teaching officers, and a diverse sample of the student body.

9 July 2015

M. J. FRANKLIN (Chair)
BRUCE BECKLES
ANDREW BELL
LYDIA DRUMRIGHT

DAVID GOODE
MICHAEL KITSON
S. J. LUCY
DAVID SECHER

HUGH SHILSON-THOMAS
MATTHEW VERNON
DAVID WOODMAN

ANNEX A. SUMMARY OF THE BOARD'S RECOMMENDATIONS IN ITS NINETEENTH REPORT AND OF THE COUNCIL'S RESPONSES

Recommendation 1

The Board recommends that the total return objectives of the Cambridge University Endowment Fund be kept under review.

Response: *The Investment Board considers the long-term investment objective and risk profile of the Cambridge University Endowment Fund (CUEF) carefully at each of its meetings. The Investment Board sees no reason at this time to recommend a change to the Council.*

The portfolio is constructed and managed appropriately for a long-term endowment and is not structured to take on unnecessary risks in pursuit of a short-term target. The Council, on the advice of its Investment Board, remains of the view that consistency and patience are important in achieving an investment objective. The Council notes that, for the six years since management arrangements for the CUEF were revised, the investment performance has exceeded the long-term objective by 0.6% on an annualized basis and with experienced volatility (being one measure of risk) substantially less than that of general stock market indices.

Recommendation 2

The Board recommends that assumptions about annual increases in postgraduate numbers and in pay be kept under review.

Response: *The Council agrees that these are matters requiring ongoing review. Assumptions used in the planning round for postgraduate student numbers and staff pay will continue to be monitored closely.*

Recommendation 3

The Board recommends that assumptions surrounding the financing of the North West Cambridge project should remain under constant review.

Response: *The Council notes the Board's particular emphasis on the importance of monitoring the finances for the North West Cambridge development and agrees that vigilance is required. The financial appraisal of the North West Cambridge project is refreshed frequently and the position considered at each meeting of the West and North West Cambridge Estate Syndicate. The development is being carried out in a number of phases and at each stage the financial projections are reviewed rigorously. In addition, the Council and the Finance Committee receive regular updates.*

In his remarks on the Board's Report, Dr de Lacey drew attention to the naming of a neighbourhood on the North West Cambridge site. The Regent House has approved the three residential neighbourhood names within the North West Cambridge development: Eddington (the local centre), Gravel Hill (the area in the east of the site, near Storey's Way), and Ridgeway Village (the neighbourhood in the west of the site). The names adopted follow the naming principles for the North West Cambridge site. Eddington is named for Sir Arthur Eddington, a former Plumian Professor of Astronomy and Experimental Philosophy, famous among other things for his work on the theory of relativity. The other two names are based on physical features of the site, drawing closely on the characteristics of their location and the existing natural landscape. This naming strategy recognizes that different parts of the site will have different characters, and takes account of the need for a different identity in the part of the site within Girton Parish. Ridgeway Village was agreed by the Syndicate as a suitable name for this area because it takes account of the site's topography, and is located adjacent to the new high-capacity cycle route within the site, called the Ridgeway. It is expected that the neighbourhood, focused on family housing, will have a more village-like character. The Ridgeway Village will be near the facilities provided in the new local centre, and there is no requirement for villages to have a church or other place of worship.

Recommendation 4

The Board recommends that the University continues to engage actively with the Universities Superannuation Scheme to ensure that the scheme remains sustainable without undue risk to the University.

Response: *The Pensions Working Group, a sub-committee of the Finance Committee, responded to the consultation from UUK on the future of USS during the summer of 2014 having taken advice from a representative Pensions Advisory Group. Officers of the University engage closely with USS and the Employers Pension Forum to ensure that the best information about the Scheme and the challenges it faces inform the views of the senior bodies. The Council is of the same opinion as the Board of Scrutiny about the need for a sustainable and affordable Scheme that can offer benefits to its members proportionate to the risks that the University and the other employers in the Scheme can sustain.*

Recommendation 5

The Board recommends that the University develop an overall strategy for the management of its estate and ensure transparency and good communication with the Regent House and other relevant interested parties.

Response: *The Report of the Council, dated 14 April 2014, on revised committee arrangements for estates strategy and buildings recommended the establishment of an Estates Strategy Committee from 1 October 2014 to address the need for strategic oversight in the development of the University's estate (Reporter, 6344, 2013–14, p. 467 (<http://www.admin.cam.ac.uk/reporter/2013-14/weekly/6344/section7.shtml#heading2-22>), approved by Grace 5 of 21 May 2014 (<http://www.admin.cam.ac.uk/reporter/2013-14/weekly/6348/section7.shtml#heading2-19>)). The Committee has met once, has a schedule of meetings for the current academical year, and will develop a work programme, including a comprehensive estate strategy. The Council agrees that good communication is important and will continue to publish information about plans for the University's estate once they are at a sufficiently developed stage. It has already confirmed that School offices will have access to the new committee's papers, so that they can engage in discussion about new developments at an early stage.*

Recommendation 6

The Board recommends that, as part of this strategy, the University address the variable nature and suitability of all spaces used for examinations.

Response: *The Council notes that the Board of Examinations and the General Board's Education Committee will be conducting a review of examination policies and operations which will include the nature and suitability of spaces used for examinations, with a view to developing an examinations space strategy in conjunction with the Estate Management Division.*

Recommendation 7

The Board recommends that the University take active steps to facilitate the signing of publication contracts by its members that are fully consistent with the Higher Education Funding Council for England's policy on open access. The University must do so without compromising academic freedom.

Response: *The Council welcomes the Board's recognition of, and support for, the actions that the University has already taken in response to the open access requirements imposed by HEFCE and others; and the Council agrees that the implications of open access policies will be kept under close review. The University states on its Open Access page (<http://www.cam.ac.uk/research/research-at-cambridge/open-access>) that the University is committed to maintaining the freedom of its academics to publish in the journals they consider most appropriate to their discipline. The email sent to every researcher in the University by the Pro-Vice-Chancellor for Research on 26 October 2014 was intended to make it clear that the University is doing everything it can to ensure compliance with HEFCE's requirements while at the same time trying to make this task as easy as possible for the range of research disciplines across the University.*

Recommendation 8

The Board recommends that the resource implications of the Graduate Fee agreement and efforts to improve the postgraduate experience are carefully considered by the Schools.

Response: *The Council agrees that these matters should be monitored. Arrangements for the Graduate Fee agreement will be kept under close review during the early years of operation, and the resource implications will be carefully considered as part of that process. The Council also notes that the General Board are involving the Schools in initiatives to improve the postgraduate experience.*

Recommendation 9

The Board recommends that the Council must know the identity of the principals behind every donation, and assure itself that every donation complies with current money laundering legislation.

Response: *The scrutiny of prospective benefactions from an ethical and reputational perspective is undertaken by the Advisory Committee on Benefactions and External and Legal Affairs. This exercise is carried out in accordance with ethical guidelines on the acceptance of benefactions approved by Council, which require the Vice-Chancellor to seek the advice of the Committee for all benefactions over £1 million, or that are likely to give rise to significant public interest.*

The Committee are told the identities of the principals behind every donation which the Committee considers and any member of Council may call for the information available to the Committee, which is a standing committee of the Council. Members of the Council may also request from Development and Alumni Relations information about the identity of principals behind donations which do not meet the threshold for reference to the Committee. The Council is satisfied that procedures are in place to ensure that all donations are routinely scrutinized to ensure compliance with money laundering legislation, as well as bribery and corruption law. An express requirement to report any suspicions of money laundering and to seek specialist legal advice in such event is set out in the University's Procedures for Handling Donations, a revised version of which is due to be published shortly.

Recommendation 10

The Board recommends that the financial model for the Sports Centre be given careful attention.

Response: *The Council agrees that the Sport Centre is a welcome addition to the sporting infrastructure of the University. The business plan for the Centre, on which the original loan by the University for its construction was made, is reviewed annually during the planning round alongside the scrutiny of the overall budget of the Department of Physical Education.*

Recommendation 11

The Board recommends that as the Press Syndicate is the main oversight body it should have a majority of non-executive directors, who are not employees of the University, and the operating board consequently should be discontinued.

Response: *The Council is grateful to Professor Minson for describing and explaining with clarity, in his remarks in the Discussion on the Board's Nineteenth Report, the governance arrangements for Cambridge University Press. The Council agrees with Professor Minson that the structure he explains is intended to achieve the 'best practice' recommended by the Board: namely that (a) governance is dominated by non-executives; (b) expert non-executives external to Cambridge are very much in evidence except on the Academic Publishing Committee where the appropriate expertise lies within the University; and (c) that the board of management ('the Press Board') plays no part in the University's governance of the Press. As a result the Council does not accept the Board of Scrutiny's suggestion that the Operating Board should be discontinued or changed as it is working effectively.*

Recommendation 12

The Board recommends that sufficient notice be given of all new substantial policy changes, as well as any major changes to existing policies, so that the Regent House and any affected individuals can comment if appropriate.

Response: *All new policies and substantial amendments to policies follow the University's formal consultation processes. Thus, they are considered by the Partnership Working Group, the University and Assistants Joint Board, and the Human Resources Committee, before proceeding to the General Board and the Council for approval prior to implementation. The sickness policy referred to by the Board in their Report followed this procedure; the policy was also subject to wider consultation with Trade Unions and with Schools, Faculties, and Departments.*

ANNEX B. GLOSSARY OF TERMS

| | |
|------------------|---|
| Chest | An income stream of funding council grants, Home and Overseas fees, endowment income, a share of research grant overheads, transfers from CUP and Cambridge Assessment, and certain other operating income. |
| CPS | Cambridge University Assistants' Contributory Pension Scheme |
| CUDAR | Cambridge University Development and Alumni Relations |
| CUEF | Cambridge University Endowment Fund |
| CUP or the Press | Cambridge University Press |
| EU | European Union |
| HEFCE | Higher Education Funding Council for England |
| IO | Investment Office |
| PVC | Pro-Vice-Chancellor |
| QR | Quality-related Research funding |
| REF | Research Excellence Framework |
| UAS | Unified Administrative Service (of the University) |
| UIS | University Information Services |
| USS | Universities Superannuation Scheme |

GRACES**Graces submitted to the Regent House on 15 July 2015**

The Council submits the following Graces to the Regent House. These Graces, unless they are withdrawn or a ballot is requested in accordance with the regulations for Graces of the Regent House (*Statutes and Ordinances*, p. 111), will be deemed to have been approved at 4 p.m. on Friday, 24 July 2015.

1. That the recommendations in paragraph 7 of the Joint Report of the Council and the General Board, dated 5 June 2015, on procedures for dealing with questions of fitness to study (*Reporter*, 6390, 2014–15, p. 619) be approved.¹
2. That the recommendations in paragraph 5 of the Report of the General Board, dated 3 June 2015, on the establishment of certain Professorships (*Reporter*, 6390, 2014–15, p. 623) be approved.²
3. That the recommendations in paragraph 8 of the Report of the General Board, dated 8 June 2015, on Senior Academic Promotions (*Reporter*, 6390, 2014–15, p. 625) be approved.
4. That the recommendations in paragraph 7 of the Second-stage Report of the Council, dated 15 June 2015, on the construction of a new laboratory for the Schools of the Biological Sciences and Clinical Medicine (*Reporter*, 6391, 2014–15, p. 642) be approved.
5. That the recommendations in paragraph 6 of the Report of the General Board, dated 12 June 2015, on the future arrangements for the Centre for Applied Research in Educational Technologies (CARET) (*Reporter*, 6391, 2014–15, p. 644) be approved.³
6. That the recommendations in paragraph 8 of the Joint Report of the Council and the General Board, dated 23 June and 19 June 2015, on the University's student disciplinary procedures (*Reporter*, 6392, 2014–15, p. 666) be approved.⁴
7. That the recommendations in paragraph 9 of the Second-stage Report of the Council, dated 23 June 2015, on the North Range of buildings on the New Museums site (*Reporter*, 6392, 2014–15, p. 679) be approved.²
8. That, with effect from 1 October 2015, in Regulation 6 of the regulations for Affiliated Students (*Statutes and Ordinances*, p. 182), the privileges for Affiliated Students for the Historical Tripos be amended to read as follows, and those for the Law Tripos be rescinded:⁵

either

- (i) the right to take Part I of the Historical Tripos in the fifth term after the student's first term of actual residence,

or

- (ii) the right to take Part II of the Historical Tripos either in the second term or in the fifth term after the student's first term of actual residence under the same conditions as if he or she had previously obtained honours in another Honours Examination.

9. That the third sentence in paragraph (*d*) of the regulation for the Schools and Councils of the Schools (*Statutes and Ordinances*, p. 594) be amended so as to read:⁶

The electoral roll will be of all the persons who were eligible, under the provisions of Schedule IV of the regulations for the Election of Student Members of Faculty Boards and Other Bodies, to vote and to stand as candidates in the election for any of the School's constituent Faculties, Syndicates, or other Boards or Committees of Management in that academical year.

¹ See the Council's Notice on p. 743.

² The Council thanks the speakers at the Discussion on 7 July 2015 for their supportive remarks on these Reports and submits a Grace for the approval of their recommendations.

³ See the Council's Notice on p. 744.

⁴ See the Council's Notice on p. 744.

⁵ The General Board, on the recommendation of the Faculty Board of History, propose an amendment to the regulations to dispense with requirement for leave to be granted by the Faculty Board. Affiliated students will automatically be afforded the right, within the constraints of the general regulations for admission and matriculation and Tripos regulations. The General Board, on the recommendation of the Faculty Board of Law, also propose an amendment to the regulations to remove the provision which permits an Affiliated Student to take Part II of the Tripos as if he or she had previously obtained honours in Part Ib.

⁶ Following comments from several Faculties and Departments on the timing of elections for student representatives, the General Board propose this amendment so as to remove the electoral roll eligibility date of 8 November and instead indicate that the electoral roll for student membership of each of the Councils of the Schools will be made up of the rolls previously used for the elections of student members to the School's constituent bodies.

10. That the regulations for the Wolfson Industrial Liaison Office be rescinded in their entirety (*Statutes and Ordinances*, p. 681).⁷

11. That the Schedule to the College Accounts (the form of the Recommended Cambridge College Accounts, *Statutes and Ordinances*, p. 1052) be amended as set out in the Council's Notice of 15 July 2015 (p. 744).⁸

⁷ The functions of the Office, renamed the Industrial Liaison and Technology Office in 1993, were transferred to Cambridge Enterprise when it was established in 2003 (*Reporter*; 5556, 1992–93, p. 1005; 5928, 2002–03, p. 1007; 6049, 2006–07, p. 54) and therefore the Office, as defined in the regulations as an institution in the University Offices under the supervision of the Council, no longer exists. It is therefore proposed that the regulations be rescinded.

⁸ See the Council's Notice on p. 744.

Graces to be submitted to the Regent House at a Congregation on 18 July 2015

The Council has sanctioned the submission of the following Graces to the Regent House at a Congregation to be held on 18 July 2015:

That the following person be admitted to the degree of Doctor of Philosophy by incorporation:

1. GEORGE ALEXANDER WALKER, Visiting Fellow of Wolfson College, Doctor of Philosophy of the University of Oxford (2005).

That the following persons be admitted to the degree of Master of Arts under the provisions of Statute B II 2:

2. LOUISE CHARLOTTE AKROYD, Administrative Officer in the Human Resources Division of the University Offices.

3. KATHLEEN MARY VERONICA BENNETT, Fellow of Girton College.

4. ANDREW DUNCAN GILLIES, Assistant Registrar in the Estate Management Division of the University Offices.

5. ANDROULLA NICOLAOU GILLILAND, Administrative Officer in the Occupational Health and Safety Service of the Human Resources Division of the University Offices.

6. CHRISTOPHER JOHN HAY, Computer Officer in the University Information Services.

7. SAMANTHA LOUISE HOWES, Administrative Officer in the Academic Division of the University Offices.

8. NEIL IAN KING, Senior Computer Officer in the University Information Services.

9. GEORGIOS KOLIOS, Fellow of Selwyn College.

10. ELIZABETA GOCKOVA MOSS, Administrative Officer in the Finance Division of the University Offices.

11. NORA IRENE O'FLYNN, Administrative Officer in the Human Resources Division of the University Offices.

12. MARIA ISABEL PALACIOS DE CASTRO, Fellow of St John's College.

13. BEN ALBAN PERKS, Administrative Officer in the Finance Division of the University Offices.

14. JAMES EDWARD ROLFE, Senior Technical Officer in the Department of Earth Sciences.

15. BRIAN DAVID SIMPSON, Computer Officer in the University Information Services.

16. PAUL GARY TUCKER, Rank Professor of Engineering in the Faculty of Engineering.

ACTA

Approval of Graces submitted to the Regent House on 24 June 2015

The Graces submitted to the Regent House on 24 June 2015 (*Reporter*, 6392, 2014–15, p. 680) were approved at 4 p.m. on Friday, 3 July 2015.

J. W. NICHOLLS, *Registrar*

END OF THE OFFICIAL PART OF THE 'REPORTER'

REPORT OF DISCUSSION

Tuesday, 7 July 2015

A Discussion was held in the Senate-House. Senior Pro-Vice-Chancellor Professor Steve Young was presiding, with the Registrar's Deputy, the Senior Pro-Proctor, the Junior Pro-Proctor, and thirteen other persons present.

The following Reports were discussed:

Joint Report of the Council and the General Board, dated 5 June 2015, on procedures for dealing with questions of fitness to study (*Reporter*, 6390, 2014–15, p. 619).

Professor G. J. VIRGO (Pro-Vice-Chancellor for Education): Deputy Vice-Chancellor, I have been involved in my capacity as Pro-Vice-Chancellor for Education in the development of the fitness to study procedure which is the subject of this Report. This has been developed after full consultation with, and the co-operation of, Senior Tutors and with the support of student representatives.

Whilst the majority of Colleges have their own fitness to study procedure, the Report provides for the creation of a procedure to be relied on by the University to respond to concerns about a student's fitness to study. This University procedure will be relevant where there is a cause for concern about a student's fitness to study which cannot be resolved by the student's College or where the concerns impact on a University Faculty or Department.

The fitness to study procedure is required by virtue of the University's duty of care both to the particular student, whose fitness to study is a cause of concern, and to other students and members of staff. The procedure allows for immediate action to be taken if absolutely necessary for the benefit of the whole academic community, but otherwise is subject to appropriate checks and balances to ensure that the procedure can be deployed quickly but fairly. It is anticipated that the procedure will not be invoked frequently, but case studies have been identified which demonstrate that the existence of such a procedure would have assisted in the quick resolution of difficulties in the past. Other Higher Education Institutions, including Oxford, have such a procedure, and it is vital that the University of Cambridge has one too, so that the rare but difficult case concerning a student's fitness to study can be resolved appropriately for all concerned.

I commend this Report to the Regent House.

Professor G. R. EVANS (Emeritus Professor of Medieval Theology and Intellectual History), read by the Senior Pro-Proctor:

Deputy Vice-Chancellor, I speak briefly to welcome this development. However, the creation of a procedure is only the beginning. The hard part is implementing its provisions and discovering whether they could be improved. Many other universities which have created Fit to Study procedures have run into problems. 'Fit to Study' can be a minefield.

The first question is likely to be whether the student is ill or simply behaving badly in a disruptive way, but it is rarely as simple as that. Whether suspension of studies is suggested with a period of time out on health grounds, or as a punishment under a disciplinary procedure, may be a fine point, not only practically speaking but in terms of the underlying principles. It can also lead to reputationally

damaging media coverage where a student becomes angry and makes it a 'story', as in a case this year covered in the *Telegraph*, *Daily Mail*, *Mirror*, *The Sunday Times*, *Huffington Post*, and possibly more.¹ Where the presenting problem is thought to be medical, ensuring that disability legislation is complied with can be tricky, as it was in the case just mentioned which hit the headlines.

Where the presenting problem seems to involve culpable 'bad behaviour', the precise relationship of 'fitness to study' procedures to disciplinary procedures needs to be thought through very carefully, and the opportunity is there, now that student disciplinary procedures are being reviewed by the University at the same time, with a Report also for discussion today. I am sure I shall be forgiven for making remarks here which overlap into its territory.

I hope as the proposed changes to the student disciplinary procedures are worked out in more detail the question of college-university 'jurisdiction' will be clarified. Just as in a student complaint the first question is whether the complaint concerns matters which are the College's responsibility or the responsibility of the University, so when a disciplinary procedure is in prospect the question of jurisdiction has to be settled at the outset. But here, in the proposed Fit to Study procedure, it is assumed that 'College routes for resolution of concerns about fitness to study will usually be followed before the University procedure is invoked'. That will be right if the problem is primarily medical but not necessarily if it concerns – for example – instances of disruptive behaviour in lectures which would properly fall to be considered under the University disciplinary procedure.

This procedure sets out the formal steps which will be taken by the University when there is concern that a student's behaviour or health is seriously disrupting the welfare or academic progress of the student, or of others in the academic community, *or has the potential to do so*. (Emphasis added.)

I wonder about that last provision. In what circumstances should a student be subjected to sanctions on the basis of something not yet done? Threatening behaviour is one thing; a disability which may potentially affect academic progress, quite another.

I wonder too about the decision to place this procedure at the level of regulation rather than Ordinance, Special Ordinance, or Statute. Careful attention has been given to ensuring that all appropriate amendments shall be made to existing legislation to provide for referral to the Fitness to Study Panel, but it does not seem clear exactly where the procedure itself is to sit. Oxford made its own procedure a Statute (Statute, XIII, B). A Cambridge regulation could sit under Statute D I, which provides for disciplinary regulations to be created, but this would not solely be a disciplinary regulation.

¹ <http://www.dailymail.co.uk/news/article-3113300/Oxford-college-forced-student-not-allowing-extra-time-prepare-exams-disabilities-called-histrionic.html>; <http://www.telegraph.co.uk/education/educationnews/11655791/Oxford-forced-me-out-due-to-disabilities-student-claims.html>; <http://www.mirror.co.uk/news/uk-news/oxford-university-student-forced-out-5834331>; <http://www.thesundaytimes.co.uk/sto/news/article1548786.ecce>.

Report of the General Board, dated 3 June 2015, on the establishment of certain Professorships (*Reporter*, 6390, 2014–15, p. 623).

Professor G. F. HAYWARD (Head of Faculty, Faculty of Education), read by Professor K. B. H. Ruthven:

Deputy Vice-Chancellor, the Faculty of Education welcomes this proposal to establish the LEGO Professorship of Play in Education, Development, and Learning. The study of early childhood development is a large and well established field of research, which includes the study of early brain development and functioning, and of early language, cognition, and emotional regulation. Understanding the contribution that play makes to child development is now recognized as a central issue for the field. At the same time, there has been a substantial expansion in pre-school education across the world in recent decades, as the significance of early development has been recognized.

It is intended that the holder of the professorship will lead the work of the recently established Centre for Research on Play in Education, Development, and Learning. Both these developments arise out of a long and fruitful research collaboration between members of the Psychology and Education academic group in the Faculty of Education and the LEGO Foundation. Research already undertaken or in course includes major reviews of literature in the areas of play, learning, and development, and a significant study of early childhood education in disadvantaged areas in South Africa. Further research collaborations are already taking place – or are under discussion – with Psychology (in relation to executive functioning), Psychiatry (in relation to the neuroscience of play), and Engineering (in relation to creative problem-solving in young children and adults).

Professor K. B. H. RUTHVEN (Faculty of Education):

Deputy Vice-Chancellor, I would like to associate myself with Professor Hayward's remarks welcoming this proposal to establish the LEGO Professorship of Play in Education, Development, and Learning.

Report of the General Board, dated 8 June 2015, on Senior Academic Promotions (*Reporter*, 6390, 2014–15, p. 625).

No remarks were made on this Report.

Second-stage Report of the Council, dated 15 June 2015, on the construction of a new laboratory for the Schools of the Biological Sciences and Clinical Medicine (*Reporter*, 6391, 2014–15, p. 642).

No remarks were made on this Report.

Report of the General Board, dated 12 June 2015, on the future arrangements for the Centre for Applied Research in Educational Technologies (CARET) (*Reporter*, 6391, 2014–15, p. 644).

Professor G. R. EVANS (Emeritus Professor of Medieval Theology and Intellectual History), read by the Junior Pro-Practor:

Deputy Vice-Chancellor, the Centre for Applied Research in Educational Technologies (CARET) was established on the basis of a Report of May 2000.¹ That makes quaint and optimistic reading now:

in the Annual Report of the Council for 1997–98 (*Reporter*, 1998–99, Special No 8), the Council and the General Board agreed to explore the possibilities for Cambridge of the concept of a 'virtual university' using the World Wide Web, and through their Planning and Resources Committee they have also been considering how these technologies could be used to enhance and extend existing teaching and learning resources within the University.

CARET, it was promised 'will accomplish this goal'.

Its history has not been uncontentious. It was unavoidably involved in the skirmishes which led to a Topic of Concern Discussion published in the *Reporter* of 15 July 2009.² There were consequential changes in 2010.³ Then, as this present Report notes, it 'became a sub-Department of the University Library in January 2011'. It has a Committee of Management as specified in the Ordinances, which has a duty to make an Annual Report to the University Library Syndicate,⁴ but it has now been noticed that it has failed to meet at all, and its relationship with the Syndicate has 'not been formalized'.

That is why the General Board was asked to 'undertake a review of CARET'. So what did the University get out of its substantial investment in CARET and the efforts of all those people currently listed on its website?⁵

Whilst a number of innovative user-centric-designed solutions had been developed, not all of these had figured in mainstream development and delivery across the University.

...The Committee concluded that CARET should be suppressed as an independent entity and that, subject to the outcome of the necessary consultation with them, its staff should be reassigned to the UIS.

[mention of] operational services hitherto provided through CARET, including those supporting Open Access....

The remainder of the CARET budget should be allocated to the Digital Transformation Consultancy providing seed funding for user-driven new initiatives.

CARET has not been cheap. It now seems to have quite a number of staff, and the advertisement for a Director of the Centre for Applied Research in Educational Technologies in 2004 spoke of a salary of £51,394, which was a professorial rate at the time.⁶

It is to be hoped that lessons will be learned.

¹ <https://www.admin.cam.ac.uk/reporter/1999-2000/weekly/5814/20.html>.

² <http://www.admin.cam.ac.uk/reporter/2008-09/weekly/6157/30.html>.

³ <http://www.admin.cam.ac.uk/reporter/2009-10/weekly/6196/section12.shtml>.

⁴ <https://www.admin.cam.ac.uk/univ/so/2014/chapter09-section8.html#heading2-36>.

⁵ <http://www.caret.cam.ac.uk/page/people>.

⁶ <http://www.admin.cam.ac.uk/reporter/2003-04/weekly/5963/8.html>.

Joint Report of the Council and the General Board, dated 23 June and 19 June 2015, on the University's student disciplinary procedures (*Reporter*, 6392, 2014–15, p. 666).

Professor G. J. VIRGO (Pro-Vice-Chancellor for Education):

Mr Deputy Vice-Chancellor, I am Chair of the Review Committee on Student Discipline which recommended to the Council and the General Board the changes to the University's student disciplinary procedures that are set out in the Report. Before becoming Pro-Vice-Chancellor, I had been one of the Chairs of the Court of Discipline and was Senior Tutor at Downing College, and I am therefore familiar with the current student disciplinary framework, which has been more or less in its current form since 1970. The landscape in higher education has changed significantly since then, not least in the funding of a university education; students who are responsible for paying their own fees have a different outlook from their predecessors and therefore quite rightly complain if reasonable expectations are not met, and can take their complaints to the Office of the Independent Adjudicator if University procedures have been exhausted. A number of recent cases have brought to light a new hybrid: a complaint by a student against the University combined with a disciplinary case by the University against the same student based on the same facts. There are also cases which present as a potential disciplinary matter but might more appropriately be dealt with under another procedure, including the proposed fitness to study procedure which is also being discussed today. The current student disciplinary structure is not designed to deal with such cases, so it needed to be revisited.

This Report is the first part of a two-stage review and prepares the ground for the second stage. Although a large number of amendments have been presented, most of these are relatively minor and address particular issues that have been encountered in using the current procedures. These include an amendment to the current structure to enable the student disciplinary procedures to be stayed if there is also a complaint made under the Student Complaints Procedure. I wish, however, to draw attention to two significant proposals: to grant the University explicit authority to charge a student under the disciplinary procedures in a case of suspected harassment; and to transfer more detailed provisions concerning student discipline out of Statute and into Special Ordinance. I hope the necessity for the University being able to act in a case of harassment is self-evident. This will encompass sexual harassment and will be applicable where a complainant does not wish to make a complaint to the police or where there is likely to be no criminal prosecution. This is a vital reform. Regarding the second significant proposal, the changes will allow the development of a disciplinary framework specifically for students; the Committee plans to bring before the Regent House proposals for a revised framework in the second stage of the review, after consultation on those proposals. That revised framework will be designed to enable swifter resolution of cases, provide better support both to students who are subject to the procedures and those applying them, and more accessible guidance. I commend the Report to the Regent House.

Ms A. S. E. Horgan (Women's Officer, Cambridge University Students Union):

Deputy Vice-Chancellor, the Cambridge University Students Union (CUSU) welcomes the proposed changes to the General Regulations for Discipline.

Harassment, in particular sexual harassment, has been an area of serious concern for students. Last year's Cambridge Speaks Out survey revealed that 77% of respondents had experienced sexual harassment and nearly a third had experienced sexual assault. Across the whole spectrum of sexual violence over 80% of respondents did not report the incident to anyone in an official capacity – demonstrating a lack of faith in reporting mechanisms in the Collegiate University.

Harassment and violence can have a devastating impact on an individual's mental health and general wellbeing. Students who have experienced harassment need better support and clearer regulations on acceptable and unacceptable behaviour.

We all deserve to live lives free from harassment. Students, in particular, women students and other minority students, face harassment – from unwanted comments about their appearance or personal lives, to groping and assault – and these function not just as an individual act of malice but send out a clear structural messaging devaluing the contributions of women within our community, and reinforcing a culture of silence around harassment.

The proposed Regulation 6, concerning harassment, to the General Regulations for Discipline in the *Statutes and Ordinances*, will make an important difference to students. Often when a student is harassed by a student from a different College there is little that can be done to support them. Hopefully, this regulation would go some way to supporting students in that very common situation. Importantly, adding Regulation 6 sends out a clear message that harassment is unacceptable behaviour and should not be tolerated within the University.

Professor G. R. EVANS (Emeritus Professor of Medieval Theology and Intellectual History), read by the Junior Pro-Practor:

Deputy Vice-Chancellor, it is clearly timely for the University to review procedures which have a far older history than student complaints procedures but should rightly now be considered alongside them. The University of Cambridge does not come out well in the Annual Letters round of the office of the Independent Adjudicator, now in their fourth year, with the three previous years' outcomes published.¹ Complaints about the handling of disciplinary matters form only a small proportion of the OIA's caseload but the OIA mentions a number of points relating to disciplinary procedures in the guidance referred to in the Report we are discussing.² The Competition and Markets Authority guidance does not consider disciplinary procedures but only complaints, which is a structural weakness. This may prove important as the impact of this guidance on the requirements imposed upon universities becomes clearer.³ For all these reasons, better documentation of the number of disciplinary cases being handled through the Court of Discipline or its successor is important, as is acknowledged.

Welcome on the face of it is the proposal to stay any disciplinary process if a student makes a complaint relating to the same facts, though if the stay is to continue until the complaint has run its full course and gone to the OIA and been found there to be justified or not, that could be a

matter of years in total. Is this workable? And if the vexed question of what to do if complaint and disciplinary procedure confront one another is being resolved for students, should this not also be revisited for employees where a grievance and a disciplinary process are both in progress in relation to the same matter?

It ought to be obvious that it is a good idea to add provisions about harassment. The wording is of a sort quite usual these days. Harassment is defined as:

conduct towards another person which is reasonably likely to have the effect of (i) violating that other's dignity or (ii) creating an intimidating, hostile, degrading, humiliating, or offensive environment for that other.

However this is an area with notorious potential for unfairness to the person accused, perhaps over the tone of voice used in a robust academic argument.

Certainly good is the attempt to ensure that procedures are familiar to all those who will be following them and that there is consistency in the way investigative meetings are conducted. Would that the same might apply in the University's conduct of its disciplinary and other procedures for employees.

I am however uneasy to read the Committee's view that a requirement that the student be accompanied is 'unnecessary'. A student surely must normally have an adviser there, able to help ensure some measure of equality of arms where the disparity of power between student and University is so great and the playing field so far from level?

Why dispense with the wearing of gowns at hearings? Anything which sets an appropriate tone of seriousness is surely protective for all involved.

Coming to the big question whether disciplinary procedures should continue to be 'juridical' I wonder whether this is the right word. The point surely is that the process is adversarial and not designed to make room for a commonsense informal discussion or the use of mediation where that may be appropriate. But if the student is accused of a disciplinary offence and denies it, fairness demands a formal adversarial process tested to the University chosen standard of proof, which is beyond reasonable doubt. It would be good if that could be completed more speedily, but not at the expense of fairness. I see that further work on this question is planned so presumably there will be a second Report in due time.

It is not clear why the level of statutory protection for students should be lower than that for eligible employees. The steady demotion of parts of the Statutes to Special Ordinance continues to trouble me. 'Matters more properly within the purview of the University' presumably refers to the removal of the final check by the Privy Council which is the safeguard when there is a change of Statute. A change of Special Ordinance could go through – for example – at this time of year when members of the Regent House are much less likely to be about and reading their *Reporters* with thoroughness every Wednesday

¹ http://www.oiahe.org.uk/media/93562/university_of_cambridge_2013_annual_letter.pdf.

² <http://www.oiahe.org.uk/media/96361/oia-good-practice-framework.pdf>.

³ https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/428549/HE_providers_-_advice_on_consumer_protection_law.pdf.

Second-stage Report of the Council, dated 23 June 2015, on the North Range of buildings on the New Museums site (*Reporter*, 6392, 2014–15, p. 679).

Professor G. J. VIRGO (Pro-Vice-Chancellor for Education): Deputy Vice-Chancellor, as Pro-Vice-Chancellor for Education I strongly support plans for the development of the new Student Services Centre. Students are at the heart of the Collegiate University and the University is committed to ensuring the highest quality provision for our students, which complements the support available in Colleges.

Under these plans key University student support functions will be brought together in a single building. Current accommodation for these student services is scattered across Cambridge, with many units in unsuitable and inaccessible accommodation. The North Range of buildings will provide proper disabled access, modern office accommodation, and improved examination halls, the latter forming an essential part of the strategy to ensure that appropriate provision is made for examinations in the 21st century. The space in the Student Services Centre has been carefully designed to allow flexible and efficient use throughout the year, and to allow services to develop over time. Experience at many other universities has shown that co-location of student services has significantly improved their visibility and accessibility. Co-location will also provide significant opportunities for collaboration between different units leading to an enhanced service to students, and to improved operational efficiency.

I commend the Report to the Regent House

COLLEGE NOTICES

Elections

Fitzwilliam College

The following elections have been made:

Elected into Fellowships in Class A with effect from 1 October 2015:

Gabriel Glickman, M.A., M.Phil., Ph.D., *PEM*
 Julia Guarneri, B.A., *Cornell*, Ph.D., *Yale*
 Maria Iacovou, B.Sc., M.Sc., Ph.D., *London*

Newnham College

The following elections and appointments have been made with effect from 1 October 2015 unless otherwise indicated:

Appointed to a Senior Tutorship:

Professor Liba Taub, B.A., *Tulane*, M.A., *Chicago*,
 Ph.D., *Oklahoma*

Elected into Fellowship Category A:

Dr Ailsa Hunt, B.A., *CC*, M.Phil., Ph.D., *Q*

Elected into a one-year Bye-Fellowship:

Dr Lina Klintberg, M.Sci., *Bristol*, Ph.D., *CC*

Elected into a three-year Bye-Fellowship:

Dr Charlotte Brierly, B.A., B.Sc., *N*, M.B. B.Chir.,
 Ph.D., *CAI*, MRCP

Dr Emma Pomeroy, B.A., M.A., *Southampton*,
 Ph.D., *JN*

Selwyn College

The following elections and appointments have been made:

Appointed to a Senior Tutorship with effect from 5 January 2016:

Michael Joseph Sewell, M.A., Ph.D., *SE*

Elected to a Fellowship in Class A (Trevelyan Research Fellowship) for three years with effect from 1 October 2015:

Jennifer Bates, M.A., *T*, M.A., *UCL*

Elected to a Fellowship in Class B for five years with effect from 1 October 2015:

Ian Alexander McFarland, B.A., *Trinity College, Hartford*, M.Div., *Union Theological Seminary, New York*, Th.M., *Lutheran School of Theology, Chicago*, M.Phil., Ph.D., *Yale*

Elected to a Fellowship in Class A (the David K. P. Li Fellowship in Law) for five years with effect from 1 October 2015:

Joseph William Sampson, B.A., M.Phil., *T*

Elected to a Fellowship in Class A and a College Lectureship in Philosophy for five years with effect from 1 October 2015:

Sophia Margaret Connell, B.A., *McGill*, M.Phil., *DAR*, Ph.D., *JN*

Elected to a Fellowship in Class A and a College Lectureship in Medical Sciences for five years with effect from 1 October 2015:

Paul David Upton, B.Sc., *KCL*, Ph.D., *Imperial*

Elected to a Bye-Fellowship in Theology and Religious Studies for the academical year 2015–16:

Alison Ruth Gray, B.A., *SE*, M.Phil., *CC*, Ph.D., *SE*

Vacancies

Director of Admissions for the Cambridge Colleges (part-time): tenure: four years in the first instance; stipend: £56,482 *pro rata*; closing date: 3 August 2015; further details: <http://www.admin.cam.ac.uk/committee/seniortutors/>

Hughes Hall: Bursar; start date: from 1 October 2015, although candidates with availability from up to 1 January 2016 will be considered; stipend: £67,500–£76,500; closing date: 27 July 2015; further particulars: <http://www.odgersberndtson.co.uk/gb/executive-opportunities/opportunity-details/53389/>

Lucy Cavendish College: Assistant Senior Tutor (Graduates) and Fellow (60%); stipend: £36,000–£39,000 (FTE); closing date: 3 August 2015 at 12 noon; further particulars: <http://www.lucy-cav.cam.ac.uk/about-us/vacancies/>

St Edmund's College: G. L. S. Shackle Studentship in Economics and Uncertainty; tenure: a single Cambridge University term during the 2016–17 academical year; closing date: 23 October 2015; further particulars: <http://www.st-edmunds.cam.ac.uk/vacancies/gls-shackle-studentship>

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