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End of the Official Part of the 'Reporter'



UNIVERSITY OF
CAMBRIDGE

NOTICES

Calendar

13 February, *Thursday*. Lent Term divides.

22 February, *Saturday*. Congregation of the Regent House at 2 p.m.

4 March, *Tuesday*. Discussion at 2 p.m. in the Senate-House. End of third quarter of Lent Term.

Discussion on Tuesday, 18 February 2014: Cancellation

The Vice-Chancellor gives notice that the Discussion announced for Tuesday, 18 February 2014 will not take place as there are no Reports ready for discussion.

Accounts of the Colleges

The Registry has received the accounts of the Colleges for the year 2012–13. The accounts are available to view on the individual College websites as follows:

Christ's College	http://www.christs.cam.ac.uk/sites/www.christs.cam.ac.uk/files/attachments/RCCA 2012-13 v08 FINAL.pdf
Churchill College	https://www.chu.cam.ac.uk/media/uploads/files/RCCAAccounts2012-13.pdf
Clare College	http://www.clare.cam.ac.uk/data/uploads/about/strategicinformation/ClareCollegeFinancialAccounts2012-13.pdf
Clare Hall	http://www.clarehall.cam.ac.uk/fileadmin/template/images/0.0.1_documents/doc_2013-14/2013_Signed_Accounts.pdf
Corpus Christi College	http://www.corpus.cam.ac.uk/wp-content/uploads/old/2013-RCCA-Accounts-FINAL.pdf
Darwin College	http://www.dar.cam.ac.uk/about/accounts/2012-13.pdf
Downing College	http://www.dow.cam.ac.uk/documents/about/Accounts13.pdf
Emmanuel College	http://www.emma.cam.ac.uk/about/official/docs/AnnualAccounts.pdf
Fitzwilliam College	http://www.fitz.cam.ac.uk/mi-client/media/accounts/2013signedfullaccountsFC_106833.pdf
Girton College	http://www.girton.cam.ac.uk/images/pdf/Discover-Girton/FOI/CollegeAccounts/2013finalaccounts.pdf
Gonville and Caius College	http://www.cai.cam.ac.uk/sites/www.cai.cam.ac.uk/files/downloads/RCCA-Accounts-2013-Final.pdf
Homerton College	http://www.homerton.cam.ac.uk/sites/default/files/imce/College Cons Accts 2013 FINAL signed.pdf
Hughes Hall	http://www.hughes.cam.ac.uk/wp-content/uploads/Hughes-Hall-RCCA-2013.pdf
Jesus College	http://www.jesus.cam.ac.uk/wp-content/uploads/statutoryaccounts2013.pdf
King's College	http://www.kings.cam.ac.uk/files/about/college-accounts-2013.pdf
Lucy Cavendish College	http://www.lucy-cav.cam.ac.uk/assets/images/Accounts_2013.pdf
Magdalene College	http://www.magd.cam.ac.uk/uploads/College_Accounts/MagdaleneCollege12-13.pdf
Murray Edwards College	http://www.murrayedwards.cam.ac.uk/files/52a6facb46930.pdf
Newnham College	http://www.newn.cam.ac.uk/sites/www.newnham.local/uploads/files/About-Newnham/FoI/accounts/Newnham Accounts 2012-13.pdf
Pembroke College	http://www.pem.cam.ac.uk/wp-content/uploads/2012/06/2013.pdf
Peterhouse	http://www.pet.cam.ac.uk/sites/default/files/1306ACCS_Peterhouse.pdf
Queens' College	http://www.queens.cam.ac.uk/mi-client/media/official-documents/accounts-annual-report-12-13-final.pdf
Robinson College	http://www.robinson.cam.ac.uk/about/publications/robinson_statutory_accounts_2012-13.pdf
St Catharine's College	http://www.caths.cam.ac.uk/assets/uploadedfiles/downloads/2013 signed full accounts SCCC_93856.pdf
St Edmund's College	http://www.st-edmunds.cam.ac.uk/about/accounts/2013 RCCA Final-typesigned.pdf
St John's College	http://www.joh.cam.ac.uk/college-accounts-2012-13
Selwyn College	http://www.sel.cam.ac.uk/college/Accounts/Accounts_2013_Final.pdf
Sidney Sussex College	http://www.sid.cam.ac.uk/aboutus/publications/accounts/accounts12_13.pdf
Trinity College	http://www.trin.cam.ac.uk/show.php?dowid=1966
Trinity Hall	http://www.trinhall.cam.ac.uk/uploads/TH Accounts 2012-13 Final.pdf
Wolfson College	http://www2.wolfson.cam.ac.uk/files/accounts/RCCAWolfson1213.pdf

Review of the online *Reporter*: Registry's Notice

10 February 2014

1. In March 2011, prompted by the recommendations of working groups established to consider University-wide cost savings, the Council published a Report proposing a number of changes to printed materials published by the University, which were subsequently approved by Grace 1 of 19 May 2011 (*Reporter*, 2010–11; 6217, p. 598; 6227, p. 896). Principal among those changes were proposals to publish the *Reporter* in an online-only format and for the *Reporter* to cease to carry certain notices and other items, including the Special issues for the Lecture List, Student Numbers, and the College Accounts.

2. In October 2012, following a year of the *Reporter's* operation in its modified form, the Registry commissioned a review of the online *Reporter* conducted by Professor David Ibbetson, Faculty of Law, and invited comments from members of the University (*Reporter*, 6281, 2012–13, p. 43). Principal University committees and relevant bodies (including the Councils of the Schools, Faculty Boards, the Colleges' Committee, the Senior Tutors' Committee, the Graduate Tutors' Committee, the Bursars' Committee, and the Student Unions) were also invited to make submissions. The review would also take account of the remarks made during the Discussion held on 22 March 2011 (*Reporter*, 6220, 2010–11, p. 676).

3. Professor Ibbetson's report is annexed to this Notice. The Registry's response to the recommendations made in the report and the comments is set out below.

4. The Registry is grateful to Professor Ibbetson for the time he has taken to consider the issues and to discuss these with individual members of the University.

One of the main points considered by the review was the impact of moving to online-only distribution of the *Reporter*. Around half of those who commented on this change were in favour and half were not. Some of the respondents who expressed reservations about this change suggested that the visibility of the *Reporter* had been diminished by the move to online-only distribution. This was coupled in some cases with a concern that people were now less engaged with the University's governance processes. Whilst individuals will make up their own minds on whether to read the *Reporter* or otherwise participate in those processes, there is a need to ensure that the *Reporter's* existence and role is publicized and to raise awareness of the University's governance processes generally.

Further thought will be given to ways to engage with new and existing members of the University community, for example, by investigating whether any further information can usefully be included in induction materials for new members of staff, and sending new members of the Regent House information on the role of the Regent House.

(1) *The email alert about the publication of a new issue will include the contents of that issue in the body of the email*

This recommendation endorses the Registry's own view that the email alert ought to be revised so that recipients can see what the issue contains from the email, without having to click on a link which takes them to the *Reporter* website.

(2) *The attention of new and existing members of the Collegiate University will be drawn to the University's governance processes and the role of the Reporter in those processes*

Information on the University's governance process will be provided to members of the Collegiate University on the new Council website, due to go live in 2014. It is hoped that the launch of online ballots of the Regent House will also encourage greater participation in those votes.

Colleges, Departments, and Faculties will be encouraged to print out copies of the *Reporter* for placing in common rooms.

Further thought will also be given to ways to engage with members of staff and of the Regent House, particularly those who are new to the Collegiate University, following up on the suggestions made by Professor Ibbetson.

(3) *Attention should be given to the improvement of the online search facility*

The search engine used on the *Reporter* website is the same as the search engine used on the cam and admin websites. Work is underway to provide an improved search facility for use across the University's websites. The Registry's Office will ensure that its pages have appropriate metadata to facilitate searches.

(4) *The index to the printed edition will be retained and provided online as a PDF*

It is hoped that improvements to the search facility, as noted above, will improve the searchability of the online content.

(5) *Advice will be provided on the archiving of online and printed versions to the information owners of Annual Reports, Student Numbers, the Lecture List, and others*

It is suggested that the comments that have been made about archiving are primarily concerns about ensuring ready access to that content, rather than the use of the *Reporter* specifically as a vehicle for their publication. It is important that this information is accessible and properly archived, and advice and support will be provided to information owners to ensure the availability of these important documents and data now and in the future. Links to the information owners' content are, and will continue to be, provided on the *Reporter* website.

(6) *Policy statements on corrections and on the publication of degree results will be published on the Reporter website*

These points were raised during the Discussion of the Report in 2011. Informal policies are in place. However, it would be helpful to publish these formally.

ANNEX

Review of the online Reporter: Report by Professor David Ibbetson

1. In Michaelmas Term 2012 I was asked by the Registry to investigate the working of the online-only distribution of the *University Reporter*.
2. A notice was published in the *Reporter* and on the staff and students webpage (<http://www.cam.ac.uk/staffstudents>, since updated) inviting comments from members of the University, and Colleges, Schools, Faculties, Departments, and the principal University committees were consulted. This report is based on the comments in the 33 responses received.
3. It is recognized that some of the points raised below have resource implications. These are beyond the remit of the present report, but will have to be taken into account by the University Council in determining what changes, if any, should be made to the current arrangements.
4. The primary function of the *Reporter* is to serve as a channel of communication between the central University bodies and the members of the University. Its secondary function is to serve as a record of University business. The report deals with these two functions, then turns to matters relating to content.
5. Responses from Senior Tutors, Bursars, and School and Faculty administrators suggest that communication is functioning well at this level.
6. That said, there is clear evidence from the responses received that the online-only *Reporter* is not functioning wholly effectively as a channel of communication with ordinary members of the University. A number of very senior academics admitted, with slight embarrassment, that they no longer looked at the *Reporter* as assiduously as they had done when they had access to a paper copy, and that they consequently felt that they were not fully carrying out their responsibilities as members of the democratic University. Other respondents noted that they no longer read the *Reporter* as they had done when a printed copy was easily available. Others repeated a general view that the *Reporter* was not now read as much as it had been. And one retired member of the University, representative of those who do not habitually sit at a computer screen, noted that he no longer had any practicable way of keeping in touch with what was happening.
7. It would be regrettable if the move to online-only distribution were allowed to lead to a degradation of the democratic governance of the University. It is one of our most valuable features that those who study and work here are able to take some responsibility for decisions which are taken. This is important not merely for those individuals who choose to take an interest, so that it could be said that they only had themselves to blame if they did not take the trouble to discover what was going on; it is important for the University as a whole that it is not just a small group of individuals, perhaps with particular interests to pursue, who follow University business. Whilst individuals will make their own decision on whether to read the *Reporter*, we need to ensure that its existence is publicized and raise awareness of its role in the University's governance process.
8. The Colleges' Committee has suggested each College should take responsibility for printing off at least one copy of the *Reporter* from the pdf which is available online, to be placed in Senior Common Rooms. This already occurs in some Colleges. **I recommend** that the practice should be generalized, and that Bursars be asked to oversee this. Consideration should be given to the adoption of the same practice by Faculty and Departmental administrators where this is felt appropriate.
9. A substantial number of members of the University currently receive online alerts informing them that a new edition of the *Reporter* has been published; indeed, more email alerts are sent than copies of the *Reporter* were formerly printed. However, receipt of an alert does not necessarily lead to reading the text. It used to be a common practice to skim the contents page of the *Reporter* to see if there was anything there that one wanted to read, or felt that one ought to read; this is less easily done today, when it is necessary to follow the link to get to the contents page. **I recommend** that the email alert should include the contents page of the *Reporter* in the body of its text.
10. Those members of the University who were familiar with the *Reporter* in its printed version are, of course, aware of its existence. Newer members of the University may not be, and might not think to look if there was an organ of communication between central University bodies and ordinary members of the University. **I recommend** that the attention of new members of staff should be drawn to the existence of the *Reporter*, by Colleges, Departments, or Faculties as appropriate. Consideration should be given to setting up the system of *Reporter* email alerts in such a way that it is something from which one has to opt out rather than something to which one has to opt in, if this is practicable.
11. The second function of the *Reporter* is to constitute an accessible record of University business, or more accurately of the University business that is communicated through the *Reporter*.
12. It is to be hoped that the online version of the *Reporter* will constitute such a record, and steps should be taken to ensure that it is preserved in a digital form which remains readable despite changes in technology. However, the paper copy must be retained as a back-up, and be easily available to those wishing to refer to it. The University Library should continue to receive copies as now, on acid-free paper to ensure longevity.
13. The existence of both a paper version and an online version carries a risk that there may be divergences between them. It is in the nature of printed texts that they be fixed, whereas electronic texts are essentially impermanent. It is important that we continue to recognize that the *Reporter* is a fixed text which is delivered electronically, and that corrections made after initial publication are acknowledged as such in the online *Reporter*.
14. Those who manage and use archives stress that they are only as useful as their indexes. The search facility at present available for the online *Reporter* is very useful, but it shares all the drawbacks of such word-searching techniques and it seems clear that the way in which search results are reported could be better. **I recommend** that attention be given to the improvement of the online search facility. Alongside this, a consolidated table of contents is produced annually; but

inevitably this does not always enable one to find what one wants efficiently. If resources permit, consideration should be given to the production of an annual index in the traditional form, which should be available both online and in print.

15. The *Reporter* website distinguishes between current issues of the *Reporter* (i.e. those from the current year) and archived issues (those from previous years). One respondent believed that the transfer from the current to the archived category might involve a change in the url. I understand that this is no longer the case; but care must be taken to ensure that the url of any issue remains constant through time, so that links in other documents to information published in the *Reporter* do not require continuous monitoring and updating.

16. Respondents expressed little concern about the content of the weekly issues of the *Reporter*. The one point of significance, which was raised by the Colleges' Committee, was that some Annual Reports of University bodies once appeared in the *Reporter* but are no longer published in the *Reporter* in full; instead a link is included to the location of the Annual Report on the website of the University body in question. These Reports are clearly matters affecting the University as a whole, and **I recommend** that consideration be given to the way in which a permanent and accessible record of these Annual Reports may be kept.

17. Apart from this, **I recommend** that matters continue as at present, recognizing that there will be gradual change over time as there has been in the past.

18. Some matters which would once have appeared in Special Numbers no longer do so, but appear simply as links. This is not wholly satisfactory from an archival point of view, since the links can rapidly become redundant. The first three links on the Special Numbers website for 2011–12, for example, do not now give the relevant information for 2011–12, but only that for 2012–13. Consideration has to be given to whether the material which formerly appeared in Special Numbers should once again reappear there, at least in the archived version.

19. Most important of these is the Lecture List. Several respondents made the point that this is an important matter of historical record, while recognizing that it will probably never be absolutely accurate. I agree entirely, and am happy to learn that the General Board's Education Committee has encouraged CARET to give further thought to its production of the online lecture list as an archive for the historical record. **I recommend** that this be done, and that the lecture list so produced be included as a Special Number in the archived version of the *Reporter* and as a permanent link on the *Reporter* website.

20. The Colleges' Committee has suggested that the publication of the Student Numbers Special Issue of the *Reporter* be reinstated. I agree that this is an important part of the historical record, and recommend that it should be included as a Special Number in the archived version of the *Reporter* and as a permanent link on the *Reporter* website.

VACANCIES, APPOINTMENTS, ETC.

Vacancies in the University

A full list of current vacancies can be found at <http://www.jobs.cam.ac.uk/>.

University Lecturer in the Faculty of Computer Science and Technology; closing date: 1 May 2014; salary: £37,756–£47,787; further particulars: <http://www.jobs.cam.ac.uk/job/2654/>; quote reference: NR02266

University Lecturer in Engineering Design in the Department of Engineering; closing date: 10 March 2014; salary: £37,756–£47,787; further particulars: <http://www.jobs.cam.ac.uk/job/3107/>; quote reference: NM02655

Lecturer in Graphene Technology in the Department of Engineering (fixed-term); closing date: 11 March 2014; tenure: fixed-term, five years; salary: £37,756–£47,787; further particulars: <http://www.jobs.cam.ac.uk/job/2857/>; quote reference: NM02440

Lecturer in Criminal Law in the Faculty of Law (fixed-term); closing date: 7 March 2014; tenure: fixed-term, one year; salary: £37,756–£47,787; further particulars: <http://www.jobs.cam.ac.uk/job/3114/>; quote reference: JK02662

Lecturer in Private Law in the Faculty of Law (fixed-term); closing date: 7 March 2014; tenure: fixed-term, three years; salary: £37,756–£47,787; further particulars: <http://www.jobs.cam.ac.uk/job/3113/>; quote reference: JK02661

The University values diversity and is committed to equality of opportunity.

The University has a responsibility to ensure that all employees are eligible to live and work in the UK.

EVENTS, COURSES, ETC.**Announcement of lectures, seminars, etc.**

The University offers a large number of lectures, seminars, and other events, many of which are free of charge, to members of the University and others who are interested. Details can be found on Faculty and Departmental websites, and in the following resources.

The What's On website (<http://www.admin.cam.ac.uk/whatson/>) carries details of exhibitions, music, theatre and film, courses, and workshops, and is searchable by category and date. Both an RSS feed and a subscription email service are available.

Talks.cam (<http://www.talks.cam.ac.uk/>) is a fully searchable talks listing service, and talks can be subscribed to and details downloaded.

Brief details of upcoming events are given below.

<i>Equality and Diversity</i>	Annual LGBT History Month talk: <i>'That's so gay'...</i> <i>Cultural homophobia explored</i> , a panel discussion, at 5.30 p.m. on 19 February 2014 in the McCrum Theatre, Bene't Street; drinks reception; free entry but booking required	<i>event booking:</i> http://www.eventbrite.co.uk/e/thats-so-gaycultural-homophobia-exploredtickets-9276852315
<i>Procurement Services</i>	Annual Purchasing Exhibition 2014: <i>Meeting the challenges of the 21st century</i> , from 10 a.m. to 2.30 p.m. on 5 March 2014, at the DoubleTree by Hilton Cambridge; pre-registration (recommended) available until 5 p.m. on 3 March 2014, or turn up on the day	http://www.admin.cam.ac.uk/offices/purchasing/events/

GRACES**Graces submitted to the Regent House on 12 February 2014**

The Council submits the following Graces to the Regent House. These Graces, unless they are withdrawn or a ballot is requested in accordance with the regulations for Graces of the Regent House (*Statutes and Ordinances*, p. 103), will be deemed to have been approved at 4 p.m. on Friday, 21 February 2014.

1. That the recommendation in paragraph 5 of the Report of the General Board, dated 3 January 2014, on the establishment of a Readership in Corporate Law (*Reporter*, 6333, 2013–14, p. 287) be approved.
2. That the dates on which the examinations for Parts IIA and IIB of the Engineering Tripos and the Easter Term examination in Physics of Part III of the Natural Sciences Tripos shall begin in 2014 shall be the first day of Full Easter Term.¹

¹ This change is being made with the approval of the Chair of the Board of Examinations on the recommendation of the Chairs of Examiners for Parts IIA and IIB of the Engineering Tripos and Part III of the Natural Sciences Tripos and delays the start date of those examinations by one day so that they do not start on Easter Monday, which in 2014 falls on the Monday before the first day of Full Easter Term, the date the examinations are due to begin (*Statutes and Ordinances*, p. 236).

ACTA**Graces submitted to the Regent House on 29 January 2014**

The Graces submitted to the Regent House on 29 January 2014 (*Reporter*, 6335, 2013–14, p. 338) were approved at 4 p.m. on Friday, 7 February 2014.

J. W. NICHOLLS, *Registrar*

END OF THE OFFICIAL PART OF THE 'REPORTER'

REPORT OF DISCUSSION

Tuesday, 4 February 2014

A Discussion was held in the Senate-House. Pro-Vice-Chancellor Professor Steve Young was presiding, with the Registrary's Deputy, the Junior Pro-Proctor, the Deputy Senior Proctor, and four other persons present.

The following Report was discussed:

Report of the General Board, dated 3 January 2014, on the establishment of a Readership in Corporate Law (Reporter, 6333, 2013–14, p. 287)

No remarks were made on this Report.

COLLEGE NOTICES

Elections

Corpus Christi College

The following has been elected into a Fellowship in Class F, in Applied Mathematics, co-terminous with his Postdoctoral Research Associateship:

Christopher Cawthorn, B.A., M.A., Ph.D., M.Math., CC

Vacancies

Christ's College: College Lectureship and Fellowship in Law; tenure: four years from 1 September 2014; stipend: £29,837; closing date: 17 March 2014 at 12 noon; further particulars and details of how to apply: <http://www.christs.cam.ac.uk/jobs>

Robert Owen Bishop Research Scholarship in History; tenure: one year from 1 October 2014; value: £10,000, plus other benefits; closing date: 18 June 2014; further particulars: <http://www.christs.cam.ac.uk/college-life/vacancies-christs-college> or email agb43@cam.ac.uk

Downing College: Hopkins Parry Fellowship in Law; start date: 1 October 2014; emolument: £29,836–£33,562; tenure: three years, after which there is a possibility of appointment to the retirement age subject to funding and receipt of satisfactory reports; closing date: 12 March 2014; further particulars: <http://www.dow.cam.ac.uk/index.php/joining-downing/vacancies>

Lucy Cavendish College: Senior Tutor (Academic Director) and Fellow; tenure: from 18 August 2014; stipend: up to £55,000 (FTE) plus benefits; closing date: 3 March 2014 at 12 noon; further particulars: <http://www.lucy-cav.cam.ac.uk/about-us/vacancies/>.

Other Notices

Corpus Christi: To celebrate the 450th anniversary of the birth of Christopher Marlowe, two lectures will be given in the McCrum Lecture Theatre: Professor Christopher Andrew, Corpus Fellow and former M15 Official Historian, will give an illustrated lecture on *Christopher Marlowe and Elizabethan intelligence* at 5 p.m. on

14 February 2014; and Professor Laurie Maguire and Dr Emma Smith of Oxford University will give a lecture on *Imaging Marlowe* at 5.30 p.m. on 26 February 2014. Further details are available at <http://www.corpus.cam.ac.uk/news/category/events/>.

Emmanuel College: The next seminar in the Cambridge Seminars in the History of Cartography series will be held at 5.30 p.m. on Tuesday, 25 February 2014, in the Gardner Room, Emmanuel College. Jerry Brotton (Professor of Renaissance Studies, Queen Mary, University of London) will deliver a seminar entitled *The terrestrial globe under globalization*. Further details are available at <http://www.lib.cam.ac.uk/deptserv/maps/camsem1314.html>.

Magdalene College: A day of lectures commemorating the life and work of Seamus Heaney, Honorary Fellow of Magdalene, 1999–2013, entitled *Seamus Heaney: a commemoration and celebration*, will take place on Tuesday, 4 March 2014 at Magdalene College. The event is free to attend, but places must be booked in advance. Further information on the programme and details on how to book can be found at <http://www.magdalene.cambridge.com/heaney>.

SOCIETIES, ETC.

Friends of Cambridge University Library

A meeting of the Friends of Cambridge University Library will be held on Wednesday, 19 February, at 5.30 p.m., in the Milstein Seminar Rooms, University Library, West Road, at which J. H. Prynne and Ian Brinton will give a talk entitled *Cambridge poets and their papers*. Further details are available at <http://www.lib.cam.ac.uk/friends/programme.html>.

EXTERNAL NOTICES

University of Oxford

Nuffield Department of Clinical Medicine and Department of Statistics: Professor of Biostatistics in Genomics; closing date: 10 March 2014; further particulars: http://www.ox.ac.uk/about_the_university/jobs/fp/

Lincoln College: Shaw Foundation Fellowship in Law; tenure: five years from 1 September 2014; salary: £30,728–£34,565; closing date: 10 March 2014; <http://www.lincoln.ox.ac.uk/Shaw-Foundation-Fellowship-in-Law>

New College: Tutorial Fellowship and Associate Professorship in Ancient History; salary: £43,745–£58,739; closing date: 18 March 2014; further particulars and application details: <http://www.new.ox.ac.uk/news/tutorial-fellowship-and-associate-professorship-ancient-history>

The Queen's College: Foote Junior Research Fellow in Russian; tenure: three years from 1 October 2014; closing date: 28 March 2014 at 12 noon; further particulars: <http://www.queens.ox.ac.uk/about-queens/vacancies>